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**AGENDA ITEM:** In the Matter of Life Skills Center of Arizona, Inc. (18F-RV-001-BCS)

**Issue**

At its [November 21, 2017 meeting](#), the Board voted to hold a hearing to determine whether evidence exists that Life Skills Center of Arizona, Inc. (“Life Skills”) failed to comply with the terms and conditions of its January 2015 consent agreement, which addresses timely submission of the annual audits, including the fiscal year 2017 audit. The hearing before an administrative law judge is set for January 19, 2018 at the Office of Administrative Hearings.

On December 13, 2017, Life Skills submitted a request asking the Board to reconsider its November 21 decision (Appendix: A. Life Skills’ Request for Reconsideration).

On December 15, 2017, the Board received a response to Life Skills’ request (Appendix: B. Response to Life Skills’ Request for Reconsideration).

## **APPENDIX A**

### **LIFE SKILLS' REQUEST FOR RECONSIDERATION**



**HIGH SCHOOL | ARIZONA**

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Life Skills High Schools • 8126 North 35<sup>th</sup> Ave. Suite 2, Phoenix AZ 85051 • 602-242-6400

Arizona State Board for Charter Schools  
P.O. Box 18328  
Phoenix, AZ 85009

\* Via email to [charterschoolboard@asbcs.az.gov](mailto:charterschoolboard@asbcs.az.gov) \*

Re: No. 18F-RV-001-BCS

Dear Board Members:

The Life Skills Center of Arizona (Life Skills) requests that the Arizona State Board for Charter Schools reconsider its decision to hold a hearing on whether to revoke Life Skills' charter. Life Skills filed its annual audit Nov. 29, 2017, two weeks after the deadline, due to the fact that the board president's wife was recently diagnosed with cancer, making it difficult for him to find time to sign the final audit.

The Life Skills' annual audit was completed on October 16, 2017; however, the audit must be signed by the Life Skills' authorized signer, Board President David Glynn. The board held a meeting on Nov. 9, 2017, but Mr. Glynn was unable to attend. He was finally able to sign the audit on Nov. 29, 2017, and Life Skills filed the audit that same day.

We appreciate your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mary Ann Schneider".

Mary Ann Schneider, Ph.D.  
Superintendent  
Life Skills Center of Arizona

Cc: Kim Anderson, [kim.anderson@azag.gov](mailto:kim.anderson@azag.gov)

## **APPENDIX B**

### **RESPONSE TO LIFE SKILLS' REQUEST FOR RECONSIDERATION**

1 MARK BRNOVICH  
2 Firm State Bar No. 14000  
3 Attorney General

4 Kim S. Anderson (#010584)  
5 Assistant Attorney General  
6 State Government Division  
7 Education and Health Section  
8 2005 North Central Avenue  
9 Phoenix, Arizona 85004-1592  
10 Telephone: (602) 364-0402  
11 Facsimile: (602) 364-0700  
12 Email: [EducationHealth@azag.gov](mailto:EducationHealth@azag.gov)  
13 [kim.anderson@azag.gov](mailto:kim.anderson@azag.gov)  
14 *Attorneys for the Arizona State Board for Charter Schools*

15 **BEFORE THE ARIZONA STATE BOARD FOR CHARTER SCHOOLS**

16 **STATE OF ARIZONA**

17 In the Matter of:

18 No. 18F-RV-001-BCS

19 **LIFE SKILLS CENTER OF**  
20 **ARIZONA, INC.** a nonprofit  
21 corporation, operating **LIFE SKILLS**  
22 **CENTER OF ARIZONA**, a charter  
23 school

24 **RESPONSE TO LIFE SKILLS'**  
25 **REQUEST FOR**  
26 **RECONSIDERATION**

27 The undersigned takes no position on the request of Life Skills Center of  
28 Arizona ("Life Skills") that the Arizona State Board for Charter Schools ("Board")  
29 reconsider its November 21, 2017 decision to hold a hearing on whether to revoke Life  
30 Skills' charter. For the Board's consideration, however, undersigned provides the  
31 attached email string dated November 16, 2017.

1 This matter is currently set for hearing on Life Skills' breach of consent  
2 agreement and revocation of charter on January 19, 2017 at 8:00 a.m. before the Office  
3 of Administrative Hearings.

4 Respectfully submitted this 15<sup>th</sup> day of December, 2017.

5 MARK BRNOVICH  
6 Attorney General

7 /s/ Kim S. Anderson  
8 Kim S. Anderson  
9 Assistant Attorney General

10 COPY of the foregoing Response mailed  
11 electronically this 15<sup>th</sup> day of December, 2017, to:

12 The Arizona State Board for Charter Schools  
13 c/o Ashley Berg, Executive Director  
ashley.berg@asbcs.az.gov

14 Lisa Raderstorf  
15 Charter Representative  
16 Life Skills Center of Arizona  
raderpj1@aol.com

17 Robert L. Fox  
18 Director of School and Board Relations  
19 Life Skills High School of Arizona  
rfox001@lifekillshs.com

20 By kim anderson  
21 P0012017004668/6671579/ksa

## Andrea Leder

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**From:** Chris Sivak <csivak@skodaminotti.com>  
**Sent:** Thursday, November 16, 2017 7:40 AM  
**To:** Andrea Leder  
**Cc:** Nick Ward  
**Subject:** RE: November Agenda - Failure to Submit FY17 Audit

Andrea:

Yes, we are performing the audit. Unfortunately, it is not complete but we are working with the school's accountant to wrap up a few remaining items. I think we're close and we can certainly email a copy when it's complete.

Thanks

Chris

**Christopher G. Sivak, CPA**  
3320 West Market St.  
Suite 300 | Fairlawn, OH 44333  
O: (330) 576-1832 | M: (330) 819-2425  
[Connect with me on LinkedIn](#)



**SKODA MINOTTI**  
CPA, BUSINESS & FINANCIAL ADVISORS

*Delivering on the Promise.*

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**From:** Andrea Leder [mailto:Andrea.Leder@asbcs.az.gov]  
**Sent:** Thursday, November 16, 2017 8:58 AM  
**To:** Chris Sivak  
**Subject:** FW: November Agenda - Failure to Submit FY17 Audit  
**Importance:** High

Mr. Sivak

I don't know if your firm conducted the fiscal year 2017 audit. If it did and the audit is completed, would it be possible for you to email it to me?

Thanks,  
Andrea

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**From:** Andrea Leder  
**Sent:** Thursday, November 16, 2017 6:56 AM  
**To:** 'raderpj1@aol.com'  
**Subject:** November Agenda - Failure to Submit FY17 Audit

**Importance:** High

**Arizona State Board for Charter Schools**



*Physical Address: Mailing Address:*  
1616 West Adams Street, Ste. 170 P.O. Box 18328  
Phoenix, AZ 85007 Phoenix, AZ 85009  
(602) 364-3080

November 16, 2017

Lisa Raderstorf

Life Skills Center of Arizona, Inc.

8123 N. 35<sup>th</sup> Avenue, Suite 2

Phoenix, AZ 85051

Dear Lisa Raderstorf:

Arizona Revised Statutes (A.R.S.) § 15-914 and your charter contract with the Arizona State Board for Charter Schools ("Board") require you to submit an annual financial audit and requisite accompanying documents. The annual financial audit and requisite accompanying documents for the fiscal year ending June 30, 2017 were due November 15, 2017. To date, we have not received a complete audit package.

THIS LETTER SHALL SERVE AS WRITTEN NOTICE PURSUANT TO A.R.S. § 15-185(H) THAT THE BOARD WILL ADDRESS THIS MATTER AT ITS NEXT BOARD MEETING AND WILL DETERMINE WHETHER YOU ARE NOT IN COMPLIANCE WITH FEDERAL LAW, THE LAWS OF THIS STATE, OR WITH YOUR CHARTER, AS STATED IN THE PARAGRAPH ABOVE. IF THE BOARD DETERMINES THAT YOU ARE NOT IN COMPLIANCE, THE BOARD MAY TAKE ACTION, INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING: WITHHOLD UP TO TEN PERCENT OF THE MONTHLY STATE AID APPORTIONMENT THAT WOULD OTHERWISE BE DUE YOUR CHARTER SCHOOL AND/OR ISSUE A NOTICE OF INTENT TO REVOKE YOUR CHARTER. YOU SHALL BE ALLOWED TO RESPOND TO THE ALLEGATIONS OF NONCOMPLIANCE AT THE MEETING BEFORE THE BOARD MAKES A FINAL DETERMINATION.

The next Board meeting is scheduled for **Tuesday, November 21, 2017**, and will be held in Phoenix at 1535 W. Jefferson Street (Arizona Department of Education building). The meeting will begin at 9 a.m. The meeting materials for this agenda item will be available at <https://asbcs.az.gov/board-staff-information/meeting-dates-materials>. If you have any questions prior to the meeting, please contact me at (602) 364-3106.

Sincerely,

Andrea Leder

Assistant Director of Operations & Finance

Andrea Leder

Assistant Director of Operations & Finance



Arizona State Board for Charter Schools

P.O. Box 18328, Phoenix, Arizona 85009

Phone: (602) 364-3106

Website: [asbcs.az.gov](https://asbcs.az.gov)



Facebook: [www.facebook.com/asbcsaz](https://www.facebook.com/asbcsaz)



Newsletter: <https://asbcs.az.gov/news-events>