

Arizona State Board for Charter Schools

Arizona State Board of Education

1700 W. Washington St., Room 164, Phoenix, AZ 85007

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www.asbcs.az.gov

PROGRAM OF INSTRUCTION AMENDMENT REQUEST

(Charter Holder Name) Edge School, Inc. (CTDS) 10-86-53

(Charter Holder Mailing Address) 2555 E. First St.

(City, State) Tucson, AZ (Zip) 85716

(Charter Representative's Name) Reese Millen

(Phone Number) 520-881-1389 (Fax Number) 520-881-0852

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Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✦ Changes in instructional methodology, and/or delivery that affects the emphasis, program of instruction or mission as described in the charter

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Narrative describing the change, the rationale for the change, and the expected impact of the change on student achievement

The Arizona State Board for Charter Schools and Edge School, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows:

FROM: See attached Appendix B from Edge High School Course Catalog: Edge High School Graduation Requirements. Current graduation requirements include 1.0 credit of U.S./AZ Government. Total credits required for graduation: 20.

TO: Beginning with cohort 2012, graduation requirements will change to .5 credit U.S./AZ Government and .5 credit Economics. Students in cohorts 2011 and earlier who are already taking or have already completed U.S./AZ Government 1A will have the option of either completing U.S./AZ Government 1B or taking Economics to complete graduation requirements. In addition, beginning with cohort 2013, total credits required for graduation will be increased to 22. One additional math credit (for a total of 4 math credits) and one additional science credit (for a total of three science credits) will be added to the current 20 credit course requirements.

In witness whereof, Charter Holder has signed this contract amendment as of this 8th day of October, 2008, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of _____, 200__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

9/10/07

**MINUTES
FOR THE EDGE SCHOOL INC., EDGE HIGH SCHOOL
REGULAR MEETING
October 8, 2008
7:30 a.m.
Edge High School
2555 E. First St.
Tucson, AZ 85716**

Call to order

Greg Hart called the meeting to order at 8:00 a.m.

Board and officers

Greg Hart, Leonard Schwartz, John Garcia, Eva Cota and Reese Millen were present; a quorum was achieved. Also present: Director Bob Barrette and Business Manager Karen Mejia.

Consent Agenda

A motion was made, seconded and unanimously approved to accept bank reconciliations as presented, noting that the Morgan Stanley Money Market statement was not available in time for the meeting.

Regular Agenda

Approval of minutes of September 17, 2008 meeting and Executive Session minutes

A motion was made, seconded and unanimously approved to accept the minutes of the September 17, 2008 meeting with corrected date on page 3 and the Executive Session minutes as presented.

Annual Financial Report

Karen Mejia presented the AFR, reviewing revenue and expenditures that included state equalization, Prop 301, and local, state and federal grants. She also explained where the purchase of the HP building was reflected. A motion was made, seconded and unanimously approved to accept the AFR as presented.

Audit

Karen Mejia reviewed the highlights of the FY 2008 annual audit completed by Heinfeld and Meech. No material findings were noted. One student record that was reviewed had a one-day discrepancy in withdrawal date (in favor of the State.) A motion was made, seconded and unanimously approved to accept the audit as presented.

AYP/AZ Learns

Reese Millen reported that Edge Himmel Park did not make AYP for the second year due to graduation rate. An Appeal was submitted, based primarily on faulty ADE data, but the Appeal was not approved. Edge Sahuarita, Northwest and Child and Family all made AYP, as did the district. Edge Himmel Park earned an AZ Learns label of, "Performing Plus," and the other three

schools earned "Performing" labels. Discussion included the difficulty of attaining required graduation rates when Edge's population consists of so many students who enroll severely deficient in credit earning. No action required.

Himmel Park Building and Update

Greg Hart noted the occasion of the first board meeting held in the Conference Room in the newly renovated facility. The building is essentially complete. Bob Barrette noted that a roof inspection on 10/6/08 revealed several areas that need to be addressed. Both the builder and the architect are aware of that. No action required.

HP Grand Opening

Reese Millen reminded board members that the grand opening is scheduled for October 22nd, from 2:00-7:00. It was decided to have a brief "ribbon cutting" ceremony at 5:30. No action required.

Child and Family Resources Closure

Greg Hart reviewed the history of the relationship between Edge and Child and Family Resources. Edge Child and Family is difficult to maintain both for staffing and financial reasons. The agency will continue to operate a GED program, and Edge will discontinue services at the end of the 08-09 school year. A motion was made, seconded and unanimously approved to notify Child and Family Resources in writing Edge's intent to close the school permanently; final date of operation will be June 17, 2009.

Personnel

Karen Mejia reported that Kevin Roche, who was recently hired for custodial/maintenance work, has decided that he is unable to do the job. Karen has arranged contracted cleaning services until she is able to find a replacement. In the meantime, Mr. Roche is willing to perform outside property/landscape maintenance on an as needed basis. A motion was made, seconded and unanimously approved to schedule Kevin Roche on a contracted, as needed basis for outside maintenance.

Executive Session Information

Reese Millen presented information from legal counsel, John Richardson to clarify processes for both regular and executive sessions. No action required.

Clarification of Credits Required for Graduation

Reese Millen explained that the State Board for Charter Schools has requested clarification on the amendment request submitted regarding adding Economics as a required course. The SBCS would like the amendment to reference the 2013 requirement for 22 credits that will include an additional math course (for a total of 4 credits) and an additional science course (for a total of 3 credits.) A motion was made, seconded and unanimously approved to re-submit an amendment request that outlines the addition of math and science credits, bringing the total credits required for graduation to 22 for cohort 2013 students.

Proposition 301

Bob Barrette reported that he has been looking at a possible rubric for future Prop 301 criteria. Options will be discussed with AAG, and Bob will report comments from AAG to the Board. The Board will make a final decision prior to the end of the 08-09 school year for implementation in 09-10. No action required.

Student Discipline Policy

Reese Millen reported that John Richardson is reviewing the policy approved by the Board at the September meeting and a second policy that was found with reference to this issue. Since John has not yet responded with a final opinion, this item will be deferred to the November meeting. No action required.

Gas Stipend for Sahuarita

Greg Hart reviewed previous discussions, including the difficulty of attaching a stipend to gas prices. It was decided to table this discussion. At the end of the 08-09 school year, when the FY 10 budget is being developed, consideration will be given to offering an adjustment/incentive to employees working at a remote location that lacks the amenities of more central locations. No action required.

Adjournment

Greg Hart adjourned the meeting at 9:30 a.m.

Respectfully submitted,

Reese Millen, Secretary

MINUTES
FOR THE EDGE SCHOOL INC., EDGE HIGH SCHOOL
REGULAR MEETING
August 20, 2008
7:30 a.m.
Catalina United Methodist Church
2700 E. Speedway Blvd.
Tucson, AZ 85716

Call to order

Greg Hart called the meeting to order at 7:30 a.m.

Board and officers

Greg Hart, Leonard Schwartz, Gloria Proo, John Garcia and Reese Millen were present; a quorum was achieved. Also present: Director Bob Barrette, Business Manager Karen Mejia, consultant Denise Ryan and board member-elect Marisa Pope-Malings.

Consent Agenda

A motion was made, seconded and unanimously approved to accept bank reconciliations as presented for the months of June and July.

Regular Agenda

Approval of minutes of July 9, 2008 meeting

A motion was made, seconded and unanimously approved to accept the minutes of the July 9, 2008 meeting as presented.

Welcome Bob Barrette

Greg Hart introduced and welcomed new director, Bob Barrette. No action required.

Welcome Marisa Pope-Malings

Greg Hart welcomed Edge graduate Marisa Pope-Malings to the board. Marisa will become a voting member once her membership is approved by the AZ State Board for Charter Schools. No action required.

Himmel Park Building Update

Greg Hart reported that the building's anticipated completion date will be in early September if all goes as expected. Staff and students are pleased with the renovations, and approximately two thirds of the building is now occupied. Board members were invited to visit the facility following the meeting. No action required.

Revised budget

Karen Mejia reviewed the revised budget, which reflects the 2% state increase in revenue (\$8,086) and the increased title allocations. A motion was made, seconded and unanimously approved to accept the revised budget as presented.

Enrollment

Karen Mejia reported a total enrollment of 259: 159 at Himmel Park, 44 at Northwest, 41 at Sahuarita, and 15 at Child and Family. The 08-09 budget is based on an ADM of 243. No action required.

Personnel: Mona Hoppes as substitute office staff

Karen Mejia requested that Mona Hoppes be named to serve as a substitute office staff member to cover during vacations for the registrar and office clerk; hourly rate of pay to be the same as her rate during the 07-08 school year. A motion was made, seconded, and unanimously approved to name Mona Hoppes as substitute for office staff at her former (07-08) hourly rate of pay.

Removal of Mona Hoppes as authorized check signer

Reese Millen reported that Mona Hoppes was still listed as an authorized check signer for the school. A motion was made, seconded and unanimously approved to remove Mona Hoppes' name from the list of approved check signers for the school.

Possible part-time TA at HP

Reese Millen reported that an additional part-time instructional position is required to ensure adequate classroom coverage. In the interim, Daryl Wieneke has volunteered to assume an additional math class. The TA position would be .5 FTE. A motion was made, seconded and unanimously approved to advertise for and hire a .5 FTE Teaching Assistant at HP Edge.

Protocols and Evaluations

Denise Ryan presented amended protocols and evaluations for teachers, case managers and registrar/business office resource. Denise, Ginny Reiss, Reese Millen and Karen Mejia worked together last spring to make the protocols more pertinent and to ensure carry over from protocol to evaluation. Greg Hart requested that the forms be amended to allow room for staff comments. He also requested that the following phrase be added to protocols and evaluations: The protocol and evaluation processes are designed for the purpose of continuous self and school improvement on behalf of students. Forms will be posted on the staff drive. Bob Barrette indicated that he plans to meet with staff members prior to using the forms. A motion was made, seconded and unanimously approved to accept the protocols and evaluations for teachers, case managers and registrar/business office resource as amended.

Clarification of teacher planning time

Deferred.