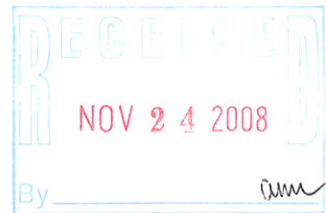


Arizona State Board for Charter Schools  
Arizona State Board of Education  
1700 W. Washington St., Room 164, Phoenix, AZ 85007  
(602) 364-3080 Fax (602) 364-3089  
[www.asbcs.az.gov](http://www.asbcs.az.gov)



CHARTER GRADE LEVEL AMENDMENT REQUEST

Children's Success Academy, Inc. 108776000  
(Charter Holder Name) (CTDS)  
P.O. Box 11368 Tucson, AZ 85739  
(Charter Holder Mailing Address) (City, State) (Zip)  
Dr. Nancy R. Aiken 520-799-8403 520-799-8427  
(Charter Representative's Name) (Phone Number) (Fax Number)

Failure to submit all required documentation will result in the Amendment Request being returned without being processed.  
Faxed copies will not be accepted. Please send originals.

Check appropriate box

Adding grade levels served for charter

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Narrative describing how the additional grades support the philosophy, methods of instruction, special emphasis, and mission of the charter
- Mastery of coursework for additional grades
- Expected student performance on state mandated tests at all grade levels impacted by the addition
- Timeline for implementation
- Changes in staffing to support the requirements for Highly Qualified.

For K-8

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math - A completed curriculum sample template including all required attachments as outlined on the template attached.
- Language Arts - A completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template attached.

For 9-12

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math - A math course description and a completed curriculum sample template including all required attachments as outlined on the template (template is available on the ASBCS website).
- Language Arts - A language arts course description and a completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template (template is available on the ASBCS website).
- Graduation requirements (number of credits in each content area and electives)
- Course level proficiency required for credit and acceptance of transfer credit

Decreasing grade levels served for charter

Included is the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Rationale for decrease in grade levels served and effective date of change

The Arizona State Board for Charter Schools and Children's Success Academy, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows:

FROM:

K-8

TO:

K-5

In witness whereof, Charter Holder has signed this contract amendment as of this 21<sup>st</sup> day of Nov, 2008, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_, 200\_\_, to take effect at such time as it is signed by both parties.

Nancy R. Aiken  
Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

**Minutes of a Public Meeting of Children's Success Academy Governing Board**  
**Meeting held October 7, 2008**

A public meeting of Children's Success Academy Governing Board and the Corporate Board was convened on October 7, 2008, at 4:00 pm, 925 E. Bilby Rd., Tucson, AZ. Present at the meeting were the following members of the Governing Board: Nanci Aiken, Deborah Burris, Leticia Moreno and Antoinette Rodriguez. Absent: Scott Duerstock.

The following matters were discussed, considered and decided at the meeting:

- I. The minutes of September 9, 2008, were approved as written
- II. Dr. Aiken presented a letter from the Arizona State Board for Charter Schools stating that we had not amended our original charter contract to reduce the grades served from Kindergarten – 8<sup>th</sup> grade (original charter) to Kindergarten – 5<sup>th</sup> grade. This reduction is due to the restrictions of our site. The amendment was passed unanimously. Dr. Aiken was directed to return the amendment document to the Charter Board.

The meeting adjourned at 4:15 pm.

Dated this 7<sup>th</sup> day of October 2008  
Children's Success Academy

By   
Leticia Moreno, Secretary

**NOTICE OF PUBLIC MEETING**  
**of**  
**THE GOVERNING BOARD**  
**of**  
**Children's Success Academy**

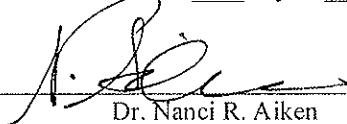
Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Governing Board of Children's Success Academy and to the general public that the Board will hold a meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. 38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Dr. Nanci R. Aiken (520-799-8403). Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 6<sup>th</sup> day of October 2008

By \_\_\_\_\_



Dr. Nanci R. Aiken  
Executive Director

**GOVERNING BOARD MEETING**

**Monday, October 7, 2008**  
**4:00 pm**

**Children's Success Academy**  
**925 E. Bilby Rd.**  
**Tucson, AZ 85706**

**GENERAL SESSION**

**ALL ITEMS ON THIS AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING  
REPORTS AND ACTION ITEMS**

- A. Roll Call
- B. Call to the Public—Pursuant to A.R.S. 38-431.01.G, the Board may allow individuals from the public to address the Board. Comments shall be limited to issues within the jurisdiction of the Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters appear on this agenda for discussion and legal action.
- C. Approval of past minutes
- D. Amendment to charter contract regarding grades served
- E. Other business
- F. Adjournment

RECEIVED OCT 10 2008

al

# Children's Success Academy

P.O. Box 11368  
Tucson, AZ 85734

October 7, 2008

Heather Kelley  
Contracts and Administrative Services Manager  
Arizona State Board for Charter Schools  
1700 W. Washington St., Room 164  
Phoenix, AZ 85007

Dear Ms. Kelley,

Enclosed is our Site Specific Change in Grades Served Notification Request. It was our understanding that with our move into our permanent site in January of 2001, where there was only room for 6 classrooms, that we had amended at that time. I searched our Board records, and found a notification request changing our original enrollment of "300 students, K-4 in year one" to "120 students, K-4, in year one." Fifth grade was added in year two (FY02), which then filled all our available classrooms. However, I did not find a copy of the approved notification request. This somehow slipped through the cracks our first year!

Our rationale for this amendment is that our building is not large enough to support more than 6 classrooms. Our cap per classroom (per building code) is 20 students, thus limiting the total number of students to 120. We have one classroom for each grade, Kindergarten through 5<sup>th</sup>.

I have enclosed a site specific change in grades served. Is it possible for it to be retroactive to 7/1/2001? Also enclosed are the Board minutes of this afternoon's open meeting (per ARS §38-431.01) at which this amendment was approved. Please let me know if you need any other documentation.

Thank you for your assistance with this matter.

Warmest regards,



Dr. Nanci R. Aiken  
Executive Director