

**Arizona State Board for Charter Schools**  
**Arizona State Board of Education**  
1700 W. Washington St., Room 164, Phoenix, AZ 85007  
(602) 364-3080 Fax (602) 364-3089  
[www.asbcs.az.gov](http://www.asbcs.az.gov)



**INSTRUCTIONAL DAYS AMENDMENT REQUEST**

(Charter Holder Name) Center for Academic Success, Inc. (CTDS) 028750204

(Charter Holder Mailing Address) 900 Carmelita Drive

(City, State) Sierra Vista, AZ (Zip) 85635

(Charter Representative's Name) Vada Jo Phelps

(Phone Number) 520-439-3541 (Fax Number) 520-417-9910

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

✚ Changes in number of contractual days of instruction

Included is the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)

The Arizona State Board for Charter Schools and Center for Academic Success, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows:

**FROM:** Grades 6, 7, & 8 Track 1, 180-day Calendar

**TO:** Grades 6, 7, & 8 Track 2, 144-day Calendar

In witness whereof, Charter Holder has signed this contract amendment as of this 22nd day of April, 2009, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_\_, 200\_\_, to take effect at such time as it is signed by both parties.

  
\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

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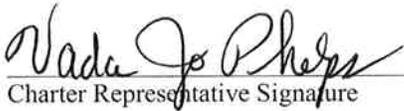
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\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

9/10/07

April 29, 2009



DeAnna Rowe  
Arizona State Board for Charter Schools  
1700 W Washington Street, #164  
Phoenix, AZ 85007

Dear DeAnna,

Please find enclosed the "Instructional Days Amendment Request" and "Alternative Calendar Notification Request" forms for grades 6, 7, & 8 in both Douglas and Sierra Vista. Also enclosed is a copy of the minutes of the April 20<sup>th</sup> regular board meeting where the requests were authorized.

These changes will allow all our middle and high school grades to have access to our subject-specific, highly-qualified teachers. By having all of our grade levels that are departmentalized operating on similar class schedules, all CAS students in grades 6-12 will benefit from instruction from our most effective teachers. As noted in the Minutes, the change in "Tracks" at the separate sites will permit us to provide these benefits to our students without affecting our CTDS numbers.

DeAnna, I appreciate your contributions to the success of the charter school movement in our state and the resulting positive effects charter schools are having on the students we serve. Should you have any questions, please contact me at 520-439-3519.

Sincerely,

Don Derrick, Ed.D.  
Superintendent



Sierra Vista Campus – High School/Elementary  
650 E. Wilcox Drive 900 Carmelita  
Sierra Vista, AZ 85635  
(520) 458-4200  
(520) 458-6396 fax

Douglas Campus – High School  
510 G Avenue  
Douglas, AZ 85607  
(520) 364-2616  
(520) 805-0973

Douglas Campus – Middle and Elementary  
1415 F Ave.  
Douglas, AZ 85607  
(520) 805-1558  
(520) 805-1549 fax

**CENTER FOR ACADEMIC SUCCESS, INC. (CAS)  
BOARD OF DIRECTORS MEETING  
Minutes**

**DATE/TIME**            April 20, 2009 – Meeting Called to Order 8:23am  
**LOCATION:**            900 Carmelita Drive  
                              Sierra Vista, AZ 85635

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**Members Present**

Doris Tolbert  
Bill Porter

**Members Absent**

Mr. George Hooper

**Staff Present**

Dr. Don Derrick  
Vada Phelps  
Marcela Munguia  
Mary Tieman  
Steve Huff  
Michelle Hughes

**Meeting Called to Order by Doris Tolbert, President**

**Pledge of Allegiance**

**Roll Call for Quorum – Roll Call Taken by Mary Tieman, Quorum Present**

**Guest Introduction:**

*“If such a conflict does arise, I will declare that conflict before the board and refrain from discussing and voting on matters in which I have conflict.”*

**A.    Approval of Agenda for Meeting**

**Motion to Approve:**

Bill Porter

**Seconded:**

Doris Tolbert

**Approved:**

Unanimously

**B.    Approval of the March 16, 2009 Minutes**

**Motion to Approve:**

Bill Porter

**Seconded:**

Doris Tolbert

**Approved:**

Unanimously

**CAS Board Meeting  
April 2009**

**C. Action Item – Approve/Disapprove – March 2009 Expenditures**

**Motion to Approve:** Doris Tolbert  
**Seconded:** George Hooper  
**Approved:** Unanimously

The Board of Directors reviewed the March 2009 Expenditures and found no discrepancies.

**D. Action Item – Approve/Disapprove – The Revised Budget**

**Motion to Approve:** Doris Tolbert  
**Seconded:** Bill Porter  
**Approved:** Unanimously

A motion was presented to the Board of Directors to accept the Revised Budget. Michelle Hughes stated, once approved, the Revised Budget will be submitted to the State of Arizona prior to May 15, 2009. Doris Tolbert asked if there were any noticeable differences. Michelle Hughes stated the student count was higher than projected. After a brief discussion, the Board of Directors unanimously approved the Revised Budget.

**E. Action Item – Approve/Disapprove – FY 2010 School Calendar**

The board discussed the advantages of an alternative calendar for middle school grades 6, 7, & 8. The primary advantage was determined to be the ability to maximize the use of highly qualified, subject-specific teachers concurrently at both high school and middle school levels. Dr. Derrick reported that he had received advice from Harold Fredrick at ADE regarding the proper way to accomplish this without creating separate sites. Mr. Fredrick recommended the Center for Academic Success request a Track 2, 144-day, alternative calendar for grades 6, 7, & 8 at CAS #4 in Douglas and CAS # 5 in Sierra Vista. The other grades at these two sites would remain on the traditional 180-day calendar. Motion was made to adopt a Track 2, alternative 144-day calendar for grades 6, 7, & 8 at CAS #4 in Douglas and CAS #5 in Sierra Vista for school year 2009-2010, with the assurance the alternative calendar will meet at least the required minimum number of days and hours of yearly instruction as prescribed in Arizona statute *ARS 15-901*.

**Motion to Approve:** Doris Tolbert  
**Seconded:** Bill Porter  
**Approved:** Unanimously

## **School Reports**

### **Douglas / Marcela Munguia:**

Board Report Submitted – Nothing additional added.

### **Sierra Vista Campus / Steve Huff:**

No additional information to report at the April 2009 meeting.

### **F. 7<sup>th</sup> Street Campus Update/Vada Phelps:**

The CAS Sign was installed at the corner of 7<sup>th</sup> Street and Carmelita Drive. The 2009 CPIC Banquet is scheduled for Thursday, July 30<sup>th</sup> at the Windermere Hotel and Conference Center.

### **G. Presidents Report/ Doris Tolbert:**

Doris Tolbert shared information she received at the AZ Charter School Conference on April 18<sup>th</sup>. She will introduce and try the 30/30/30 program at the next board meeting. The CAS Board of Directors Meeting will start at 9:15am in the future. Doris stated there is a need for two additional CAS Board of Directors.

## **Comments –**

**Adjournment** – Motion placed before the Board of Directors to adjourn at 9:50 am.

**Motion to Approve:**

Doris Tolbert

**Seconded:**

Bill Porter

**Approved:**

Unanimously

Regular session of the CAS Board of Directors was adjourned at 9:35 AM. The next meeting is scheduled for May 18, 2009 - 9:15am at 900 Carmelita Street.

## **EXECUTIVE SESSION**

No Executive session was requested.