

**Arizona State Board for Charter Schools**  
**Arizona State Board of Education**  
1700 W. Washington St., Room 164, Phoenix, AZ 85007  
(602) 364-3080 Fax (602) 364-3089  
[www.asbcs.az.gov](http://www.asbcs.az.gov)

**CHARTER GRADE LEVEL AMENDMENT REQUEST**

(Charter Holder Name) Pan-American Charter School (CTDS) 078940101

(Charter Holder Mailing Address) 3001 W. Indian School Rd.

(City, State) Phoenix, AZ (Zip) 85017

(Charter Representative's Name) Marta E. Pasos

(Phone Number) 602 266-3989 (Fax Number) 602 266-3979



**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

**Check appropriate box**

**Adding grade levels served for charter**

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Narrative describing how the additional grades support the philosophy, methods of instruction, special emphasis, and mission of the charter
- Mastery of coursework for additional grades
- Expected student performance on state mandated tests at all grade levels impacted by the addition
- Timeline for implementation
- Changes in staffing to support the requirements for Highly Qualified.

**For K-8**

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math - A completed curriculum sample template including all required attachments as outlined on the template attached.
- Language Arts - A completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template attached.

**For 9-12**

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math - A math course description and a completed curriculum sample template including all required attachments as outlined on the template (template is available on the ASBCS website).
- Language Arts - A language arts course description and a completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template (template is available on the ASBCS website).
- Graduation requirements (number of credits in each content area and electives)
- Course level proficiency required for credit and acceptance of transfer credit

**Decreasing grade levels served for charter**

Included is the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Rationale for decrease in grade levels served and effective date of change

The Arizona State Board for Charter Schools and Pan-American Charter School (Charter Holder), herein agree to amend the terms of the charter contract as follows:

**FROM: K-9th**

**TO: K-12th**

*10<sup>th</sup> - 2010, 11<sup>th</sup> - 2011 and 12<sup>th</sup> - 2012* (HK)

In witness whereof, Charter Holder has signed this contract amendment as of this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_, to take effect at such time as it is signed by both parties.

\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

# Pan-American Elementary Charter School

3001 West Indian School Road  
Phoenix, Arizona 85017

## Board Meeting

**Date: February 13, 2009**

<u>Attendance</u>	<u>Guest</u>	<u>Absent</u>
<u>Mr. Todd Wade</u>	<u>Mrs. Heather Jones</u>	
<u>Mr. Luis Pasos</u>		
<u>Mrs. Marta Pasos</u>		
<u>Mrs. Annette Faultner</u>		
Mr. Luke Jones		
Mr. Omar Herrera		

### I.

#### Items

- A. Call to Order. The meeting was called to order at 5:25 p.m.
- B. Invocation/ Moment of Silence
- C. Pledge of **Allegiance**- Mrs. A. Faultner
- D. Approval of minutes

### II.

#### Information Items

- A. Welcome/Pledge of Commitment  
The Pan—American Board welcomes new Board members, Mr. Luke Jones and Mr. Omar Herrera. All the Board members recited the Pledge of Commitment.
- B. Spring Parents and Teachers Conference.  
The spring conferences takes place one –half of a day. Students are dismissed at noon. Parents and Teachers Conference takes place from noon to whenever all parents scheduled have been seen.
- C. Current Enrollment /100<sup>th</sup> Day  
Current enrollment is 361 students. This includes the High School enrollment.
- D. Funding Cuts-(Senate Bill 1006)  
Approximately 40% of Arizona's state budget goes to education. Cuts in the state have affected funding for schools already. Heather Jones, accountant for Heinfeld & Meech, provided the Board with additional information regarding funding. The 301 monies received from the state come from sales tax and may be affected as well. Presently, Pan-American is standing "financially sound" due to the conservative management the school had implemented for years.

The school does not anticipate any significant negative lay-offs, reductions of salaries or benefits for next SY.

Future expenses discussed include renovation of the elementary school playground, textbooks for the high school, and recreation equipment for the high school.

E. Saturday School

150-160 students attend Saturday School. This is a total of Session 1 and the beginning of Session 2. There are 16 pre-schoolers enrolled in Saturday School who will be included in summer school of 09, instead.

F. Grade Amendment

High School students in Public High Schools need 22 credits for graduation. Pan-American High School students will need 24 credits to graduate. Grades 10, 11 & 12 will be phased in; 2010 10th grade, 2011 11<sup>th</sup> graders and 2012 12<sup>th</sup> graders will be added making Pan-American School a K – 12 school. The school will submit an amendment to the ASBCS for the addition of these grades.

G. School Report Card / Parent Survey

Pan-American School received a Performing Plus grade.  
Parents are very supportive of their students and Pan-American.

H. UPCOMING Events

President's Day            February 16  
Progress Reports        February 20  
Field Trip- High School Chinese Culture Center    February 6  
Pan-American High School students – Nursing College at  
Grand Canyon University        February 20

III Action Items

A. Approval of Monthly Expenses . Motion AF Second LJ Motion pass

B. Approval of Grade Amendment    Motion TW    Second AF  
Motion pass

**IV Adjournment**

Motion to adjourn by LP. Seconded by Mr. LJ. Motion Pass

Next meeting April 10,2009    5:00 p.m.    Library Main Campus

Submitted by, Mrs. A. Faultner

## **CHARTER GRADE LEVEL AMENDMENT REQUEST**

### **Pan-American Elementary Charter School**

**CTDS 078940101  
3001 W. Indian School Rd.  
Phoenix, AZ. 85017**

**Marta E. Pasos**

**Phone (602) 266-3989**

**Fax (602) 266-3979**

**Pan-American respectfully petitions the ABCS to be granted the inclusion of tenth (2010), eleventh (2011) and twelfth grade (2012), respectively. The school's board minutes approving the additional grades are enclosed.**

#### **Narrative**

**Pan-American desires to extend and promote its mission in the community with the philosophy that every child can learn and be intellectually nourished while taking a progressive role in his or her own success. Providing an academically edifying and relevant education for the 21<sup>st</sup> Century, the school offers a challenging academic curriculum with twenty-four unit credits toward graduation. These include a requirement of course work of four credits of each of the core subjects: English, mathematics, social studies and science. Through the school's active teaching and participatory learning methods, Pan-American Charter promotes emphasis on post-secondary education and work-place skills to ensure lifetime success for its students.**

**Parents and students are given choice and opportunity to receive quality educational services in a safe and secure learning environment. Imparting the value of a lifelong quest for knowledge and understanding is an aim for all Pan-American Charter School students. The addition of grades tenth, eleventh, and twelfth provides parents and students accessibility to the strong and consistent educational standards that they have enjoyed in the lower grades. The program of instruction exceeds Arizona's academic requirement for graduation as well as meeting the entrance requirements for state universities.**

**Pan-American benefits the community by availing parents of a quality high school environment for secondary students. The school's active teaching and participatory learning will be contributing factors to its academic achievement.**

#### **Mastery of Coursework**

**Mastery of coursework for all high school grades will be deemed:  
Satisfactory at 70 %, Proficiency at 80%, and Mastery at 90% and above**

Grades are awarded by using numerical averages to calculate Grade Point Average (GPA) accordingly:

Grade Scale A= 4 points B= 3 points C= 2 points D= 1 point F= 0 points

A=100-90% B=89-80% C=79-70% D=69-60% F=59% and below

**Expected Student Performance on State Mandated Tests**

Expected student performance on state mandated test High School AIMS are as follows:

Grade	Complete Number Of Years at PACS	H.S. AIMS Performance	Times Attempted
Sophomore 10 <sup>th</sup> Grade	4 and up	100% Passing	1X
	3	75%	
	2-less	50%	
Junior 11 <sup>th</sup> Grade	4 and up	100% Passing	2X
	3	80%	
	2-less	50%	
Senior 12 <sup>th</sup> Grade	4 and up	100% Passing	3X
	3	85%	
	2-less	50%	

**Timeline for Implementation**

	SY
10 <sup>th</sup> Grade	2010
11 <sup>th</sup>	2011
12 <sup>th</sup>	2012

**Anticipated Change in Staffing**

Anticipated increase of staffing is approximately six additional teachers. Pan-American actively seeks highly qualified teachers who are prepared for the secondary education setting. Prospects must exhibit commitment and dedication to young people and the craft for teaching.

**Representation of Program Instruction**

The program of instruction at Pan-American Charter School offers an elevated level of study for high school students, thus preparing them for post-secondary education in college or university, continued vocational training or entrance into the work force.

## **Math**

**10<sup>th</sup> Grade                      Geometry      = 1 Credit**

**This year long course includes the connections between algebra, statistics number theory and geometry. It includes geometric vocabulary and notation, measurement, deductive reasoning, discrete math, problem solving and applications of geometric theorems and the drawings and models of real world problems.**

**11<sup>TH</sup> Grade                      Algebra II      = I Credit**

**This year long course includes concepts of functions, absolute value and quadratic equations, and inequalities. Logical reasoning will be used to clarify ideas and apply the concepts of discrete mathematics (finite graphs, matrices, sequences) and recurrence relations to problem solutions. This course makes connections between algebra, statistics and probability, matrices and geometry. Algebra II investigates and understands mathematical content relating to real world problems.**

**12<sup>th</sup> Grade                      Trigonometry/Pre-Calculus or Business Mathematics**

**Trigonometry/Pre-Calculus                      = 1 Credit**

**This year long course is a study of functions (polynomials, rational functions, piecewise and step functions, trigonometric logarithmic and exponential) and their graphs, as well as parametric, exponential and parametric functions. Graphing calculator will be used as this course will analyze the behavior of functions and as well as use function to model real world phenomena.**

**Business Mathematics                      = 1 Credit**

**This year long course is a utilization of proficiency in the operations of whole numbers, common fractions, decimals and percents, followed by a variety of their practical applications. This course includes insurance, social security, banking and interest, taxes, investments, budgets, consumer credit, buying property, among other selected topics.**

**The purpose of this course is to prepare the student with practical real world applications of math skills as an adult consumer.**

## **Language Arts**

**10<sup>th</sup> Grade Language Arts                      =1 Credit**

**This second year long course students enrich short stories, biographies, novel and classical literature. Emphasis is placed on fiction and non-fiction, poetry and**

drama. Outside reading and vocabulary study are required. Focus is on world literature. In writing, students are enriched descriptive, narrative, expository, functional, essay, analytical, and persuasive writing. Focus is placed on multi paragraph essays, building solid argument. Students are also required assignments in speaking/listening and viewing/presenting. This course fulfills and exceeds state requirements, based on the Arizona State Standards.

**11<sup>th</sup> Grade Language Arts = 1 Credit**

In this third year long language arts course, students read, interpret, analyze and evaluate American literature from Puritan times through the twenty-first century. They continue their study of advanced vocabulary. In writing, students master the essay structure in expository, narrative, persuasive, research, and viewing and presenting. This course fulfills and exceeds state requirements, based on the Arizona State Standards.

**12<sup>th</sup> Grade Language Arts = 1 Credit**

This fourth full-year language arts course builds upon and enriches proficiencies from previous level. Students are focused on the reading of recognized literary merit and their critical reviews, analyze forms and content, and write reactions and criticisms. This course has an advanced vocabulary study and a research project. Emphasis is placed on British literature. There are required outside assignments for speaking/listening and viewing/presenting. Other aspects of this course may be included in required outside work. This course fulfills and exceeds state requirements, based on the Arizona State Standards

**Graduation Requirements**

High school students must complete 24 units to graduate. Each student must also demonstrate proficiency (Meeting or Exceeding) by passing AIMS Reading, Writing and Math.

**Four units of English**

**Four units of Mathematics**

**Four units of Social Studies**

**Four units of Science (min. 3 lab sciences)**

**Two units of a Foreign Language**

**One unit of Computer Science**

**Two units of Fine Arts**

**One unit of Physical Education/Fitness**

**Two units of Electives**

**Course Level Proficiency**

**Course level proficiency required for credit and acceptance of transfer is a minimum of a 70% C= 2 points.** Students may have the opportunity to earn credit by meeting specifications satisfactory to the teacher.



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**PAN-AMERICAN CHARTER SCHOOL  
Grade-Level Amendment**

**Course Level Proficiency and Acceptance of Transfer Credits**

Pan-American Charter School provides each student who enrolls at the school and requests the transfer of academic credits to meet with the graduation requirements, with a list that identifies all courses which are accepted as core (language arts, fine arts, mathematics, science, social studies and foreign language) and credits that have been credited as electives by the school.

Transfer credit must meet the requirement of the following criteria in order to be accepted as fulfillment of core subjects at Pan-American Charter School. Transcripts and other transfer records must document that the granted credit was based on an assessment that incorporated the Arizona State Standards for that course. Proof that such student achieved those standards must be presented. The student may, within 10 school days after receiving the list, request an examination in each particular course in which a core credit is denied. Pan-American will accept the credit as a core credit for each particular course in which the student takes an examination and receives a passing score on a test designed and evaluated by a teacher at the school who teaches the subject matter on which the examination is based.