

CHARTER GRADE LEVEL AMENDMENT REQUEST

(Charter Holder Name) Arizona Upgrade Academy (CTDS) 138713000

(Charter Holder Mailing Address) 327 S. 15th St.

(City, State) Cottonwood, AZ (Zip) 86326

(Charter Representative's Name) Allen Smithson

(Phone Number) (928)634-3722 (Fax Number) (928)534-3695

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

Check appropriate box

Adding grade levels served for charter

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Narrative describing how the additional grades support the philosophy, methods of instruction, special emphasis, and mission of the charter
- Mastery of coursework for additional grades
- Expected student performance on state mandated tests at all grade levels impacted by the addition
- Timeline for implementation
- Changes in staffing to support the requirements for Highly Qualified.

For K-8

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math – A completed curriculum sample template including all required attachments as outlined on the template attached.
- Language Arts - A completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template attached.

For 9-12

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math - A math course description and a completed curriculum sample template including all required attachments as outlined on the template (template is available on the ASBCS website).
- Language Arts - A language arts course description and a completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template (template is available on the ASBCS website).
- Graduation requirements (number of credits in each content area and electives)
- Course level proficiency required for credit and acceptance of transfer credit

Decreasing grade levels served for charter

Included is the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Rationale for decrease in grade levels served and effective date of change

The Arizona State Board for Charter Schools and Allen Smithson (Charter Holder), herein agree to amend the terms of the charter contract as follows:

FROM: Serving grades 5-12

TO: Serving Grades 5-8

In witness whereof, Charter Holder has signed this contract amendment as of this **second** day of **July**, 2009, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of _____, 200__, to take effect at such time as it is signed by both parties.

Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

Rationale for decrease in grade levels served, and effective date of change:

Arizona Upgrade Academy is currently unable to provide our own comprehensive program of instruction for grades 9-12 which emphasizes our specialties. We desire to focus on grades 5-8.

This change will be effective for the 2009-2010 school year.

Minutes

Meeting minutes for the Arizona Upgrade Academy board meeting on Thursday July 2nd, 2009. This meeting started at 9:05am and adjourned at 9:10am. This meeting was tape recorded. The agenda for this meeting was posted in the front window at 327 S. 15th St. on Monday June 29 at 10:00am.

Roll call: Allen Smithson, Bruce Bond, Richard Pettersson, and Bill Evans were in attendance. Tieg Bargar was unable to attend. There were no members of the public present.

Mr. Smithson called roll, read the agenda aloud, and asked for discussion on the two agenda items. There was no discussion. Mr. Evans made a motion to approve both items. Mr. Bond seconded the motion. It passed unanimously. Mr. Pettersson made a motion to adjourn, seconded by Mr. Bond. The motion passed unanimously and the meeting adjourned at 9:10am. (Note a couple of seconds after adjournment, Tieg Bargar came on the call and he mentioned that he would have approved the agenda items as well.) Below is a copy of the meeting agenda.

Date Thursday July 2nd, 2009 Time: 9:05am
Location: 327 S. 15th Street Cottonwood, AZ
Call in number 1-866-246-6862 Pass Code = 1374655

Agenda

The Board reserves the right to change the order of items on the agenda.

Call to Order:

Roll Call:

Public Comments: (Speakers are limited to three minutes and a total time set aside for comments is 12 minutes. Those who wish to speak are asked to fill out a public comment card and give it to a board member. Please note: Board members may not respond during the meeting to topics not on the agenda.)

1. Adoption of the proposed budget for 2009-2010 school year.
2. Approval of amendment to the charter changing from Arizona Upgrade Academy serving grades 5-12 to serving grades 5-8.

Minutes approved by:

Allen Smithson (Director)

Date