

New Application Process

»» School Quality Department



What do we do?

- ▶ Responsibilities
 - New charter application process
 - 1st Year Site Visits
 - Annual monitoring of charters in years 2-4
 - Charter Expansion Requests



Impact of Recent Changes

Years	2013	2014	2015
Submission Format	ASBCS Online	ASBCS Online & Fee	ASBCS Online & Fee
# Unique submissions	34	22	23
# Administratively complete	13	14	15
# Approved	11	12	

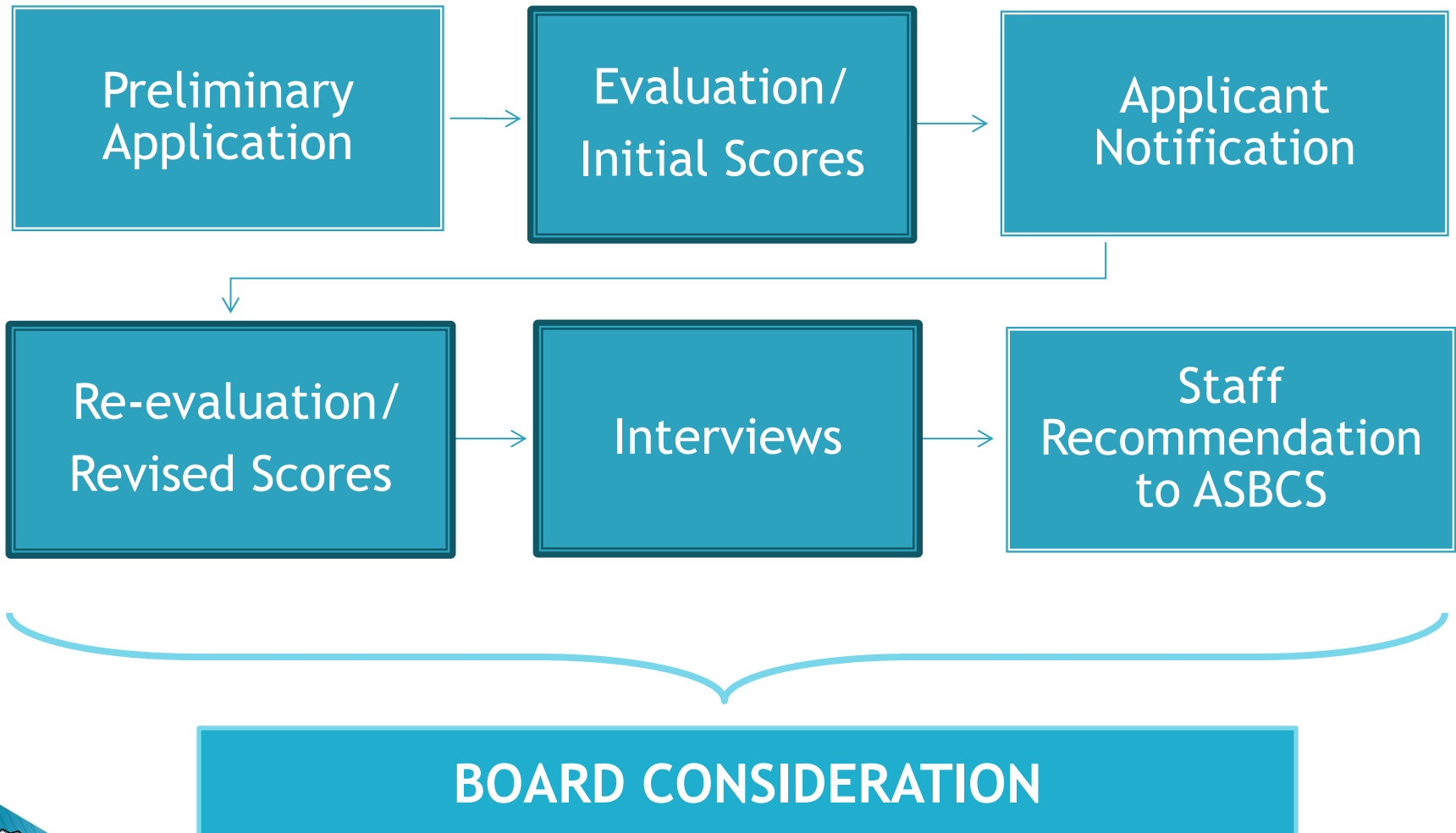


Contracting with NACSA

- ▶ Sole source provider
- ▶ Manages contracts for TRP members
- ▶ Provides services
 - Training, coordination and recommendation documents
- ▶ Board staff coordinates with NACSA



Application Processing Cycle



Board Consideration

- ▶ Staff Report
 - TRP Qualitative Analysis Summary
 - In–Person Interview Summary
 - Evidence of Capacity
- ▶ Application package
- ▶ Scoring Rubric
- ▶ Recording of the In–Person Interview



Policy Consideration

- ▶ Continue outsourcing at current rate
- ▶ Explore bringing back in house



Congratulations!

Your application was approved.

- ▶ Completed I.R.S. Form W-9, Request for Taxpayer Identification Number and Certification,
- ▶ General Statement of Assurances form obtained from the ADE website
- ▶ Website address and printout of webpage that includes a conspicuously posted statement indicating where all public notices of meetings will be posted and the website address of public meeting postings (A.R.S. §38-431.02);
- ▶ Copy of the lease agreement or other documentation of a secured school facility.
- ▶ Copy of certificate of occupancy for each school site, issued by the municipality, approved for “E” occupancy;
- ▶ State fire marshal inspection report for each school site, approved for “E” occupancy; School site contact information;
- ▶ Insurance policy binder issued by an insurance company licensed to do business in Arizona (A.R.S. §15-183(M);
- ▶ County health certificate for each site at which students will be taught;
- ▶ Evidence of a public meeting or hearing held in accordance with A.R.S. §15-183(C)(7), at least 30 days before the charter holder opens a site for the charter school; and
- ▶ Certificate of attendance at the special education training for new charters offered by the Arizona Department of Education, Exceptional Student Services Division.
- ▶ Make an appointment to sign your contract.



1st Year Site Visit

- ▶ Purpose – Ensure Compliance
- ▶ Elements:
 - Program of Instruction
 - Students enrolled and school schedule/calendar
 - FCC and teacher resumes
 - Governing body minutes
 - School development plan



1st Year Site Visits FY 12–15

Fiscal Year	2012	2013	2014	Projected 2015
New Charters	10	7	10	11
Replication Charters	14	8	10	13
New Sites	8	12	6	4
Total Site Visits	32	26	26	28

