# IHEC minutes

| Board Meeting | | |
|---|---|---|
| 6.13.2013 | 4:30-5:30 | Wyatt's Conference Room |

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| Meeting called | Joseph McKnight |
| Type of meeting | Review AZ Charter Board Feedback |
| Facilitator | Wyatt McRae |
| Note taker | Jocelyn Quintanar |
| Timekeeper | N/A |
| Attendees | Joseph McKnight, Ryan Townsend, Aaryn Townsend, Jocelyn Quintanar, Victor Quintanar |

## Address Change

Discussion: Motion by R. Townsend to change our address from 8848 E. Meadow Spring Pl Tucson AZ, 85747 to 2327 E. Precious Shard Ct Oro Valley AZ 85755. This is until we secure facilities. Seconded by J. Quintanar, passes with unanimous approval.

Conclusions: J. Quintanar filled out form C016i for the address change so Ryan can submit them to the AZCC.

| Action Items | Person | Deadline |
|---|---|---|
| Submit Address Change form C016i to the AZCC | Ryan | ASAP |
| | | |

## Official Removal of Director

Discussion: We need to officially remove Diane Normoyle as a director as per feedback from the AZ Charter Board. The AZCC says we do NOT need an amendment, but need to file form C017i , which is a form for change in director. Motioned by McKnight to file the paperwork, seconded by R. Townsend, Motion passes with unanimous decision.

Conclusions: J. Quintanar filled out form C017i for the address change so Ryan can submit them to the AZCC.

| Action Items | Person | Deadline |
|---|---|---|
| Submit Change in Director form C017i to the AZCC | Ryan | ASAP |
| | | |

## Charter Changes

Discussion: Discussed the feedback from the charter commission, assigned tasks to fix curriculum (Aaryn will fix Math, Jocelyn will fix English). Ryan and Joe will resubmit forms that were unclear in the scanning process so we can resubmit before the deadline. Jocelyn will contact the AZCC about holding the check, the questions regarding the amendment vs. the form the AZCC told us to file and how much of the charter was reviewed.

Conclusions: The overall charter was very good; we just have minor fixes to make.

| Action Items | Person | Deadline |
|---|---|---|
| Complete Charter Revisions | ALL | 06/30 |
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