B.4.1. Education Service Providers

The Western Institute for Leadership Development will not use an Education Service Provider.

B.4.2 Contracted Services

During its startup year and first year of operation, the Western Institute for Leadership Development (Western Institute) will contract with several consulting firms and individuals to supplement the skills of employed personnel in order to provide the best possible services for students.

SAIS, full service record-keeping, and training to be leased on a yearly basis. The Gold Spiral Universe School Management Platform, developed in conjunction with Dr. Rebecca Gau and the AZ Charter Schools Assn., is in alignment with ADE and all requirements for student information reporting. Further, the system provides targeted reporting functions and assessments that will allow the Western Institute to track each student's progress relative to state academic standards. The system lease includes on-site system training and professional development for maintaining a data-driven professional learning community. Using this management platform networks the Western Institute with the ACSA and other schools throughout Arizona that are using data to improve instruction and student achievement.

Full financial services, including training the Western Institute's office manager, will be provided by Michele Diamond, Diamond Financial Solutions, Inc., Phoenix, AZ. Michele is one of the most experienced and reliable financial providers for charter schools in Arizona.

Legal counsel: Lynne Adams, Lewis and Roca LLP, Phoenix, AZ. Ms Adams specializes in school law and Arizona's Open Meeting Law.

Professional development will be provided by the Western Institute's Principal and consulting Curriculum Specialist, Susan Cameron, of School Curriculum Specialists, on a regular basis. Susan has more than 40 years of experience in curriculum development in Arizona. Special Education consulting director/coordinator Sema Kelly will provide training related to differentiation of instruction and maximizing learning for special needs students. Other consultants and conference/workshop attendance will provide additional training as appropriate. The Principal and Instructional Leadership Team will provide ongoing training, mentorship, and constructive feedback to teachers.

Custodial Service will be outsourced to a licensed provider in the Tucson area, preferably one within the school's 5-mile radius. Providers with experience providing services to schools have been contacted and all expressed willingness to provide a written plan for services once the facility is identified and ready for occupancy. Providers contacted: Jan-Co, 2907 E. 22nd Street, Tucson, AZ 85713; Mr. Janitor, 2100 N. Wilmot #314, Tucson, AZ 85712; Jani-King, 325 S. Euclid Avenue #111, Tucson, AZ 85719.

Food Service – The Western Institute for Leadership Development will be located in central Tucson in a densely populated residential/commercial area. We expect to be located within walking distance of several restaurants that appeal to young people such as Subway, Eegee's, or Papa John's Pizza. Students can bring a lunch to school or purchase from a local eatery. At this time the school does not plan to offer in-school food service.

Special Education: Consulting Special Education director/coordinator, Sema Kelly, has provided us with a contact list of exemplary professionals available in Tucson, including

- Occupational Therapist, Dorie Mesch
- Speech Therapist, Nadia Terry
- Physical Therapist, Merika Schupack
- Counselor, Rhonda Baugh
- Psychologist, Kathy Bohan
- Other agencies: Arizona School for the Deaf and Blind, InSpeech, Inc., and Arizona Speech & Hearing Professionals, L.L.C.

Based on what other charter schools are paying for contracted services, Western Institute estimates $60-$80 per hour to those professionals we may need to hire.

Expected services and budget: Western Institute is expecting to enroll 80 students in its first school year; 130 in the second year, and 180 in its third school year. Based on consultants' experience, ADE data, and Western Institute's intent to locate in a lower socio-economic area of Tucson, we project that about 10% of our population, or 8 students, will be in special education. The following is our estimated cost for special education services in the first year.

Contracted special education director/coordinator $6,000.00
(at $70.00 per hour; including conducting all special education meetings, completion of documents; staff trainings, in-services, and consultation and collaborations with teachers)

Contracted special education teacher $15,000.00

Contracted school psychologist $4,000.00
($500.00 per evaluation of a student, attending MET and IEP meetings)

Total cost for the first year $25,000.00
(school enrollment: 80 special education: 8)

For the second year of school, Western Institute will expect the special education population to be around 13, and total cost will be approximately $34,000.00
(school enrollment: 130 special education: 13)

For the third year of school, total cost is expected to be approximately $43,000.00
(school enrollment: 180 special education: 18)