	A	B	C	D	E	F
1						2016-2017 Cycle
2	**Applicant Name: Highland Prep**					
3						
4	*Provide Assumptions by Line*	**Inception to August 1st of Opening Year**				
5	**START-UP REVENUE**				**Total $**	Timeframe for Acquisition
6	Secured Funds - Private Donations					
7	Secured Funds - Loans				$ 150,000.00	5/20/2015
8	Secured Funds - Other					
9	Total Start-up Revenue				$ 150,000.00	
10						
11	**Administration, Instruction, & Support (AIS) EXPENDITURES** (add lines as necessary)	**# of FTE Staff**	**@ Salary**	Required Employer Contributions per FTE	**Total $**	Timeframe for Acquisition
12	Salaries					
13	Director	1.00	$ 35,000.00		$ 35,000.00	February 1st to July 31st - 2016
14	Start-up Principal	1.00	$ 30,000.00		$ 30,000.00	February 1st to July 31st - 2016
15	Teacher	6.00	$ 769.23		$ 4,615.38	One Week in July 2016
16	Clerical/Finance	1.00	$ 15,000.00		$ 15,000.00	February 1st to July 31st - 2016
17					$ -	
18					$ -	
19					$ -	
20					$ -	
21	Employee Benefits				$ 6,473.08	February 1st to July 31st - 2016
22	Employee Insurance (if providing)					
23	Office Supplies (Paper, Postage, etc.)				$ 2,500.00	February 1st to July 31st - 2016
24	Instructional Consumables					
25	Membership Dues, Registrations, & Travel				$ 2,500.00	February 1st to July 31st - 2016
26	Contracted Services					
27	Contracted Services: Special Education					
28	Curriculum & Resource Materials					
29	Library Resources/Software					
30	SAIS Software					
31	Other					
32	***Total Administration, Instruction, & Support***				$ 96,088.46	

	A	B	C	D	E	F
33						
34	**Operations & Maintenance (O&M) EXPENDITURES** (add lines as necessary)				**Total $**	Timeframe for Acquisition
35	Supplies				$ 2,500.00	February 1st to July 31st - 2016
36	Marketing/Advertising				$ 21,525.00	February 1st to July 31st - 2016
37	Contracted Services: O&M					
38	Building Rent/Lease/Loan				$ 12,000.00	February 1st to July 31st - 2016
39	Building & Improvements					
40	Land & Improvements					
41	Fees/Permits				$ 1,000.00	February 1st to July 31st - 2016
42	Property/Casualty Insurance				$ 3,550.00	February 1st to July 31st - 2016
43	Liability Insurance				$ 2,800.00	February 1st to July 31st - 2016
44	Utilities (Electric, Gas, Water, Waste)					
45	Phone/Communications/Internet Connectivity				$ 1,500.00	February 1st to July 31st - 2016
46	Student Furniture & Equipment					
47	Office Furniture & Equipment				$ 2,500.00	February 1st to July 31st - 2016
48	Student Technology Equipment					
49	Office Technology Equipment				$ 3,500.00	February 1st to July 31st - 2016
50	Other Leases (Security, Copiers, etc.)				$ 1,200.00	February 1st to July 31st - 2016
51	Loan Repayment					
52	Other					
53	***Total Operations & Maintenance***				$ 52,075.00	
54	**Total Expenditures**				$ 148,163.46	
55						
56	**Total Start-up Revenues**				$ 150,000.00	
57						
58	**Budget Balance** (= Revenues - Expenditures)				$ 1,836.54	