

Instructional Days Amendment Request

Charterholder Info

Charter Holder

Name:
Ha:san Educational Services

CTDS:
10-87-26-000

Mailing Address:
1333 East 10th Street
Tucson, AZ 85719
> [View detailed info](#)

Representative

Name:
Jessica Estrada

Phone Number:
520-882-8826

Fax Number:
520-882-8651

Downloads

 [Download all files](#)

Contractual Days

Selected School(s):
Ha:san Preparatory & Leadership Charter School (CTDS: 10-87-26-001, Contractual Days: 144)

To
145


Fiscal Year Effective Date
jessicae@hasanprep.org

Type of Change
Permanent Change

Attachment


Board Minutes –  [Download File](#)


School Calendar –  [Download File](#)

Daily Instructional Schedule –  [Download File](#)

Narrative –  [Download File](#)

Additional Information

 [Download File](#) – School calendar details.

 [Download File](#) – Instructional and non-instructional days.

Signature

Charter Representative Signature
Jessica Estrada 04/11/2017

REGULAR MEETING MINUTES

March 21, 2017 – 6:30 PM

HA:SAN PREPARATORY AND LEADERSHIP SCHOOL

1333 E. 10TH STREET, TUCSON AZ 85719

- A. CALL TO ORDER – Meeting convened at 6:43p.m. OM President presiding.
- B. ROLL CALL – Voting Members Present: Olivia Morillo (OM) President, Lisa Palacios(LP) Vice-President, Jolene Jose(JJ)
Non Voting Members Present: James Merino(JM), Delphine Saraficio(DS), Jacob Pawson(JP)
Members absent: Non Voting Member: Jessica Estrada (JE) Voting Member: Larry Fox(LF)
- C. WELCOME – Done
- D. SIGNING OF VOUCHERS AND APPROVED CONTRACTS
- E. APPROVAL OF MINUTES February 21, 2017 – Regular Meeting
February 21, 2017 – Executive Session
- F. REVIEW AND APPROVAL OF AGENDA –Accepted
- G. DIRECTORS REPORTS –
1. HPLS DIRECTORS REPORT (JM) =Done
 2. FINANCE DIRECTORS REPORT (JP) =Done
- H. CALL TO PUBLIC –None
- I. NEW BUSINESS-
1. Review, discussion and possible approval of Closure of Ha:san Middle School.

OM motions to accept the Closure of HMS. LP Seconded. All 3 voting members in favor. Motion passed.

2. Review, discussion and possible approval of HPLS instructional days.

OM motions to accept amendment to HPLS instructional days from 144 to 145. LP seconded. All 3 voting members in favor. Motion passed.

J. RECURRING BUSINESS –

1. Review, discussion and possible approval of HPLS Governing Board changes of members.

OM motions to remove Frank Prezelski from HPLS Governing Board. LP seconded. All 3 voting members in favor. Motion passed.

2. Review, discuss, and possible approval of changing school status and mission statement.
3. Ha:sañ Updates – Overview of school happenings and environment.
4. Update on Charter Renewal information.
5. Review, discuss, and possible action on employee contracts for 2016-2017 school year.
6. Review, discuss, and possible action on student(s) up for admission, discipline, and/or possible expulsion.

OM motions to enter Executive Session. LP seconded. All 3 voting members in favor. Motion passed.

OM motions to exit Executive Session. LP seconded. All 3 voting members in favor. Motion passed.

K. ANNOUNCEMENTS

- Next Meeting will be held on April 18, 2017 at 6:30 p.m. at HPLS. (1333 East 10th Street, Tucson AZ, 85719).

Meeting adjourned at 7:44pm. Minutes by OM

Ha:šañ Preparatory and Leadership 2016 - 2017 Teacher Calendar

AUGUST 2016

	S	M	T	W	Th	F	S
22-26	In Service						
26	Freshman Orientation	1	2	3	4	5	6
29	First Day of School	7	8	9	10	11	12
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

SEPTEMBER 2016

	S	M	T	W	Th	F	S
5	Labor Day						
16	Grades/Biweely				1	2	3
22	Advisory	4	5	6	7	8	9
30	Grades/Biweely	11	12	13	14	15	16
	18	19	20	21	22	23	24
	25	26	27	28	29	30	

OCTOBER 2016

	S	M	T	W	Th	F	S
12	Grades/Biweely						1
13	Academic Conferences (Ha:šañ) & Early Release	2	3	4	5	6	7
13	Advisory	9	10	11	12	13	14
18-20	Unity Camp	16	17	18	19	20	21
28	Grades/Biweely	23	24	25	26	27	28
31	Halloween	30	31				

NOVEMBER 2016

	S	M	T	W	Th	F	S
8	40th Day						
10	Grades/Biweely					1	2
11	Veterans Day	6	7	8	9	10	11
17	Ha:šañ Taš	13	14	15	16	17	18
23	Grades/Biweely & Early Release	20	21	22	23	24	25
23	Advisory	27	28	29	30		
24	Thanksgiving						

DECEMBER 2016

	S	M	T	W	Th	F	S
9	Grades/Biweely					1	2
15	PD & Early Release	4	5	6	7	8	9
15	Adisory	11	12	13	14	15	16
19	Winter Break Begins	18	19	20	21	22	23
25	Christmas	25	26	27	28	29	30
		31					

JANUARY 2017

	S	M	T	W	Th	F	S
2	Winter Break Ends						
11	Grades/Biweely	1	2	3	4	5	6
12	Academic Conferences (Sells) / Early Release	8	9	10	11	12	13
16	Martin Luther King Jr. Day	15	16	17	18	19	20
19	Advisory	22	23	24	25	26	27
26	Story Telling	29	30	31			
27	Semester 1 Grades						
30	Semester 2 Begins						

FEBRUARY 2017

	S	M	T	W	Th	F	S
10	Grades/Biweely						
16	College and Career Day & Early Release			1	2	3	4
16	Advisory	5	6	7	8	9	10
22	Grades/Biweely	12	13	14	15	16	17
23-24	Rodeo Break	19	20	21	22	23	24
		26	27	28			

MARCH 2017

	S	M	T	W	Th	F	S
2	Culture Trail Clean Up (Topawa)						
8	Grades/Biweely				1	2	3
9	Academic Conferences (Pasqua) & Early Release	5	6	7	8	9	10
13	100th Day of School	12	13	14	15	16	17
16	Teacher / Student Basketball Game & Early Release	19	20	21	22	23	24
16	Advisory	26	27	28	29	30	
20-25	Spring Break						
31	Grades/Biweely						

APRIL 2017

	S	M	T	W	Th	F	S
13	Grades/Biweely						
14	Good Friday						1
16	Easter	2	3	4	5	6	7
20	Advisory	9	10	11	12	13	14
28	Grades/Biweely	16	17	18	19	20	21
		23	24	25	26	27	28
		30					

MAY 2017

	S	M	T	W	Th	F	S
4	Academic Conferences (Ha:šañ) & Early Release						
12	Grades/Biweely	1	2	3	4	5	6
18	Prom & Early Release	7	8	9	10	11	12
18	Advisory	14	15	16	17	18	19
25	Senior Grades Due	21	22	23	24	25	26
29	Memorial Day	28	29	30	31		

JUNE 2017

	S	M	T	W	Th	F	S
1-2	Senior Trip						
2	All Grades Due					1	2
5-8	Planned Community Activities & Early Release	4	5	6	7	8	9
8	Awards / Give Away Dance	11	12	13	14	15	16
	Senior Dinner & Last Day of School	18	19	20	21	22	23
		25	26	27	28	29	30
9	Graduation						
26	Summer School Begins						

JULY 2017

	S	M	T	W	Th	F	S
27	Summer School Ends						
							1
		2	3	4	5	6	7
		9	10	11	12	13	14
		16	17	18	19	20	21
		23	24	25	26	27	28
		30	31				

- Professional Development
- Grades Due
- Early Release
- Holiday
- Day Off
- Special Event
- Advisory

Master Course Schedule 2016 - 2017

Semester 2

2016-2017		8:50am- 9:45am	9:48am-10:42am	10:46am-11:51am	11:51am-12:21pm	12:21pm-1:16pm	1:19pm- 2:14pm	2:17pm-3:12pm
Teacher Name	Subject	1st Period	2nd Period	3rd Period	LUNCH	4th Period	5th Period	6th Period
Simon Escalada-Mastick (Computer Lab)	Math 9, Tech, MTSS	MTSS	MTSS	MTSS		Algebra 1 Semester 2	Introduction to Technology	Algebra 1 Semester 2
Abraham Hanson (C-Bldg Downstairs)	Math 11/12, MESA, Econ	PLAN	Financial Math	Principles of Tech/MESA		Algebra 2 Semester 2	Economics	Algebra 2 Semester 2
Alan Gilley (C-Bldg Downstairs)	ELA 9/10, College Prep /Capstone, JTED	Sophomore Comp. S2	PLAN	Senior Capstone		Freshman Comp. S2	Freshman Comp. S2	College Prep
Pamela Villa (C-Bldg Downstairs)	Literature 11/12, PLATO	Senior Literature	Senior Literature	PLAN		Junior Literature S2	Junior Literature S2	PLATO Ind. Study
Sarah Talbot-Haynes (Science Lab)	Science, Math 10	Biology	Geometry S2	Chemistry		PLAN	Chemistry	Biology
Peter Whittemore (A-Bldg Downstairs)	Social Studies, Math	Financial Math	U.S. History	World Hist/Geog		U.S. History	U.S. Government	PLAN
Koletta Saddleback (Auditorium/C-Bldg Upstairs)	Art/Drama, PLATO	Theater Art	Contemporary Art & PLATO Ind. Study	Theater Art		PLAN	Contemporary Art	Contemporary Art & PLATO Ind. Study
Lois Liston (Auditorium)	Traditional Arts & Singing	--	--	Traditional Arts		Traditional Singing	PLAN	Traditional Arts
Delphine Saraficio (O'odham Language Room - A-Bldg Upstairs)	O'odham Language	O'odham 1	PLAN	O'odham 1		IS O'odham	O'odham 2	O'odham 2
Clint Burnside (C-Bldg Upstairs)	Health & Wellness	--	Health & Wellness	PLAN		--	--	--

Ha:san Preparatory and Leadership School Instructional/Non Instructional Days Guideline 2016- 2017 school year. Per accordance with ARS 15-901

The addition of one additional day would benefit the school in the following manner:

- **One more day would promote a culture of excellence in achievement**
 - Meeting with students on grades and benchmark testing progresses
 - Review graduation progress with students and parents
 - The ability to notify parents when there is a discipline issue
 - Meetings with students on grades and testing progress
 - Administrator meetings with individual students
- **One more day would give us the ability to train teachers in reading strategies, peer coaching, using data as evidence**
 - Help define the use Galileo use benchmark testing instrument
 - Additional training for teachers in use of assessment data
 - More teacher's allotted time for collaboration both vertical and horizontal, and how to work effectively in Professional Learning Communities
 - More outside consultants to perform teacher observations and provide meaningful feedback
- **One more day would give us the ability to create a observation schedule and steps for frequent observations of instruction**
 - The principal would perform frequent observations , both written and visual of classroom instruction
 - The principal to perform observations and schedule pre and post observation meetings to provide feedback
 - Additional lesson plans to be turned in and align with Common Core Curriculum
 - More scheduled peer observations
- **One more day would give us the ability to provide additional instruction to students**
 - Test prep for the AZ Merit and AZ Civics Test.
 - Additional intervention supports such tutoring, intervention and SPED support.
 - Additional support in reading, writing and math using state standardized materials.
 - The ability to reteach core subject materials

Ha:san Preparatory and Leadership School Instructional/Non Instructional Days Guideline 2016- 2017 school year. Per accordance with ARS 15-901

The school calendar reflects compliance with ARS 15-901 by requiring students who are FT to complete 805 hours per school year. The state minimum is 720 hours per year. Any senior level students who is on track to graduate with the required 22 credits for graduation is required to attend at least 4 classes per day. Holidays and non instructional breaks do not affect the requires state seat time allotment.

HPLS instructional seat time is as follows:

Holidays: 7 non Instructional Holidays

Early Release Days: 10 days = 4.7 hours

Regular School days= 142 = 805 hours per school year. (720 is the minimum state requirement)

21cclc Afterschool Program – (non instructional) 31 weeks.= 264 hours

Teacher collaboration: non instructional;

Non Instructional Breaks:

Winter break = 9 non instructional days

Spring Break = 4 non instructional days

Ha;san Prep classifies its students under 3 types of enrollment factors:

1 FTE Minimum of 720 per year (state requirement) all 9,10,11 grade students are required to attend 1.0 FTE.

Hours 6 Subjects @ 23 hours per week

0.75 FTE Minimum of 540 hours per year (state requirement) only 12th grade students and SPED special needs students (all grades)

Home Bound Students: For homebound or hospitalized, a full day of attendance is counted for each day during a week in which the student receives at least four hours of instruction. – **no homebound students enrolled at this time.**

Regular Daily Bell Schedule

1st Period	8:50-9:45	55 Minutes
2nd Period	9:48am—10:42am	55 Minutes
3rd Period	10:46am-11:51am	55 Minutes
Lunch	11:51-12:21	30 Minutes
4th Period	12:21pm—1:16pm	55 Minutes

5th Period	1:19pm—2:14pm	55 Minutes
6th Period	2:17pm—3:12pm	55 Minutes
Teacher Collaboration	3:15 pm-4:30pm 1 hour 15 minutes	1 Hour 15 Minutes
Learning Center	3:30pm-5:30pm	2 Hours

Early Dismissal Schedule

1st Period	8:50am—9:36am	46 Minutes
2nd Period	9:39am—10:25am	46 Minutes
3rd Period	10:28am—11:14am	46 Minutes
4th Period	11:17am—12:03am	46 Minutes
Lunch	12:03pm—12:23pm	20 Minutes
5th Period	12:26pm—1:12pm	46 Minutes
6th Period	1:15pm—2:01pm	46 Minutes

Ha:san Preparatory and Leadership School Instructional/Non Instructional Days Guideline 2016- 2017 school year. Per accordance with ARS 15-901

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