B.4.2 Contracted Services

Ultimately, the Corporate Board will have oversight responsibility for financial and legal contracted services. The School Director will have oversight responsibilities for special education contracted services. The School Board will be made aware of contracted services through discussing school policy, the budget process, monthly financial reports, and annual audits. Costs reflected in the startup and three year budgets were estimated from current service rates or, in the case of special education, an agreed rate for estimated future service.

GMS will contract for accounting services. The accountant will work with the Corporate Board to establish fiscal procedures that meet either the USFRCS or GAPS standards and will prepare monthly financial statements to be reviewed monthly by the School Board at regularly scheduled meetings and at least quarterly by the Corporate Board. The existing preschool has been working with Nathan J. Fish, CPA of N.J. Fish, Co, on a monthly basis for over 5 years and intends on contracting with this entity for the accounting needs of Greenhouse Montessori Charter School.

GMS will contract for its annual audit as required by law and the charter sponsor. Resulting audit documents and any required responses to findings will be shared with both the Corporate Board and the School Board. The existing preschool has been working with Jennifer Clennan, the owner/operator of The Book Balancer for the past three years on an annual basis and intends to continue to employ these services for the charter entity for audit preparation.

For the last 2 years, Jennifer Papp has worked closely with Terry D. Warren of Warren & Banker, PLC on the legal details of this charter school, including the by-laws and Articles of Incorporation. The founding Corporate Board has discussed Open Meeting requirements, board structure and the bylaws with him and has located materials to use in training the Governing Board and employees in following the law. It is our intention to continue to work with Warren & Banker should this application be accepted.

GMS will contract with a licensed and experienced provider for special education services. We have been in contact with Steps, L.L.C., a well-known local provider of special education services in Tempe. The School Director will establish a team to participate in designing and implementing an inclusion model for special education services.

The existing preschool and toddler center currently contracts out for periodic maintenance, janitorial, and landscape services and plans to continue to do so for purposes of the proposed charter school.

SPECIAL EDUCATION

Greenhouse Montessori Charter School will partner with Steps, LLC, who is licensed and certified with the state of Arizona to provide Special Education services. Through this contractor, GMS will provide special education services to qualified students according to state and federal laws:

Arizona Revised Statutes (Title 15 Education)
Americans with Disabilities Act (ADA) statute

Americans with Disabilities Act (ADA) Regulations Title II
Americans with Disabilities Act (ADA) Regulations Title III
Arizona Administrative Code
Federal Register Part II, December 9, 2008
Federal Register Part IV, December 1, 2008
FERPA
IDEA '04 Statute and IDEA '04 Regulations
NIMAS Regulations
Special Education Policies and Procedures
Section 504 Statute and Section 504 Regulations
Textbook Accessibility Act

PLACEMENT OPTIONS

GMS will contract with Steps, LLC, for **all** of its special education needs. Based on the 2009-2010 Gilbert Public School District's website, GMS should expect roughly 11% of our students to require special education services. In our first school year, this is estimated to be roughly 4 or 5 students. Contracted costs for special education services in the first year of operation are estimated at $800 per month or $8000 annually. In the event a disabled student cannot be serviced with the on-campus purchased services listed above, the school will secure whatever placement is necessary that is beyond what the school is prepared to offer based on the levels of service and LRE indicated in the IEP. The charter school will be prepared to offer the following placement options for students with disabilities on the school campus.

Placement Options	Rationale	Resources Utilized to Implement Options	Staff Training Required to Implement Option
On-campus purchased professional psychological services On-campus purchased professional speech & language pathologist services On-campus purchased professional occupational therapy services On-campus purchased professional behavior interventionist services On-campus special education certified teacher	Until the charter school has the financial resources available to employ any full-time special education staff needed to serve a growing special education student population, such services will be purchased from an outside vendor on an individual basis.	psychological evaluation $250 per evaluation speech & language pathologist session $35-$60 per child / small group session occupational session $35-$60 per child / small group session behavioral counseling $40-$50 per child / small group session $35,000 per school year salary package	GMS will contract with Steps, LLC to provide any and all special training needed for the needs of GMS staff and students.

The duties of the contracted special education personnel will consist of the initial evaluation and determination of eligibility, Individualized Education Plan (IEP) development, placement, IEP implementation in the Least Restrictive Environment (LRE), and IEP revisions.

Initially, the special education personnel must: Provide meeting notice; Review existing data by general education staff members; Gather additional data if needed; Determine eligibility; Provide parent evaluation report and eligibility determination. The child may be eligible in one or more of the following disability categories:

Autism (A)
Emotional Disability (ED)
Hearing Impairment (HI)
Other Health Impairments (OHI)
Specific Learning Disability (SLD)
Mild Mental Retardation (MIMR)
Multiple Disabilities (MD)
Moderate Mental Retardation (MOMR)
Multiple Disabilities with Severe Sensory Impairment (MDSSI)
Orthopedic Impairment (OI)
Preschool Moderate Delay (PMD)
Preschool Severe Delay (PSD)
Preschool Speech/Language Delay (PSL)
Speech/Language Impairment (SLI)
Severe Mental Retardation (SMR)
Traumatic Brain Injury (TBI)
Visual Impairment (VI)

For a market study target area of Gilbert, Arizona, the following salaries were obtained from www.indeed.com and represent the costs of providing services in Gilbert, Arizona and surrounding area (i.e., Chandler, Mesa, Tempe, and Phoenix).

Estimate of Special Education Staff Needed (if hired individually) – Salary Estimates *National Salary Trend, Indeed.com: June 2009*	
Position Title	Salary Package
Special Education Certified Teacher	$35,000
Special Education Aide	$22,000
Autism Specialist	$32,000
Behavior Interventionist	$28,000
Speech & Language Pathologist	$83,000

Occupational Therapist	$72,000
School Psychologist	$52,000
Compliance Coordinator	$43,000