

# Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

[www.asbcs.az.gov](http://www.asbcs.az.gov)



## USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Great Hearts Academies -- Phoenix Core (CTDS) 078551000

(Charter Holder Mailing Address) 2020 N Arizona Ave, Suite G-62

(City, State) Chandler (Zip) 85225

(Charter Representative's Name) Daniel Scoggin

(Phone Number) 480-899-9181 (Fax Number) 480-782-1115

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

- ✦ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

**All exceptions to the USFRCS will include:**

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Great Hearts Academies--Phoenix Core (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 27 day of July, 2009, and the State Board for Charter Schools has signed this contract amendment as of this 25<sup>th</sup> day of July, 2009, to take effect at such time as it is signed by both parties.

  
\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

**Great Hearts Academies—Phoenix Core Accounting Policy**

Great Hearts Academies—Phoenix Core (aka Great Hearts Academies—Teleos Prep) will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

**Teleos Preparatory Academy  
Great Hearts Academies—Phoenix Core  
Board of Directors  
Unapproved Minutes**

Date: 15 July 2009

Time: 8:00 a.m.

Location: Telephone Conference Call

A meeting of the Great Hearts Academies-Teleos Prep Board of Directors was held by telephone conference call, with public invited to join and participate in the entire call by calling 1-866-298-2144 and entering conference code #8999181, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order (P. Bezanson)**

Dr. Bezanson called the meeting to order at 8:00 a.m.  
The following directors/administrators were present / absent:

<b>Directors:</b>		<b>Present:</b>	<b>Absent:</b>	<b>Notes:</b>
Peter Bezanson	President	X		
Jeff Van Brunt	Vice President	X		
Daniel Scoggin	Secretary	X		
Art Hamilton	Director		X	
Patricia Neff	Director		X	
Natalie Young-Lee	Director	X		
<b>Administration:</b>				
Debra Santos	CFO, GHA	X		
Kelly Snyder	Assistant Business Manager	X		

**II. Call to the Public(P. Bezanson)**

Dr. Bezanson made a call to the public at 8:00 a.m. There was no public present.

**III. Review and Possible Approval of the Adopted School Budget for the 2009-2010 Academic Year**

Mr. Van Brunt made a motion that the board approves the adopted school budget for the 2009-2010 academic year. Mrs. Young-Lee seconded, all in favor, none opposed, the motion carried at 8:03 a.m.

**III. Review and Possible Approval of Amendment to seek exception to USFRCS**

Mr. Van Brunt made a motion that the board approve the submitted policy for accounting and seek an exception to USFRCS. Mrs. Young-Lee seconded, all in favor, none opposed, the motion carried at 8:06 a.m.

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Submitted by Daniel Scoggin, Secretary

--Allison Harmon, Scribe--

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## PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) *Great Hearts - Phoenix Core* (CTDS) 078551000

(Charter Holder Mailing Address) 2020 N Arizona Ave, Suite G-62

(City, State) Chandler, AZ (Zip) 85224

(Charter Representative's Name) Dan Scoggin

(Phone Number) 480-899-9181 (Fax Number) 480-782-1115

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

- ✦ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

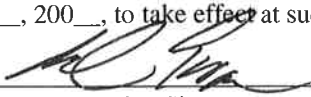
Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

**PLEASE NOTE:** Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and *Great Hearts - Phoenix Core* (Charter Holder), herein agree to amend the terms of the charter contract as follows: Exception to the Procurement Laws

In witness whereof, Charter Holder has signed this contract amendment as of this 26 day of Aug, 2009, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_\_, 200\_\_, to take effect at such time as it is signed by both parties.

  
\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

**Great Hearts Academies—Phoenix Core  
Teleos Preparatory Academy  
Board of Directors  
UNAPPROVED MINUTES**

Date: 24 August 2009

Time: 4 p.m.

Location: Teleos Preparatory Academy

A meeting of the Great Hearts Academies-Teleos Prep Board of Directors was held at Teleos Preparatory Academy, 1401 E. Jefferson Street, Phoenix, AZ 85034 pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order (P. Bezanson)**

Dr. Bezanson called the meeting to order at 4:07p.m.  
The following directors/administrators were present / absent:

<b>Directors:</b>		<b>Present:</b>	<b>Absent:</b>	<b>Notes:</b>
Peter Bezanson	President	X		
Jeff Van Brunt	Vice President	X		By phone
Daniel Scoggin	Secretary	X		Left at 4:51 p.m.
Patricia Neff	Director	X		4:15 p.m. arrival
Natalie Young-Lee	Director		X	
<b>Administration:</b>				
Reginald Johnson	Headmaster, Teleos Prep	X		
Nicole Church	Finance Manager	X		
Kiann Mapes	Chief of Professional Operations, GHA	X		4:20 p.m. arrival

**II. Call to the Public (P. Bezanson)**

Dr. Bezanson made a call to the public at 4:07 p.m.  
There was no public present.

**III. Reading and Approval of Previous Meeting Minutes**

Minutes available for review and possible approval were May 18, 2009, July 1, 2009, July 3, 2009, and July 15, 2009. It was requested that all of these minutes be corrected to reflect that Art Hamilton is not a board member. The July 15, 2009 minutes should also reflect that Nicole Church was present at the meeting.

Dr. Scoggin made a motion that the board approves the May 18, July 1, July 3, and July 15 meeting minutes with the changes as requested. Mr. Van Brunt seconded, all in favor, none opposed, the motion carried at 4:11 p.m.

**IV. Discussion and Possible Approval of Charter Amendment Seeking Exception to Procurement Laws**

Dr. Bezanson briefly explained this charter amendment.

Dr. Scoggin made a motion that the board seeks an exception to procurement laws and approves a policy for procuring goods and services. Mr. Van Brunt seconded, all in favor, none opposed, the motion carried at 4:12 p.m.

**V. Discussion and Possible Approval to Sign Declaration of Curricular Alignment**

Curricular alignment was briefly explained.

Dr. Scoggin made a motion that the board certifies that the Teleos curriculum is aligned to state standards according to Standard Option A. Mr. Van Brunt seconded, all in favor, none opposed, the motion carried at 4:14 p.m.

**VI. Headmaster's Report**

**a. Discussion of Headmaster's Submitted Milestone**

**Report:** Mr. Johnson stated that enrollment is 255 with a daily average of 244 students. This is 11 over the budgeted enrollment. Student recruitment was discussed. Mr. Johnson's office made followup phone calls to

## **Great Hearts—Teleos Prep (Teleos Preparatory Academy) Procurement Policy**

Teleos Preparatory Academy will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Teleos Preparatory Academy shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Teleos Preparatory Academy understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.