

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Graysmark Schools Corporation

CTDS:
11-87-09-000

Mailing Address:
P.O. Box 1151
Duluth, MN 55810
> [View detailed info](#)

Representative

Name:
Tanya Graysmark

Phone Number:

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Tanya Graysmark 06/28/2012

Graysmark Schools Corporation
Meeting Minutes
Tuesday, June 12, 2012

- Call to Order
 - Tanya Graysmark called to order the regular meeting of the Graysmark Schools Corporation Board at 5:00pm at HAS in Maricopa, AZ.
- Roll Call
 - Tanya conducted a roll call. The following persons were present: Tanya Graysmark, Anita Romero, Charles Graysmark (via phone conference).
- Approval of minutes from last meeting
 - Tanya read the minutes from the last meeting. The minutes were approved as read.

Open Issues (items to discuss, report on & possibly settle & inform board of today)

- A. USFRCS /Auditor Date
 - 1. Dallas will be our auditor this year. He is scheduled to come the last week in July to review data and organize. USFRCS was approved.
- B. AIMS Score Reviews/Data Reports 4th Qtr. – what do we see?
 - 1b. Great scores from students. Nice benchmark for us to move on. Teachers are very proud of students and see great potential in their ability to test. SPED scores brought down average quite a bit but we were expecting that to happen. Will review with new teachers and set tone and goals for next year. New curriculum coming to help with transition to common core.
- C. PD review- U of A Agri-Report (Tanya/Anita)
 - 1c. Tanya and Anita had a wonderful time at UofA Ag week. Pictures and lots of curriculum and ideas for our program. It was well worth it and the time spent was very well coordinated. Would go again if trip was northern AZ (get out of the heat)! 32 teachers and 4 staff on a bus around southern AZ – it was great!
- D. Financial Update/Review Budget spending/Receipt Order
 - 1d. Budget looks good, working on enrolling new students and keeping costs down. Tanya is still on a learning curve with budget line items and Prop funds. ADI is working well with explaining. Board approves proposed budget for FY13. Next meeting we will approve the adopted budget (no changes may be made at this time – ADI will review and advise on proposed budget) – full approval will come at next meeting – budgets will be uploaded to ADE (Tanya will do it) and hearing notice needs to go up for next meeting for adopted budget. Finances are looking good – adding on new teachers but are still

working with AZCSP grant funds for supplies, curriculum and training. Review of AZCSP grant year 2 paperwork. Expenses/purchases approved by board.

E. Parent concerns

1e. working on establishing relationship with Children Learning Adventure to help students get to after school program. We will not host after school this year. Our space is too small and reading program was not utilized for reading – we spent too much time dealing with behaviors and not focusing on working one on one with students who needed reading help. Tutoring only this year after school for student who qualify for reading intervention.

F. Office review

1f. To Do List is being created will have report for assigned duties at next meeting.

G. ADE updates- Procurement Policy Review & Board Approval

1g. Board adopts the new procurement policy (add to our board manual) see procurement policy copy. Will help with streamlining audit and Dallas has asked about it – policy will help alleviate time consuming process of gathering proposals for services. Board and staff will continue to work in the best interest of the school and most cost effective practices for services and goods.

H. 501c3 update

1h. No news on 501c3 Judy will call when school resumes to see where they are in processing paperwork.

I. SPED report- Spreadsheet

1i. We have lost 4 SPED students for upcoming school year. 2 incoming K have eligibility paperwork. Have PT to work with students who need it. SLP will stay the same for next year and will work with Cenpatico to help with paperwork. Tanya will do IEP meetings and pull out with 2 trained staff members.

J. Fingerprint Update-

1j. Anita is over 90 days out still – add on new hires to database.

K. Employee Hires

1k. New hires are ready to go. Classrooms are filling and inservice is coming together for training – iPad, Lego and Smartboard training will happen over inservice weeks.

L. Enrollment Report

1l. Currently have 59 students enrolled – looking to add on 23 more.

M. COL Report- activities and updates to progress

1m. COL is dismissed due to change in AZCSP grant funds. Year 2 does not allow for COL, working on Curriculum development (focus).

N. Fundraiser Updates/Reports- T

1n. Tanya Outlining Fundraisers and appoint committee chair during in-service training

O. Enrollment Update

1o. Same as above. A few students withdrew due to moves, divorce or better placement for their child. Nothing unexpected for us. Parents are good communicators.

P. Advertising Update-

1p. Banner, billboard, flyers, fry's, postcards, t-shirts, newsletters, website updates and parent board/surveys.

Q. Any other business-

1q. talent show, last day of school, wrap up, turn in books, inventory classrooms, library,

R. No new business.

1r. Trying new style of meeting minutes to help with identification of information. Not sure this is the way to go but will keep tweeking it until we have something that looks and feels right! ☺

Agenda Items for July 10, 2012 Board Meeting

- a. Budget Review – Adopted Budget - Final Approval
- b. Audit Paperwork/initial meeting
- c. Assessments (new format)
- d. Curriculum Update
- e. PD review- National Charter School Conference/newly scheduled
- f. Financial Update/Review Budget spending/Receipt Order
- g. Parent concerns
- h. Office review
- i. ADE updates- Procurement Status
- j. 501c3 update
- k. SPED report- Spreadsheet
- l. Fingerprint Update
- m. Employee Hires
- n. Enrollment Report
- o. COL Report- activities and updates to progress
- p. Fundraiser Updates/Reports- Barnes and Noble? Other Summer Ideas
- q. Enrollment Update
- r. Advertising Update- Judy
- s. Any other business

Adjournment

Tanya adjourned the meeting at 6:40pm.

Minutes submitted by: secretary, Tanya Graysmark

Minutes approved by: VP, Charles Graysmark

Graysmark Schools Corporation Procurement Policy

Holsteiner Agricultural School (free public charter school) will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Holsteiner Agricultural School shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor form any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Holsteiner Agricultural School understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.