

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Gilbert Arts Academy Public Charter Elementary School (CTDS)
078510000

(Charter Holder Mailing Address) 862 E. Elliot Road

(City, State) Gilbert, AZ (Zip) 85234

(Charter Representative's Name) William Coats

(Phone Number) 602.953.2933 (Fax Number) 602.277.4900

RECEIVED JUL 20 2009

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✚ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)


Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Gilbert Arts Public Charter Elementary School (Charter Holder), herein agree to amend the terms of the charter contract as follows: Please see attached accounting policy

In witness whereof, Charter Holder has signed this contract amendment as of this 16th day of July, 2009, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of _____, 200__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools



Arizona: 7878 N. 16th Street • Suite 150 • Phoenix, Arizona 85020 • Tel: 602.953.2933 • Fax: 602.953.0831

July 16, 2009

Procurement Policy
Gilbert Arts Academy Public Charter Elementary School

Gilbert Arts Academy Public Charter Elementary School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to price, quality, availability, timelines, reputation and prior dealings.

Gilbert Arts Academy Public Charter Elementary School shall not purchase any goods or services from any member of the governing body, an immediate family member of any member of the governing body nor from any entity in which any member of the governing body or an immediate family member of a governing body member may benefit from such a procurement, unless authorized by the governing body after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Gilbert Arts Academy Public Charter Elementary School understand that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

Charter Representative Signature

Florida: 6915 SW 57 Ave. • Suite 228 • Coral Gables, FL 33143 • Tel: 305.667.2720 • Fax: 305.667.2744

Michigan: 4660 S. Hagadorn Rd. • Suite 500 • East Lansing, MI 48823 • Tel: 517.333.9030 • Fax: 517.333.4559

Ohio: 2740 W. Central Ave. • Toledo, OH 43606 • Tel: 419.475.3786 • Fax: 419.475.6048

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USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Gilbert Arts Academy Public Charter Elementary School (CTDS)
078570000

(Charter Holder Mailing Address) 862 E. Elliot Road

(City, State) Gilbert, AZ (Zip) 85234

(Charter Representative's Name) William Coats

(Phone Number) 602.953.2933 (Fax Number) 602.277.4900

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

⬇ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Gilbert Arts Academy Public Charter Elementary School Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 16th day of July, 2009, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of ____, 200__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

9/10/07



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July 16, 2009

Accounting Policy
Gilbert Arts Academy Public Charter Elementary School

Gilbert Arts Academy Public Charter Elementary School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purpose of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

Charter Representative Signature

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MINUTES FROM PUBLIC MEETING FOR THE GOVERNING BODY OF:

EL DORADO PUBLIC CHARTER HIGH SCHOOL
MAYA PUBLIC CHARTER HIGH SCHOOL
SKYVIEW PUBLIC CHARTER HIGH SCHOOL
SUMMIT PUBLIC CHARTER HIGH SCHOOL
TEMPE ACCELERATED PUBLIC CHARTER HIGH SCHOOL
AND

GILBERTS ARTS ACADEMY PUBLIC CHARTER ELEMENTARY SCHOOL
LIBERTY ARTS ACADEMY PUBLIC CHARTER ELEMENTARY SCHOOL
MONTEZUMA PUBLIC CHARTER MIDDLE SCHOOL
SOUTH POINTE PUBLIC CHARTER JUNIOR HIGH SCHOOL
SOUTH POINTE PUBLIC CHARTER ELEMENTARY SCHOOL

VISTA GROVE PREPARATORY ACADEMY PUBLIC CHARTER ELEMENTARY SCHOOL
VISTA GROVE PREPARATORY ACADEMY PUBLIC CHARTER MIDDLE SCHOOL

DATE: Thursday, July 16, 2009

TIME: 4:00 p.m.

LOCATION: 7878 N. 16TH STREET
SUITE 150
PHOENIX, ARIZONA 85020

RECEIVED JUL 20 2009

MEETING CALLED
TO ORDER

4:00 p.m.

ATTENDEES

BILL COATS WAS PRESENT

AGENDA TOPICS

ACTION ITEM I

Procurement Laws Exception Amendment Request & Procurement Policy

For: Gilbert Arts Academy Public Charter Elementary School, Liberty Arts Academy Public Charter Elementary School & Vista Grove Preparatory Academy Public Charter Elementary School

CONCLUSIONS

PROCUREMENT REQUEST AND POLICY WERE REVIEWED AND A MOTION TO PASS WAS MADE SECONDED AND PASSED BY BILL COATS.

ACTION ITEM II

USFRCS Exception Amendment Request & Accounting Policy

For: Gilbert Arts Academy Public Charter Elementary School, Liberty Arts Academy Public Charter Elementary School & Vista Grove Preparatory Academy Public Charter Elementary School

CONCLUSIONS

REQUEST AND POLCIY WERE REVIEWED AND A MOTION TO PASS WAS MADE SECONDED AND PASSED BY BILL COATS

REPORTS AND INFORMATION (NO ACTION WILL BE TAKEN)

***PUBLIC COMMENTS**

ADJOURNMENT

*INDIVIDUALS WISHING TO ADDRESS THE GOVERNING BODY ARE ASKED TO SIGN THE SPEAKERS' ROSTER PRIOR TO THE START OF THE MEETING.