Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: GAR, LLC
School Name: Student Choice High School
Site Visit Date: June 18, 2014

Required for: Renewal

Evaluation Criteria Area: Curriculum

Document Name/Identification	Intended Purpose and Discussion Outcome
[C.2] A+ mapped to the Common Core Standards document **Course lists for English courses: English 101, 102, 201, 202, 301, 302, 401, 402** **Math Common Core Mapping to ALS** **Course lists for Math courses: Pre-Algebra, A Function Approach to Algebra, Algebra, Geometry, Algebra 2, Pre-Calculus, and Personal Finance**	**Charter holder indicated the intended purpose of the document was to demonstrate: the implementation of a curriculum aligned to ACCRS.** **ASBCS staff: The Common Core document includes the Objective Set, Curriculum Area, Level, Cluster/Skill, and Activities Aligned. This document lists the skills of the common core but do not include the full standard description or standard number that addresses a specific lesson. The course lists identify the name of the course and lessons a student would complete if they took a specific course. Both documents have been created by the A+ curriculum. The charter holder indicates that A+ has created both documents and the Common Core document is used to "enhance" the course with the ACCRS. No documentation was provided to show the process the school uses to conduct this alignment.** **A copy of this document** was **taken.**
[C.3] Student Choice High School Mentoring Program **Student Choice High School Student sample list "Activity from 4/7/2014-4/14/2014"** **Parent Loop**	**Charter holder indicated the intended purpose of the document was to demonstrate: the implementation of the curriculum as it relates to the student's progress and pacing.** **ASBCS staff: This first document is a description of a mentoring program that was implemented informally in the Spring, around April. The document identifies program goals, teacher and student loop, and forms to be used during the mentoring. No completed forms were provided by the charter holder. The charter holder indicated that the program has not been fully implemented and that they did not have additional documentation. The student list includes 8 students and the classes assigned to them. The charter holder indicated that it is an example of what will be implemented. This document also includes a column for "Done Date" and "Lessons Mastered This Week". The third document is a description of the communication process the school will implement between the parent and the school. As mentioned previously, the charter holder did not demonstrate any documentation to provide evidence that the mentoring program has been implemented.** **A copy of this document** was **taken.**

Charter Holder Initials

[C.4] AIMS Prep Reading Materials 2013-14 binder	**Charter holder indicated the intended purpose of the document was to demonstrate: to show the implementation of the curriculum and adaption of the curriculum for non-proficient students.** **ASBCS staff: The binder includes the "Individual Instructional Plan" for a week-long time frame that includes ACCCRS for grades 9-10, knowledge and skills needed, pre-test mastery, how interventions will be implemented, and student/teacher deliverables. The binder also includes the materials used for the 6-week AIMS prep course.** **A copy of this document** was not **taken because: of the volume of the materials.**
[C.5] Laurus On Line Math Computer Tutor Teacher Section **Common Core Standards Units for Laurus Math for ALG 1, ALG 2, and Geometry** **Student list and their attendance between 1/17 to 4/3**	**Charter holder indicated the intended purpose of the document was to demonstrate: to show the implementation of the curriculum and adaptation of the curriculum for non-proficient students.** **ASBCS staff initial review: The first document identifies AIMS test materials aligned to the AZ archived standards (POs). The symbols indicate each PO has four steps/activities that are required to be completed. The remaining documents include the unit titles for each course. Under the Unit 1 lesson, "Representing Relationships Mathematically", it indicates the ACCRS for Math. The other courses also indicate alignment to ACCRS for Math. The student list identifies ~22 students attended the AIMS Prep course between 1/17 to 4/3. The charter holder indicated that these courses are used for their AIMS Prep course.** **A copy of this document** was **taken.**

I, Johanna Medina, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. Johanna Medina

I, Patrick Scott Meehan, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. [signature]

Charter Holder Initials [signature]

Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: GAR, LLC
School Name: Student Choice High School
Site Visit Date: June 18, 2014

Required for: Renewal
Evaluation Criteria Area: Assessment

Document Name/Identification	Intended Purpose and Discussion Outcome
[A.1] Assignment List for English 101 in [C.2] **Lesson Details for A Function Approach to Algebra and Biology**	**Charter holder indicated the intended purpose of the document was to demonstrate: a comprehensive assessment system.** **ASBCS staff: For each assignment list/course it indicates when assessments are given. For instance, in English 101 for assignment 1 = Assessment A, for assignment 19 = Assessment B and assignment 20 is for the final exam. Assessment B is used to assign additional lessons depending on the student's score. The charter holder indicated that the functionality in Assessment B was being overridden by the teachers and students did not receive those additional lessons. The lesson details document also includes which lessons contain the assessments.** **A copy of this document** was **taken.**
[A.2] ACSA QSP Galileo Assessment Planning Worksheet	**Charter holder indicated the intended purpose of the document was to demonstrate: a comprehensive assessment plan.** **ASBCS staff: The worksheet identifies which benchmarks (pretest, benchmarks 1-3, and pretest) were given on a specific timeframe and the grade levels tested. Upon review with the school, they indicated that only the 10th grade assessment was given for pretest and all students were tested during the pretest. For benchmark 1, once again only the 10th grade assessment was given to only 10th graders and students retaking AIMS in Fall and for Benchmark 3 the 10th grade assessment was given to all 10th grade students and students retaking the AIMS. The posttest was not given to any students. This document does not reflect a comprehensive assessment system aligned to the curriculum because only the 10th grade assessment was used.** **No additional documentation was provided to demonstrate evidence of analysis of the Galileo data used to adapt instruction.** **A copy of this document** was **taken.**
[A.3] Emails from 10/9/13 from QSP **Test Blueprint 2013-14 ATI AZ CC Reading 10 Gr. CBAS #1**	**Charter holder indicated the intended purpose of the document was to demonstrate: how Galileo data is analyzed to adapt instruction.** **ASBCS staff: The emails describe how QSP will review Galileo pretest data with the school and also provided a test blueprint and asked the school to create activities based on the upcoming benchmark 1. The test blueprint includes ACCRS for English and AZ Archived Standards for Math which contains the % addressed for each standard. No additional documentation was provided to demonstrate evidence of analysis of data used to adapt instruction for any of the Galileo assessments that were taken in this academic year. One example was provided by the charter holder, they indicated that one of their teachers had taken the test blueprint to create a 6 week instructional plan**

Charter Holder Initials PSM

	(seen as evidence [C.4]) to address what the students were required to know and not based on the analysis of student data to address what they needed to know. **A copy of this document** was **taken.**

I, Johanna Medina, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. Johanna Medina

I, Patrick Scott Meehan, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014.

Charter Holder Initials

Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: GAR, LLC
School Name: Student Choice High School
Site Visit Date: June 18, 2014

Required for: Renewal
Evaluation Criteria Area: Instruction

Document Name/Identification	Intended Purpose and Discussion Outcome
[I.1] Student Choice High School 2013-2014 Trimester Analysis Reports Binder **Course Completion Raw Data Binder**	**Charter holder indicated the intended purpose of the document was to demonstrate: how the school monitors which students have completed the course.** **ASBCS staff: We took a sample from 1st binder to include: The "Course Completion Rates" report that contains three spreadsheets to represent three trimesters. Each spreadsheet includes, #assigned, #completed, completion rate, CR WKST completed, and adjusted completion rate. The charter holder indicated that after the 2nd trimester the Course Completion Trimester was distributed to the teachers. Verbal discussions took place with the teachers to discuss the data. No additional information was provided by the charter holder to demonstrate evidence that the teachers received the report and discussions took place to review the report.** **In addition, for each trimester, staff identified the backup documents to support the "Course Completion Rates" report to include: "Course Completion Rates" broken out by category, class; the second binder includes the student raw data for each trimester which contains the list name, class name, students name and credit worksheet date.** **A copy of the sample was taken and the second binder was not taken because of the volume of the content.**
[I.2] Student Choice High School Teacher and Teacher Aide Evaluation Instrument for R. Robinson and R. St. Louis	**Charter holder indicated the intended purpose of the document was to demonstrate: how the school evaluates instructional practices.** **ASBCS staff: Each completed evaluation includes Classroom Performance Competencies, Improvement Plan, and Professional Growth Plan. By Date of Observation(s) section the evaluation has "frequent walk throughs" written and the Date Evaluation Completed was on 5/16/2014. No additional information was provided to demonstrate evidence of the "frequent walk throughs". The improvement plan and professional growth plan will be implemented in the next academic year. The Classroom Performance Competencies addresses I. Classroom Climate and Environment, II. Instruction, III. Assessment, IV. Communication and a narrative titled "Performance Summary". In summary the II. Instruction section evaluates the teacher's content knowledge, planning and preparation, effective use of the curriculum, and using offline activities to further academic growth. No additional information was provided to demonstrate the charter holder is evaluating the quality of the instructional practices of the teachers. In reviewing the Improvement Plan and Professional Growth Plan, these documents are used as a communication tool where the teacher and director go over the weaknesses of the teacher. The form is signed to indicate when the discussion took place, which was in May 2014. Only one evaluation in the academic year was conducted at Student Choice High School for their three teachers. Staff only reviewed 2 completed evaluations. The school director indicated the third evaluation was not complete.** **A copy of this document was taken.**

Charter Holder Initials

I, Johanna Medina, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. Johanna Medina

I, Patrick Scott Meehan, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014.

Charter Holder Initials _____

Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: Gar LLC
School Name: Student Choice High School
Site Visit Date: June 18, 2014

Required for: Renewal
Evaluation Criteria Area: Professional Development

Document Name/Identification	Intended Purpose and Discussion Outcome
[P.1] Student Choice School Calendar with dates with the Quality Schools Program (QSP) **Overview of Sessions based on the QSP** **Student Choice High School Tempe Teacher Calendar**	**Charter holder indicated the intended purpose of the document was to demonstrate: the school's professional development plan.** **ASBCS staff: The three documents include dates when QSP has scheduled to visit the Student Choice Schools to provide coaching and trainings. The "Overview of Sessions" document contains the titles and dates for each QSP visit which includes coaching sessions to follow up and monitor.** **A copy of this document** was **taken.**
[P.2] Email sent on 9/4/2013 to Student Choice Schools	**Charter holder indicated the intended purpose of the document was to demonstrate: the schools' implementation of the professional development plan.** **ASBCS staff: The email is sent by Carla Rivera-Cruz from QSP to provide an overview from the first training that was conducted.** **A copy of this document** was **taken.**
[P.3] Improvement Plan Management Summary **Improvement Plan** **Student Choice High School – Tempe PMP**	**Charter holder indicated the intended purpose of the document was to demonstrate: the schools' process of high quality implementation of strategies for the professional development plan.** **ASBCS staff: The summary document includes a self-assessment, improvement plan, overall student performance, teacher performance, support staff/administration performance, student accountability, parent accountability, hardware footprint, and curriculum. The improvement plan includes the categories described in the summary document and provides detailed tasks and descriptions and lays out various completion dates, deliverable items, and when implementation should begin. This plan is intended for the upcoming academic year.** **The PMP is created using the ASBCS template which includes which action steps will be taken within each strategy and reflects the improvement plan.** **A copy of this document** was **taken.**

Charter Holder Initials

[P.4] Materials provided to the school by QSP	**Charter holder indicated the intended purpose of the document was to demonstrate: materials used for high quality implementation.** **ASBCS staff: Materials include: email sent on 5/17 regarding materials for best practices for blended learning, Strategic Planning PowerPoint slides, email sent on 3/20 regarding a data spreadsheet, email sent on 2/25 by QSP asking the teachers to update on how students did on the assessments teachers created from their 6 week plans, Individual Instructional Plan template, email sent on 1/15 asking the directors to ask teachers to complete an assignment and the Student Choice High School Strategic Plan.** **A copy of this document** was **taken.**
[P.5] Email on 1/14 from Carla Rivera-Cruz	**Charter holder indicated the intended purpose of the document was to demonstrate: monitoring and follow-up of professional development** **ASBCS staff: The email sent by QSP provides a limited comment regarding the teacher's progress based on the coaching sessions.** **A copy of this document** was **taken.**

I, Johanna Medina, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. Johanna Medina

I, Patrick Scott Meehan, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014.

Charter Holder Initials _____

Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: GAR, LLC
School Name: Student Choice High School
Site Visit Date: June 18, 2014

Required for: Renewal
Evaluation Criteria Area: Persistence

Document Name/Identification	Intended Purpose and Discussion Outcome
[PE.1] School letter sent to parents on 5/27/14	**Charter holder indicated the intended purpose of the document was to demonstrate: improving student engagement** **ASBCS staff: The letter notifies the parent of the beginning of the enrollment process for the 14-15 school year. No additional information was provided to demonstrate evidence of improving student engagement.** **A copy of this document** was **taken.**

I, Johanna Medina, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. Johanna Medina

I, Patrick Scott Meehan, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014.

Charter Holder Initials _____

Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: GAR, LLC
School Name: Student Choice High School
Site Visit Date: June 18, 2014

Required for: Renewal
Evaluation Criteria Area: Grad Rate

Document Name/Identification	Intended Purpose and Discussion Outcome
[G.1] SCHS Completed Courses Activity Sheet	**Charter holder indicated the intended purpose of the document was to demonstrate: strategies to improve graduation rates.** **ASBCS staff: Each sheet includes the student's name and graduation cohort, within each subject the courses are described and include the completion date and grade provided. The school provided these for ~50 students. The schools uses this sheet to track the courses and credits required to graduate.** **A copy of this document** was **taken because they contain student identifiable information.**
[G.2] Graduation Plan for five students **Student packet** **Individual student progress reports**	**Charter holder indicated the intended purpose of the document was to demonstrate: strategies to improve graduation rates.** **ASBCS staff: The documents include communications between the school and parents regarding the tracking of the courses and lesson completions. The first document includes the courses a student will need to complete in 13-14 and Fall 2014. The graduation plan contains certain steps required to achieve the goal of graduation. The student packet contains the completed courses activity sheet, prior school transcripts, parent letter, Assignment lists for courses that indicate a date of completion for a lesson within the course, and the progress report for the first trimester. Staff was provided with additional individual student progress reports that included information for all trimesters. These documents demonstrate a variety of strategies of communication used with parents/families and how students are tracked throughout the year.** **A copy of this document** was not **taken because they contain student identifiable information.**

I, Johanna Medina, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. Johanna Medina

I, Patrick Scott Maehn, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. [signature]

Charter Holder Initials _____

Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: GAR, LLC
School Name: Student Choice High School
Site Visit Date: June 18, 2014

Required for: Renewal
Evaluation Criteria Area: Data

Document Name/Identification	Intended Purpose and Discussion Outcome
[D.1] No documentation was provided at the site visit.	**Charter holder indicated the intended purpose of the document was to demonstrate:** **ASBCS staff:** **A copy of this document** Choose an item. **taken because:**

I, Johanna Medina, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014. Johanna Medina

I, Patrick Scott Meehan, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on June 18, 2014.

Charter Holder Initials _____