

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

RECEIVED

JUN 03 2011

USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Friendly House, Inc (CTDS) 078611000

(Charter Holder Mailing Address) PO Box 3695

(City, State) Phoenix (Zip) AZ

(Charter Representative's Name) Raul Espericueta

(Phone Number) (602)416-7214 (Fax Number) (602)254-3135

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✚ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Friendly House, Inc Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 25th day of May, 2011, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of ____, 20__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

FRIENDLY HOUSE, Inc
Accounting Policy

Friendly House, Inc charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbes.az.gov

RECEIVED

JUN 03 2011

PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Friendly House, Inc (CTDS) 078611000

(Charter Holder Mailing Address) PO Box 3695

(City, State) Phoenix (Zip) AZ

(Charter Representative's Name) Raul Espericueta

(Phone Number) (602)416-7214 (Fax Number) (602)254-3135

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✦ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

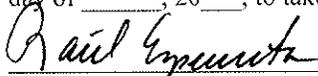
Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Friendly House, Inc (Charter Holder), herein agree to amend the terms of the charter contract as follows: Friendly House, Inc is granted an exception to state and local procurement regulations under A.R.S. 15-183.

In witness whereof, Charter Holder has signed this contract amendment as of this 25th day of May, 2011, and the State Board for Charter Schools has signed this contract amendment as of this _____ day of _____, 20____, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

07/14/09

FRIENDLY HOUSE, Inc
Procurement Policy

Friendly House, Inc charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Friendly House, Inc charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Friendly House, Inc charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

Academia del Pueblo
Wednesday May 25, 2011,
Data room
Room #6
201 East Durango
Phoenix, Az 85004

Minutes

- A. Pledge of allegiance led by Mr. Panza
- B. Moment of silence observed
- C. Roll call Present: Ben Kriegsfeld, Mark Panza , Leo Gonzalez Absent: Angelica Leon
- D. Call to the public. No public participation.
- E. Action/action item
 - 1. Discussion and possible approval of the monthly budget financial statement for April. Item tabled.
 - 2. Discussion and approval of Procurement Laws Exception Amendment Request. Motion to approve made by Mr. Kriegsfeld second and approval of Item made by Mr. Panza.
 - 3. Discussion and possible approval of USFRCS Exception Amendment Request. Motion to approve made by Mr. Gonzalez second and approval of Item made by Mr. Panza.
- F. Discussion Item.
 - 1. Charter Renewal
- G. Principals report.
 - 1. Azella Reports
 - 2. District Testing/correlation to State
 - 3. Eighth grade field trip
- H. Executive Session.
 - 1. No Executive Session
- I. Approval of minutes.
 - 1. Motion to approve made by Mr. Kriegsfeld second and approval of Item made by Mr. Gonzalez.
- J. Adjournment
 - 1. Motion to approve made by Mr. Panza second and approval of adjournment made by Mr. Kriegsfeld.