Enrollment Cap Notification Request

Charterholder Info

Charter Holder

Name:
Trivium Preparatory Academy

CTDS:
07-85-91-000

Mailing Address:
3102 N. 56th Street
Suite 300
Phoenix, AZ 85018

› View detailed info

Representative

Name:
Daniel Scoggin

Phone Number:
602-438-7045

Fax Number:
602-438-7242

Downloads

Download all files

Enrollment Cap

From:
350

To:
605

Attachments

Board Minutes — Download File

Increase to Enrollment Cap Attachments

The following 2 attachments are only required if the enrollment cap is increasing.

Documentation that current facilities can accommodate requested capacity — Download File

Narrative describing the staffing changes and recruiting efforts that will be made to reach capacity — Download File

Additional Information

Download File — This attachment is the DSP Data Report that Trivium Prep is required to submit with expansion requests due to its not meeting standards on some of the measures on its academic dashboard.

Download File — This attachment is the architectural drawing of the Trivium Prep building documenting that the square footage and occupancy load of the facility can accommodate the requested capacity.

Signature

Charter Representative Signature
Daniel Scoggin 03/11/2015

TRIVIUM PREPARATORY ACADEMY

Board of Directors Minutes

Date: 18 February 2015

Time: 5 p.m.

Location: Great Hearts Academies, the Quayle Campus

A meeting of the Great Hearts Academies-Trivium Prep Board of Directors was held at Great Hearts Academies, the Quayle Campus, 3102 N. 56th Street, Suite 300, Phoenix, AZ 85018, pursuant to A.R.S. 38-431.02, notice having been duly given.

I. Call to Order

Ms. Olson called the meeting to order. The following directors/administrators were present/absent:

Directors	**Office**	**Present**	**Absent**	**Notes**
Andrew Ellison	President and Secretary		x	
Jerilyn Olson	Vice President	x		
Diane Bishop	Director	x		
Lea Ann Reikes	Director	x		
Kevin Topper	Director	x		
Thomas Doebler	Director	x		
Administration				
David Beskar	Headmaster, Trivium Prep	x		
Ramsey Margison	School Accounting Manager	x		
Viviana Solis	Staff Accountant, GH	x		
Annann Hong	Director of Academy Giving, Trivium Prep	x		

II. Call to the Public

Ms. Olson made a call to the public. There was no public present.		

III. Approval of Consent Agenda

IV. Headmaster's Report

V. Review and Approval to Change the Enrollment Cap for Trivium Prep from 350 to 605

		Ms. Bishop made a motion that the board approves the enrollment cap increase for Trivium Prep from 350 to 605. Mr. Topper seconded, all in favor, none opposed, the motion carried unanimously.

VI. Review and Approval of the 2015-16 Academic Calendar

VII. Review Only of the 2016-17 Academic Calendar

VIII. Financial Report

IX. Great Hearts Reports

X. Possible Executive Session

X. Leave Executive Session

X. Possible Motions from Executive Session

X. Announcements/Adjournment

The meeting was adjourned by Ms. Olson.		

Submitted by Jerilyn Olson, Vice President
-Allison Harmon, Scribe-

Trivium Preparatory Academy was approved to serve grades 6-12 in its charter application. It is currently serving grades 6-10, and will add grade 11 in SY 2015-2016 and grade 12 in SY 2016-2017 to complete the progression of its build-out to grades 6-12. Additionally, in 2015-2016 there will be two Archway (K-5) academies – Archway Trivium West and Archway Trivium East – whose students are expected to apply for enrollment at Trivium Prep, which will result in an increase in the number of 6th grade students attending Trivium Prep in 2016-2017 and then matriculating to the higher grades in subsequent years. With the addition of grades 11 and 12 as approved in its charter contract and the expected increase in the number of 6th grade students, Trivium Preparatory Academy needs to increase its enrollment cap to accommodate the growth in students that it will experience over the next two years. Accordingly, Trivium Preparatory Academy is seeking to increase its Charter Enrollment Cap to 605.

The following table shows the grades served and enrollment cap for the current year, 2014-2015, and the build-out in grades served and the accompanying increase in enrollment Trivium Prep is requesting for the next two years, 2015-2016 and 2016-2017:

2014-2015		2015-2016		2016-2017	
GRADE	# OF STUDENTS	GRADE	# 0F STUDENTS	GRADE	# OF STUDENTS
6	90	6	110	6	145
7	90	7	90	7	110
8	75	8	90	8	90
9	50	9	75	9	90
10	45	10	50	10	75
		11	45	11	50
				12	45
TOTAL	350		460		605

To accommodate this growth in students Trivium Preparatory Academy will be moving to a larger campus that has 25,360 square feet of E occupancy classroom space. The total student capacity of the classroom space is 1,046.

While Trivium Preparatory Academy's current faculty and staff will comprise the bulk of the faculty and staff at its new campus, some additional faculty and staff will be needed to serve the increase in students in 2015-2016 and beyond. The school is currently in the process of hiring these additional faculty/staff members and historical hiring data validate that they will be able to do so successfully. For example, as a result of its national recruiting efforts, Great Hearts Academies received over 1900 new applications for faculty/staff positions in its centralized hiring portal last year. This is an application-to-hire ratio of 8:1, a ratio which has held steady over the past several years. The historical data also show an increase of at least 100 applications each year for faculty/staff positions at Great Hearts academies. This being the case, we expect at least 2,000 applications for 2015-2016 and 2,100 applications for 2016-2017, which will ensure sufficient faculty/staff to meet the increased student population at Trivium Preparatory Academy when the requested enrollment cap of 605 is reached. Even after this expansion, Trivium Preparatory Academy will have over 300 students on waitlists for 2015-2016, and, based on historical data, the expectation is that the waitlist numbers will continue to grow each year.

Note to Reviewers:

The new Trivium Preparatory Academy building is currently under construction and will not have a Certificate of Occupancy or a Fire Marshal Inspection Report until the building is completed. The attached Occupancy Compliance Assurance and Understanding form is submitted here in lieu of the Certificate of Occupancy and the Fire Marshal Report.

The architectural drawing of the new Trivium Preparatory Academy building documenting the square footage and the occupancy load has been uploaded under "Additional Information."

Arizona State Board for Charter Schools

Occupancy Compliance Assurance and Understanding

The Arizona State Board for Charter Schools ("ASBCS"), at a meeting held on June 8, 2009, approved a revised policy that requires new and existing charter holders to submit a copy of a valid certificate of occupancy and current fire marshal inspection report for each location where educational services will be provided prior to the initiation of state equalization payments.

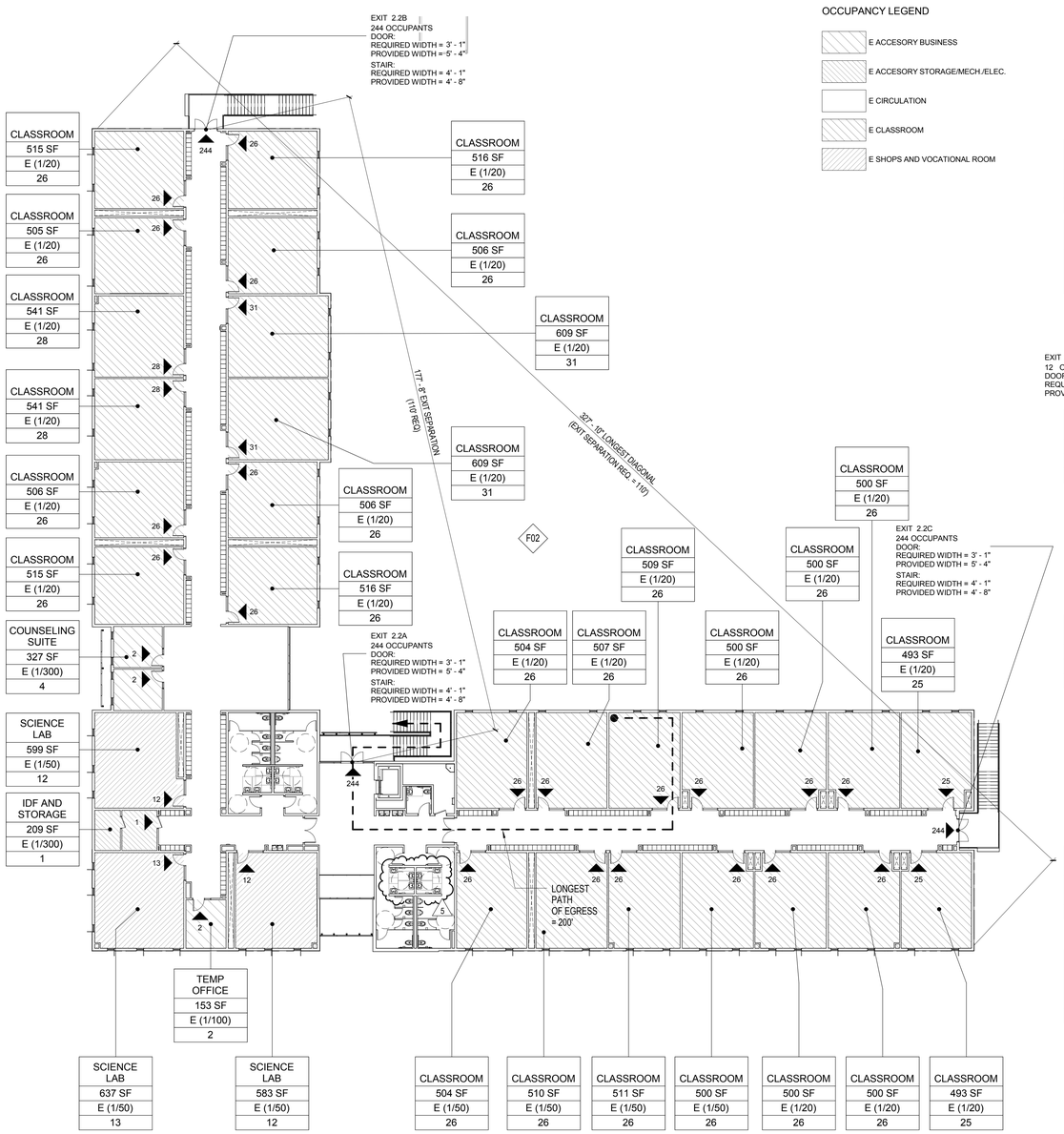
The ASBCS will request that the Arizona Department of Education ("ADE") withhold state equalization assistance payments for 1) new charter schools that have signed a charter contract, 2) new school sites under existing charter contracts, and 3) school sites under existing charter contract moving from one location to another until the school has submitted valid copies of the required certificate of occupancy and current fire marshal inspection report for the new educational facility.

Once the ASBCS office has verified that the appropriate documents for each location have been received, the ASBCS office will notify the school and the ADE School Finance Unit's Charter School Payment Manager that the school is eligible for payment. The ADE School Finance Unit will mark the school eligible for payment and a payment will generate in the next payment cycle if all other requirements of ADE School Finance have been met. Schools eligible for payment by the 20th of any month will generate a payment for the next month's payment cycle. Schools marked eligible after the 20th of any month will not generate a payment in next month's payment cycle. No off-system payments will be made.

By signing below, I understand the Board's policy and that I am required to submit an educational use Certificate of Occupancy and a current fire marshal inspection report to the ASBCS office for each of our school facilities. These documents must be verified by the ASBCS office prior to occupancy of the building and prior to receipt of equalization payments for students enrolled at this site.

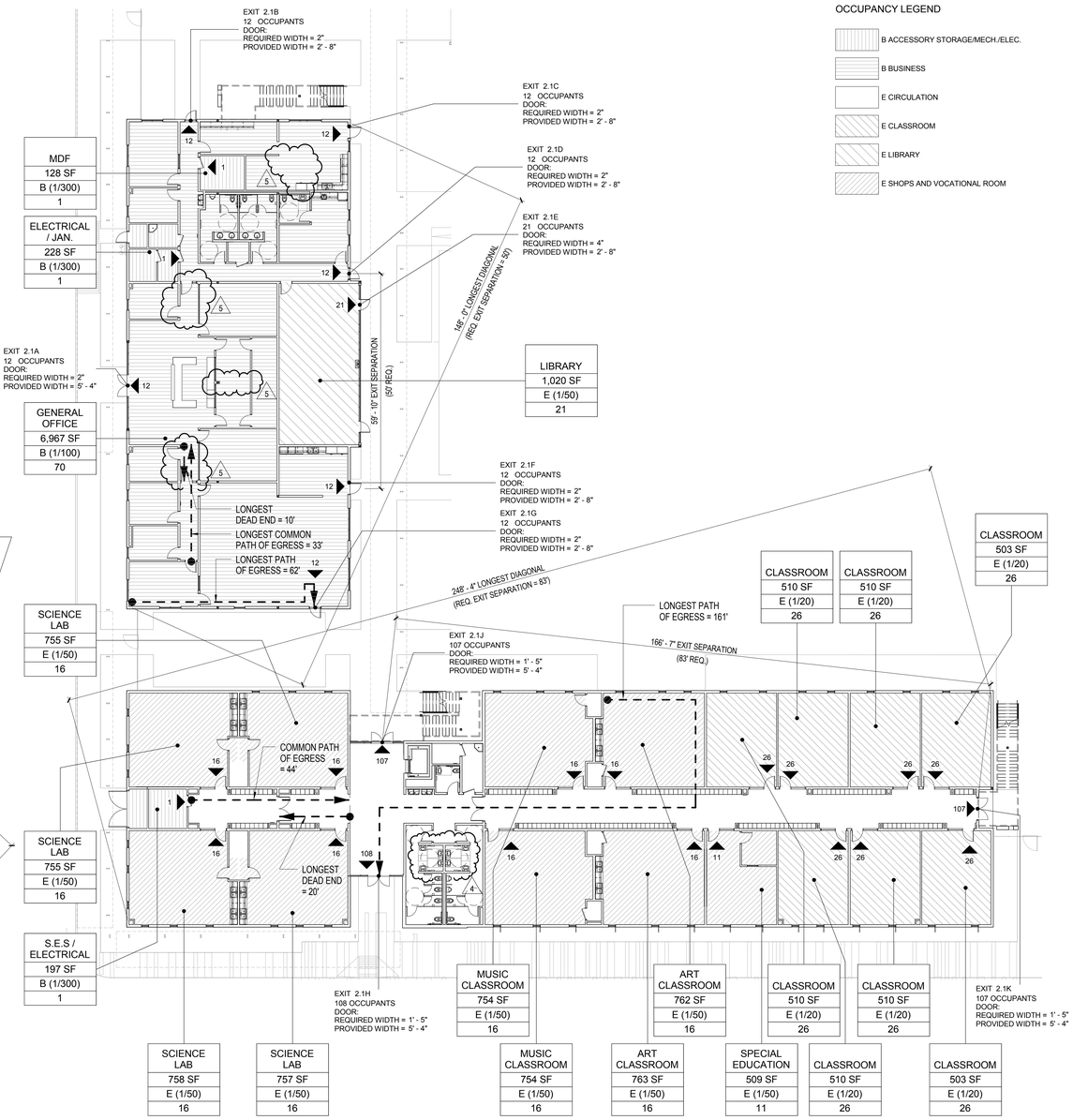
I acknowledge that if these documents are not submitted prior to occupancy, the school's opening date may be postponed and/or the Board may take action as allowed by statute and the charter contract.

Trivium Preparatory Academy	Great Heats Academies –Trivium Prep
Charter Holder	Charter School
	2/23/2014
Daniel Scoggin, Charter Representative	Date



02 EXITING DIAGRAM - BUILDING 2, LEVEL 02

SCALE: 1/16" = 1'-0"



01 EXITING DIAGRAM - BUILDING 2, LEVEL 01

SCALE: 1/16" = 1'-0"

PLUMBING CALCULATIONS

PLUMBING FIXTURE CALCULATIONS - BUILDING 2

OCCUPANCY	OCCUPANTS	MALE	FEMALE	TOILETS				LAVATORIES				DRINKING FOUNTAINS	
				MALE REQ.	FEMALE REQ.	MALE PROV.	FEMALE PROV.	MALE REQ.	FEMALE REQ.	MALE PROV.	FEMALE PROV.	REQUIRED	PROVIDED
E	1053	527	527	11	11	12	12	11	11	12	12	11	11
B	73	37	37	2	2	2	2	1	1	2	2	1	1

NOTE:
LIBRARY IS FOR USE BY STUDENTS AND TEACHERS ALREADY COUNTED ON OTHER AREAS. OCCUPANTS COUNTED FOR EXITING BUT NOT FOR REQUIRED PLUMBING FIXTURES.

EGRESS CALCULATIONS - BUILDING 2

EXITING - BUILDING 2

USE (IBC 2006 TABLE 1004.1.1)	DESCRIPTION	AREA	OCC. LOAD FACTOR	# OF OCC.
LEVEL 01				
B ACCESSORY STORAGE/MECH./ELEC.	STORAGE, ELECTRICAL, MDF AND JANITOR	553 SF	300	3
B BUSINESS	GENERAL OFFICE	6,967 SF	100	70
E CLASSROOM	CLASSROOMS	3,557 SF	20	182
E LIBRARY	LIBRARY	1,020 SF	50	21
E SHOPS AND VOCATIONAL ROOM	SPECIAL CLASSROOMS	6,568 SF	50	139
		18,665 SF		415
LEVEL 02				
E ACCESORY BUSINESS	ACCESSORY OFFICE	480 SF	100	6
E ACCESORY STORAGE/MECH./ELEC.	STORAGE, ELECTRICAL, MDF AND JANITOR	209 SF	300	1
E CLASSROOM	CLASSROOMS	13,416 SF	20	688
E SHOPS AND VOCATIONAL ROOM	SPECIAL CLASSROOMS	1,819 SF	50	37
		15,924 SF		732
		34,588 SF		1147

CALCULATIONS:

LEVEL 01:
OCCUPANT LOAD = 415
OCCUPANT LOAD REQUIRES 2 EXITS: 10 EXITS PROVIDED (SECTION 1019)

LEVEL 02:
OCCUPANT LOAD = 732
OCCUPANT LOAD REQUIRES 3 EXITS: 3 EXITS PROVIDED (SECTION 1019)

EGRESS WIDTH CALCULATIONS PER SECTION 1005.1
DOORS = OCCUPANT LOAD x .15"
STAIRS = OCCUPANT LOAD x .2"

DOOR EGRESS WIDTH - BUILDING 2 (SECT. 1005)

EXIT #	OCC. LOAD	REQUIRED WIDTH	PROVIDED WIDTH
2.01 F.F. GROUND LEVEL			
2.1A	12	2"	64"
2.1B	12	2"	32"
2.1C	12	2"	32"
2.1D	12	2"	32"
2.1E	21	4"	32"
2.1F	12	2"	32"
2.1G	12	2"	32"
2.1H	108	17"	64"
2.1J	107	17"	64"
2.1K	107	17"	64"
2.02 F.F. SECOND FLOOR			
2.2A	244	37"	64"
2.2B	244	37"	64"
2.2C	244	37"	64"

STAIR EGRESS WIDTH - BUILDING 2 (SECT. 1005)

EXIT #	OCC. LOAD	REQUIRED WIDTH	PROVIDED WIDTH
2.2A	244	49"	56"
2.2B	244	49"	56"
2.2C	244	49"	56"

TRAVEL:

EXIT ACCESS TRAVEL ALLOWED PER TABLE 1016.1:
GROUP E AND A - 250' FOR SPRINKLERED BUILDING
GROUP B - 300' FOR SPRINKLERED BUILDING

DEAD END TRAVEL ALLOWED PER SECTION 1017.3
GROUP E AND A - 20'
GROUP B - 50'

COMMON PATH OF TRAVEL PER TABLE 1014.3
GROUP E AND A - 75' FOT SPRINKLERED BUILDING
GROUP B - 100' FOR SPRINKLERED BUILDING

LONGEST PATH OF TRAVEL - BUILDING 2

LOCATION	LONGEST PATH OF EGRESS
BUILDING 2 - COMM. PATH GRP. B	33'
BUILDING 2 - COMM. PATH GRP. E	44'
BUILDING 2 - DEAD END GRP. B	10'
BUILDING 2 - DEAD END GRP. E	20'
BUILDING 2 - LEVEL 01 GROUP B	62'
BUILDING 2 - LEVEL 01 GROUP E	161'
BUILDING 2 - LEVEL 02	200'

LEGEND

SEE PLAN FOR OCCUPANCY LEGEND

EXITING PATH OF TRAVEL

333 NUMBER OF OCCUPANTS

SPACE EXIT

GHA-W
GREAT HEARTS ACADEMIES - WEST VALLEY
GOODYEAR, ARIZONA

Gensler
201 E Washington Street
Suite 750
Phoenix AZ 85004
Tel: 602.523.4900
Fax: 602.523.4949

	Date	Issue Description	By	Check
	11.03.14	PACKAGE 3	LGC	PM
4	01.07.15	P3 CITY COMMENTS	LGC	PM
5	01.07.15	P3 CLIENT CHANGES	LGC	PM

Seal/Signature

Project Name
GREAT HEARTS ACADEMIES - WEST VALLEY CAMPUS

Project Number
57.6130.004

Description
EGRESS DIAGRAM AND PLUMBING FIXTURE CALCULATIONS - BUILDING 2

Scale
As indicated

Ref. North

3.A00.22

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