

Charter Mission Amendment Request

Charterholder Info

Charter Holder

Name:
Espiritu Schools

CTDS:
07-82-75-000

Mailing Address:
4848 South 2nd Street
Phoenix, AZ 85040
> [View detailed info](#)

Representative

Name:
Armando Ruiz

Phone Number:
602-243-7788

Fax Number:
602-243-7799

Downloads

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Mission

Change From

The mission of AIM Higher College Prep Academy is to prepare students for success in university and to become international servant leaders who possess the ability to discern logical thoughts and influence others to change the world.

Change To

The mission of AIM Higher College Prep Academy is to prepare students for success in universities and form international servant leaders who think critically and positively influence others to change the world.

Attachments

Board Minutes —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Armando Ruiz 10/26/2015

**ESPIRITU Schools
4848 South 2nd Street
Phoenix, AZ 85040
Mark-10 Conference Room**

**Minutes
Board Meeting Held
October 23, 2015**

Members Present:

Armando Ruiz – Board Chair
Bertha Gutierrez – Vice Chair (via telephone conference)
Frances Castillo – Member
Monica Ruiz – Member

Others present:

Diane Elias – Board Secretary
Adrian Ruiz – Executive Director
Marlene Sharp – Finance Manager

Meeting Began at 2:00 pm

Agenda Item II – Roll Call

Diane Elias called the roll and confirmed a quorum

Agenda Item III – Adopt Meeting Agenda

Motion to adopt the agenda

**Motion: Frances Castillo
2nd: Monica Ruiz
Yes-4 No-0
Motion Passed Unanimously**

Agenda Item IV – Adopt Previous Meeting Minutes

Motion to adopt minutes from meeting held on September 30, 2015

**Motion: Monica Ruiz
2nd: Frances Castillo
Yes-4 No-0
Motion Passed Unanimously**

Agenda Item V – Financial Position Review – Presentation on the September 2015 financial statements.

A brief presentation was conducted by Marlene Sharp discussing the current financial status of ESPIRITU Schools.

Profit & Loss Statement: current financial status
Balance Sheet: cash position, assets, and liabilities

Marlene continued to give an explanation of accounts and their designated users. At present, there are two accounts in use:

- Maintenance – Various expenses within maintaining facilities
- AIM Higher – Bus/Fuel.

Marlene continued with a request for an additional account to be added for Mark 10 – Admin for ESPIRITU Schools. After a brief discussion amongst the board members it was agreed to reassign the AIM Higher account to cover school related expenses. An agreement was also reached allowing ESPIRITU Schools to open a separate account for Transportation which will be designated to cover the cost of fuel expenses. Lastly, a request to open accounts with Lowe’s and Home Depot were agreed upon. This would allow ESPIRITU Schools to take advantage of the discounts that come with being account holders.

Motion to open an additional account designated for Mark 10 – Admin.

Motion: Monica Ruiz
2nd: Frances Castillo
Yes-4 No-0
Motion Passed Unanimously

Motion to open an additional account designated for Transportation.

Motion: Monica Ruiz
2nd: Frances Castillo
Yes-4 No-0
Motion Passed Unanimously

Motion to open credit card accounts with Lowe’s and Home Depot.

Motion: Frances Castillo
2nd: Monica Ruiz
Yes-4 No-0
Motion Passed Unanimously

Agenda Item VI – Finance/HR Update

This agenda item has been tabled for a future governing board meeting

Agenda Item VII – Information/Technology Update

This agenda item has been tabled for a future governing board meeting

Agenda Item VIII – Consideration to Adopt Tech Funds Agreement – Consideration to approve the agreement for e-rate services.

Adrian Ruiz conducted a brief presentation explaining the contract between Tech Funds and ESPIRITU Schools. Tech Funds is a consulting service that provides assistance in technology management, specifically in relation to e-rate filing and administration. The following are a few examples of services that will be provided:

- Assistance with E-Rate forms
- Assistance with SLD Program Integrity Assurance Reviews
- Assist with technology plan updating
- Electronic and hardcopy storage of documentation of files for State and Federal requirements

This agreement is a continuance of services that have previously been in place. The contract will be valid from 11/05/2015 to 11/04/2016.

Motion to open adopt Tech Funds Agreement

Motion: Frances Castillo

2nd: Monica Ruiz

Yes-4 No-0

Motion Passed Unanimously

Agenda Item IX – Facilities Management Update

This agenda item has been tabled for a future governing board meeting

Agenda Item X – Review AZ Charter Board First Year Site Visit Results – Presentation on the results of visit from the Arizona State Board for Charter Schools.

A presentation was conducted by Adrian Ruiz reporting the Charter Boards first site visit to the AIM Higher campus. He gave a brief summary highlighting the items reviewed, observations and their findings. He was pleased to report that all reviewed items met the Charter Board's satisfaction and no programmatic follow up was required. However, he did note there was one

error that needed to be corrected as soon as possible. According to the Arizona Charter Board, the address on file for the charter holder is currently 50 E. Cody Dr. Phoenix, Arizona 85040. The correct address is: 4848 S. 2nd St. Phoenix, Arizona 85040.

Motion to adopt the current charter holder address for the purposes of updating the records with the Arizona State Board for Charter Schools

Motion: Frances Castillo
2nd: Bertha Gutierrez
Yes-4 No-0
Motion Passed Unanimously

Agenda Item XI – Consideration to Adopt the Revised AM Higher College Prep Academy Mission Statement

Adrian Ruiz presented a brief explanation and request to revise the currently adopted Mission Statement for AIM Higher College Prep Academy. The mission statement proposed is as follows:

The mission of AIM Higher College Prep Academy is to prepare students for success in universities and form international servant leaders who think critically and positively influence others to change the world.

It was agreed that Mission Statements for college prep schools in the network should be identical with the exception of the school names.

Motion to open adopt the AIM Higher Mission Statement

Motion: Monica Ruiz
2nd: Frances Castillo
Yes-4 No-0
Motion Passed Unanimously

Agenda Item VIII – Call to the Public

No public member elected to speak

Agenda Item IX – Adjournment

Motion to adjourn

Motion: Frances Castillo
2nd: Monica Ruiz
Yes-4 No-0
Motion Passed Unanimously