

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Espiritu Schools

CTDS:
07-82-75-000

Mailing Address:
4848 South 2nd Street
Phoenix, AZ 85040

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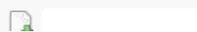
Representative

Name:
Armando Ruiz

Phone Number:
602-243-7788

Fax Number:
602-243-7799

Downloads



Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

Attachments

Board Minutes – 

Complete policy for procuring goods and services – 

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Armando Ruiz 10/12/2015

ESPIRITU SCHOOLS

Procurement Policy

Espiritu Schools will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Espiritu Schools shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Espiritu Schools understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

USFRCS Exception Amendment Request

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

Attachments

Board Minutes –

Complete policy for accounting –

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Armando Ruiz 10/12/2015

ESPIRITU SCHOOLS

USFRCS Accounting Policy

Espiritu Schools will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

**ESPIRITU Schools
222 East Olympic Drive
Phoenix, AZ 85042
Conference Room**

**Minutes
Board Meeting Held
September 30, 2015**

Members Present:

Armando Ruiz – Board Chair
Bertha Gutierrez – Vice Chair
Frances Castillo – Member
Monica Rivera – Member

Others present:

Josephine Ruiz – Board Secretary
Adrian Ruiz – Executive Director

Meeting Began at 3:00 p.m.

Agenda Item II – Roll Call

Josephine Ruiz called the roll and confirmed a quorum

Agenda Item III – Adopt Meeting Agenda

Motion to adopt the agenda

**Motion: Bertha Gutierrez
2nd: Frances Castillo
Yes-4 No-0
Motion Passed Unanimously**

Agenda Item IV – Adopt Previous Meeting Minutes

Motion to adopt minutes from meeting held August 14, 2015

**Motion: Bertha Gutierrez
2nd: Monica Rivera
Yes-4 No-0
Motion Passed Unanimously**

Agenda Item V – AIM Higher College Prep Academy Update

Adrian Ruiz provided an update regarding AIM Higher College Prep Academy's enrollment which stood at 25 students. Adrian also provided an update regarding the recent site visit conducted by the Arizona State Board for Charter Schools as part of the board's first year site visit. Although the Charter Board had not sent the final letter, as Charter Board staff was awaiting final background information for 2 employees, the Charter Board staff did not indicate any findings. The Charter Board staff reviewed items such as the instruction, compliance with fingerprint requirements, staff resumes, bell schedules, school calendars, and conducted a school tour in which staff visited and observed instruction.

Agenda Item VI – Procurement Laws Exception Amendment – Consideration to approve Procurement Policy for AIM Higher College Prep Academy for the purposes of receiving an exception from local and state procurement regulations.

Procurement Policy States the Following:

Espiritu Schools will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not limited to, price, quality, availability, timelines, reputation and prior dealings.

Espiritu Schools shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Espiritu Schools understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

Motion to adopt Espiritu Schools Procurement Policy for AIM Higher College Prep Academy for the purposes of receiving exception from local and state procurement regulations

Motion: Bertha Gutierrez

2nd: Frances Castillo

Yes- 4 No- 0

Motion Passed Unanimously

Agenda Item VII – USFRCS Exception Amendment – Consideration to approve the USFRCS Accounting Policy for AIM Higher College Prep Academy for the purposes of receiving the USFRCS exception.

USFRCS Accounting Policy States the Following:

Espiritu Schools will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform Systems of Financial Records for Charter Schools (USFRCS) for the purpose of complying with the budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with the state and federal laws.

Motion to adopt Espiritu Schools USFRCS Accounting Policy for AIM Higher College Prep Academy for the purposes of receiving the USFRCS exception

Motion: Monica Rivera

2nd: Frances Castillo

Yes- 4 No- 0

Motion Passed Unanimously

Agenda Item VIII – Call to the Public

No public member elected to speak

Agenda Item IX – Adjournment

Motion to adjourn

Motion: Bertha Gutierrez

2nd: Monica Rivera

Yes-4 No-0

Motion Passed Unanimously