

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Espiritu Community
Development Corp.

CTDS:
07-81-03-000

Mailing Address:
4848 South 2nd Street
Phoenix, AZ 85040
> [View detailed info](#)

Representative

Name:
Armando Ruiz

Phone Number:

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Procurement Laws Exception


Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes –  [Download File](#)

Complete policy for procuring goods and services –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Armando Ruiz 06/06/2014

ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

Procurement Policy

Espiritu Community Development Corporation will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Espiritu Community Development Corporation shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Espiritu Community Development Corporation understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

USFRCS Exception Amendment Request

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles


The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Armando Ruiz 06/06/2014

ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

USFRCS Accounting Policy

Espiritu Community Development Corporation will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

**ESPIRITU Community Development Corporation
4848 South 2nd Street
Phoenix, AZ 85040
Mark-10 Conference Room**

**Minutes
Board Meeting Held
June 6, 2014**

Members Present:

Armando Ruiz – Board Chair
Bertha Gutierrez – Vice Chair
Monica Rivera – Member
Frances Castillo – Member
Adrian Ruiz – Member

Others present:

Marlene Sharp – Board Secretary

Meeting Began at 10:00 a.m.

Agenda Item II – Roll Call

Marlene Sharp called the roll and confirmed a quorum

Agenda Item III – Adopt Meeting Agenda

Motion to adopt the agenda @ 10:00 a.m.

**Motion: Bertha Gutierrez
2nd Monica Rivera
Yes-5 No-0
Motion Passed Unanimously**

Agenda Item IV – Adopt Previous Meeting Minutes

Motion to adopt minutes from meeting held May 23, 2014

**Motion: Bertha Gutierrez
2nd Monica Rivera
Yes-5 No-0
Motion Passed Unanimously**

Agenda Item V – Procurement Laws Exception Amendment – Consideration to approve Procurement Policy for the “transfer” contract (CTDS 07-81-03-000) that operates Reyes Maria Ruiz Leadership Academy for the purposes of receiving an exception from local and state procurement regulations.

Procurement Policy States the Following:

Espiritu Community Development Corporation will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not limited to, price, quality, availability, timelines, reputation and prior dealings.

Espiritu Community Development Corporation shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Espiritu Community Development Corporation understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

Motion to adopt Espiritu Community Development Corporation’s Procurement Policy for the “transfer” contract (CTDS 07-81-03-000) that operates Reyes Maria Ruiz Leadership Academy for the purposes of receiving exception from local and state procurement regulations

Motion: Adrian Ruiz
2nd: Bertha Gutierrez

Yes- 5 No- 0

Motion Passed Unanimously

Agenda Item VII – USFRCS Exception Amendment – Consideration to approve USFRCS Accounting Policy for the “transfer” contract (CTDS 07-81-03-000) that operates Reyes Maria Ruiz Leadership Academy for the purposes of receiving the USFRCS exception.

USFRCS Accounting Policy States the Following:

Espiritu Community Development Corporation will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform Systems of Financial Records for Charter Schools (USFRCS) for the purpose of complying with the budgeting and annual financial reporting. Revisions will be made periodically for changes in laws,

regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with the state and federal laws.

Motion to adopt Espiritu Community Development Corporation's USFRCS Accounting Policy for the "transfer" contract (CTDS 07-81-03-000) that operates Reyes Maria Ruiz Leadership Academy for the purposes of receiving the USFRCS exception

Motion: Adrian Ruiz

2nd: Bertha Gutierrez

Yes- 5 No- 0

Motion Passed Unanimously

Agenda Item VII – Update on Facility Lease

A discussion was held regarding the potential lease of the former South Mountain YMCA site with Spirit Mission Inc., a not for profit organization, for the purposes of transferring the site of NFL YET College Prep Academy high school pending a completed purchase by Spirit Mission Inc. and obtaining all necessary approvals. The highlighted benefits were more space; a permanent structure; and ancillary facilities such as a gymnasium, a baseball field, concession stands, volleyball courts, etc. that the existing campus does not have. The site is seen as a growth strategy for NFL YET College Prep Academy. It was recommended that administrative staff from Espiritu CDC engage in preliminary discussions with Spirit Mission Inc. regarding a potential lease.

Motion to allow Espiritu Community Development Corporation's administrative staff to engage in preliminary discussions with Spirit Mission Inc. regarding a potential lease of the former South Mountain YMCA site.

Motion: Bertha Gutierrez

2nd: Frances Castillo

Yes- 4 No- 0 Recusal- 1

Motion Passed Unanimously

Agenda Item VIII - Adjournment

Motion to adjourn @ approximately 10:45 a.m.

Motion: Bertha Gutierrez

2nd: Frances Castillo

Yes- 5 No- 0

Motion Passed Unanimously