

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
El Pueblo Integral - Teaching
& Learning Collaborative

CTDS:
10-89-10-000

Mailing Address:
3851 North Vines End Place
Tucson, AZ 85719
> [View detailed info](#)

Representative

Name:
Santo Nicotera

Phone Number:
520-906-5157

Fax Number:
520-624-7518

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Santo Nicotera 02/11/2016

El Pueblo Integral – Teaching & Learning Collaborative will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

El Pueblo Integral – Teaching & Learning Collaborative shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

El Pueblo Integral – Teaching & Learning Collaborative understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

USFRCS Exception Amendment Request

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Santo Nicotera 02/11/2016

El Pueblo Integral – Teaching & Learning Collaborative will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

**Minutes of the February 10, 2016 at 5:30-7:00 p.m.
Regular Meeting of the Board of Directors
El Pueblo Integral – Teaching and Learning Collaborative**

The Board of Directors of El Pueblo Integral – Teaching and Learning Collaborative met on February 10, 2016 at 5:30 pm at 300 E. University Blvd.

The following board members, constituting a quorum of the full board, were present: JoAnn Groh, Santo Nicotera, Krista Gypton, and Bob Pearlman were in attendance.

- I. Call to Order
- II. Approval of agenda. Santo moves, Krista seconds, unanimous approval. Review and adoption of minutes JoAnn moves, Bob seconds, unanimous approval.
- III. Santo shared that in going through the fast track approval process for the new Charter, we overlooked applying for the USFRCS and Procurement Laws Exceptions, which affected PFFS-Downtown's audit. JoAnn explained that these exceptions help to streamline the financial process and are specifically intended to help small charters like the ones El Pueblo Integral charters. JoAnn moves to amend the PFFS-Downtown charter to apply for the USFRCS Exception; Krista seconds, Unanimous approval.
- IV. JoAnn moves to amend the PFFS-Downtown charter to apply for the Procurement Laws Exception; Santo seconds, Unanimous approval.
- V. Surrender of the PFFS charters to CITY Center for Collaborative Learning. At a previous Board Meeting, it was decided to move forward towards a surrendering of the two EPI charter to CITY Center for Collaborative Learning. That work has continued and now we would like to move forward. JoAnn moves to approve the decision to surrender the Paulo Freire Freedom School charters (University and Downtown) to CITY Center for Collaborative Learning. All the paperwork and Arizona Charter School approval should all be complete by mid-June at which time there will be one CTDS with the last 3 digits reflecting each school. Bob seconds, Unanimous approval.
- VI. Discussion of the work of EPI post-charter transfer. We continued to discuss what would happen to EPI as well as the Co-Directors Santo and JoAnn post charter transfer. JoAnn will likely be employed by CCCL as she continues to be the Principal of PFFS-Downtown. Bob shared that as this nonprofit organization is one which is closely tied in vision and financial dependence on the work that has been done over the last 11 years by the Co-Directors, he felt that the two determining factors of what happens to EPI's assets going forward should be to a) support the vision of the nonprofit and b) to help realize the employment desires of the two Co-Directors. Santo gave a recap of his position in EPI and ended by saying that he hoped to stay connected to the work, on a part-time basis and what he was hoping to arrange for next year would be to help CCCL with its transition (working closely with their business manager, Dan

Fleury and to a lesser degree, PFFS-University's new Principal, Chad Blair). Santo reported out that he had had a conversation with CCCL Executive Director, Carrie Brennan, early that day and that they appeared to be in general agreement with this type of arrangement. It was decided that Santo and JoAnn would write a draft Memorandum of Agreement relating to both Santo's role next year as well as JoAnn's contract work with BIE and BFK. That MOA would be approved at a future corporate board meeting.

VII. Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned.

Dated: February 9, 2016
