

# Procurement Laws Exception Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
EAGLE College Prep Maryvale,  
LLC.

**CTDS:**  
07-82-22-000

**Mailing Address:**  
3950 North 53rd Avenue  
Phoenix, AZ 85031  
> [View detailed info](#)

### Representative

**Name:**  
Steven Inman

**Phone Number:**

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## Procurement Laws Exception

### Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

## Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

### Additional Information\*

No documents were uploaded.

## Signatures

Charter Representative Signature  
Steven Inman 07/02/2015

# USFRCS Exception Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
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07-82-22-000

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### Representative

**Name:**  
Steven Inman

**Phone Number:**

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## USFRCS Exception

All exceptions to the USFRCS will include:


Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

## Attachments

Board Minutes —  [Download File](#)

Complete policy for accounting —  [Download File](#)

**Additional Information\***

No documents were uploaded.

## Signatures

Charter Representative Signature  
Steven Inman 07/02/2015



**MINUTES OF PUBLIC MEETING OF THE  
EAGLE SOUTH MOUNTAIN CHARTER, INC.  
(DBA EAGLE COLLEGE PREPARATORY SCHOOLS: MARYVALE) &  
EAGLE COLLEGE PREP MARYVALE, LLC  
BOARD OF DIRECTORS**

**Date and Time: Monday, June 29, 2015, 5:00 – 5:15 PM  
Location: EAGLE College Prep South Mountain  
2450 W. South Mountain Ave., Phoenix, AZ 85041  
Building 1, Conference Room**

**Roll Call**

The meeting was called to order at 5:02 PM.

**Present:**

Matt Fryberger, Chairperson  
Steve Inman, Member & Regional Executive Director  
Susan Rojas, Secretary

**Staff Present:**

Yesenia Fitzhugh, Founding Principal (via phone)

**Pledge of Allegiance**

**Moment of Silence**

**Call to the Public**

No members of the public were present.

**FY2016 Budget Review and Approval**

The proposed ADE FY 2016 budget was presented to the Board on June 15, 2015 and posted online for public review and comment. In accordance with the compliance deadlines outlined by the State, the proposed budget has been posted online for a minimum of 10 days prior to adopting it. No feedback or comments have been received by the public.

The proposed ADE FY2016 budget has been posted as required, there was no additional discussion by the board.

Mr. Inman motioned to adopt the proposed ADE FY 2016 budget as previously presented to the Board. Ms. Rojas seconded the motion. A vote was called, all were in favor, the motion passes. Documents for the adopted ADE budget for FY2016 were signed by the Board. Additionally, the Board instructs that the adopted FY 2016 budget be posted on the EAGLE website and uploaded to the ADE website by the designated EAGLE representative.

### **Procurement Laws Exception Amendment Request**

EAGLE College Prep Maryvale, LLC will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

EAGLE College Prep Maryvale, LLC shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

EAGLE College Prep Maryvale, LLC charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

- a. Mr. Inman motioned that EAGLE College Prep Maryvale, LLC adopt the procurement policy (previously distributed). Ms. Rojas seconded the motion. Hearing no additional discussion, a vote was called. All were in favor, the motion passes.
- b. Mr. Inman motioned that with the approval of the procurement policy, the Charter Representative for EAGLE College Prep Maryvale, LLC request an exception to the procurement laws in accordance with the Arizona State Board for Charter Schools. Ms. Rojas seconded the motion. Hearing no additional discussion, a vote was called. All were in favor, the motion passes.

### **USFRCS Exception Amendment Request**

EAGLE College Prep Maryvale, LLC will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

- a. Mr. Inman motioned that EAGLE College Prep Maryvale, LLC adopt the accounting policy (previously distributed). Ms. Rojas seconded the motion. Hearing no additional discussion, a vote was called. All were in favor, the motion passes.
- b. Mr. Inman motioned that with the approval of the accounting policy, the Charter Representative for EAGLE College Prep Maryvale, LLC request an exception to the Uniform System of Financial Records for Charter Schools (USRFC). Ms. Rojas

seconded the motion. Hearing no additional discussion, a vote was called. All were in favor, the motion passes.

### **Countdown to Flight Night**

Current enrollment is at 203 students, the goal is 219. The team is continuing recruitment activities, preparing to send out a new flyer, and preparing for Flight Night.

### **Next Meeting and Adjournment**

The next meetings will be scheduled as needed.

A general consent motion was made to adjourn the meeting. Hearing no objections, the meeting was adjourned at 5:10 pm.

EAGLE College Prep Schools: Maryvale  
Board of Directors, Secretary



Dated this 1<sup>st</sup> day of July 2015

EAGLE College Prep Maryvale, LLC

#### Procurement Policy

EAGLE College Prep Maryvale, LLC will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

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EAGLE College Prep Maryvale, LLC charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

### Accounting Policy

EAGLE College Prep Maryvale, LLC will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.