

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
EAGLE College Prep II, Inc.

CTDS:
07-82-02-000

Mailing Address:
10310 E. Peralta Canyon Drive
Gold Canyon, AZ 85118
> [View detailed info](#)

Representative

Name:
Paul Kremer

Phone Number:
602-323-5400

Fax Number:
602-323-5401

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Paul Kremer 03/24/2012

USFRCS Exception Amendment Request

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles


The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

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4. Chairperson Affirmation
 - a. Dr. Ladd made a motion to affirm the appointment of Mr. Fryberger as the Chairperson of the EAGLE Harmony Board of Directors. Dr. Kremer is currently the Chairperson and discussed making a transition to Mr. Fryberger as the Chairperson. Vote was called and all were in favor, the motion passes.
5. Executive Officer Determination and Elections
 - a. Secretary – Dr. Ladd was nominated for the position of Secretary. Dr. Kremer made a motion to nominate Dr. Ladd to serve a one (1) year term as the Secretary. Dr. Ladd seconded the motion. All were in favor, the motion passes.
 - b. Vice Chairperson and Treasurer positions
Decision was made to table these appointments until additional Directors are in place. Dr. Kremer made a motion to establish a temporary board policy that if the Chairperson is not present for the meeting, any elected Officer can Chair the meeting. The Policy is in effect until a Vice-Chairperson is selected. A contingency plan is needed in case the Chairperson is unable to attend a meeting. Vote was called and all were in favor, the motion passes.
6. Conflict of Interest Policy Review and Commitment
 - a. Reviewed the Conflict of Interest Policy. All Directors affirmed and signed the agreement. That will remain on file with the secretary.
7. Standing Committee Chairperson Appointment
 - a. Currently there are no standing committees. Reviewed the fact that when there are committees, the Open Meeting Law must be followed.

Agenda Item F: Adoption of Board of Directors Process Documents

Dr. Ladd made a motion to adopt the Process Documents as provided for preview and presented today.

1. Voting and Action Items
2. Annual Meeting
3. Agendas
4. Committees
5. Director Recruitment and Selection
6. Director Position Description
7. Director Nomination Form

There was discussion about the following process documents: There has been a shift in the procedure from the process of taking applications for new Directors to nominating new Directors. It was highly recommended that the next Director needs to be a Harmony parent to provide proper representation from this key group. The vote was called and all were in favor, the motion passes.

Agenda Item G: Adopt Procurement Exemption

Dr. Ladd made a motion to adopt the Procurement Exemption as prepared by Dr. Kremer. Dr. Kremer summarized the background and the typical reasons a Charter School adopts this exemption. Vote was called and all were in favor, the motion passes.

Agenda Item H: Adopt USFRCS Exemption

Dr. Ladd made a motion to adopt the USFRCS Exemption as prepared by Dr. Kremer. Dr. Kremer summarized the background and the typical reasons a Charter School adopts this exemption. Vote was called and all were in favor, the motion passes.

Agenda Item I: Building and Location Update

Dr. Kremer updated the Board on the proposed and hopeful new location for EAGLE Harmony. 2435 E. Pecan Road, Phoenix, AZ 85040. This news is expected to be finalized after a March 5th meeting.

Kitchell has been selected as the Contractor and Steven Perry as the Architect.

Agenda Item J: Board Nominations

The board reviewed the current member positions and expected longevity. It is necessary to prepare for Ms. Douglas's resignation and add additional members as they are discovered. Bylaws state a range of 3-9 members. At this time, 2 are required for a quorum. Mrs. Elgar will be looking into potential parents that would be good school leaders and that intend to move with Harmony to its new location. Dr. Kremer also mentioned a few community persons that would also be leads.

Agenda Item K: Approval of Previous Meeting Minutes

This item was tabled. Dr. Kremer will provide past minutes for approval prior to next meeting.

Agenda Item L: Adjournment

Schedule for Regular meetings – it was discussed and decided to hold meetings on the last Thursday of the month. Upcoming meeting dates as follows:

March 29, 2012
April 26, 2012
May 31, 2012

Dr. Kremer made a motion to adjourn the meeting. All were in favor and the meeting was adjourned at 6:40 pm.

Dated this 20th day of February, 2012
EAGLE College Prep Harmony, Board of Directors



Written By: Susan Rojas, Recorder

EAGLE College Prep Harmony Procurement Policy

Below is the EAGLE College Prep Harmony procurement policy statement.

Procurement Policy

EAGLE College Prep Harmony charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

EAGLE College Prep Harmony charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

EAGLE College Prep Harmony charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

EAGLE College Prep Harmony Accounting Policy

Below is the EAGLE College Prep Harmony accounting policy.

Accounting Policy

EAGLE College Prep Harmony charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.