Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: Desert Sky Community School, Inc.
School Name: Desert Sky Community School
Site Visit Date: February 17, 2015

Required for: Annual Report
Evaluation Criteria Area: Professional Development

Document Name/Identification	Intended Purpose and Discussion Outcome
[P.1] **Waldorf training certification** **Resumes showing Waldorf certificates** **In-service agenda** **In-service calendar** **Strategic plan** **Leadership Team meeting notes** **Weekly meeting notes** **Prop 301 money**	**Charter holder indicated the intended purpose of the document was to demonstrate:** the Charter Holder's professional development plan **The documents provided demonstrate evidence of the following:** • The professional development expected for teachers include full Waldorf training. Most teachers are certified or working on their certification with a Waldorf institute. • Faculty in-services are used to share best practices throughout the year, as well as after specific trainings. • Onsite professional development takes place through observing master Waldorf instructors. • ADE sponsored professional development is available for all teachers for several days at a time • Prop 301 money is allocated to teachers based on their involvement in training, and this provides an incentive to participate in outside training.
[P.2]	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the professional development plan was developed **The documents provided do not demonstrate evidence of the following:** • How the professional development plan was developed **The documents provided do not demonstrate evidence of the described processes because:** There was no evidence provided related to how the professional development plan was developed.
[P.3] **Needs Assessment** **Teaching Reading PD**	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the professional development plan is aligned with instructional staff learning needs **The documents provided demonstrate evidence of the following:** • The Charter Holder provides training on Waldorf strategies based on the teachers that are in need. • ADE trainings are available for all teachers to choose which sessions apply to their needs. **The documents provided do not demonstrate evidence of the following:** • How the professional development plan is aligned with instructional staff learning needs. **The documents provided do not demonstrate evidence of the described processes because:** The Needs Assessment tool identifies areas of need, but does not show a connection to scheduling professional development sessions based on identified needs. Evidence of only one professional development session off campus was provided for the current and previous school year.

[P.4] **Needs Assessment** **Teaching Reading PD**	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the plan addresses areas of high importance **The documents provided demonstrate evidence of the following:** • The Charter Holder provides training on Waldorf strategies. • ADE trainings are available for all teachers to choose from. **The documents provided do not demonstrate evidence of the following:** • How the plan addresses areas of high importance **The documents provided do not demonstrate evidence of the described processes because:** The Needs Assessment tool identifies areas of need, but does not show a connection to scheduling professional development sessions based on areas of high importance other than training specific to Waldorf. Evidence of only one professional development session off campus was provided for the current and previous school year.
[P.5] **Meeting notes**	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the Charter Holder supports high quality implementation of the strategies learned in professional development sessions **The documents provided do not demonstrate evidence of the following:** • How the Charter Holder supports high quality implementation of the strategies learning in professional development sessions. **The documents provided do not demonstrate evidence of the described processes because:** While there are meeting notes that indicate training is discussed, there is no evidence that the Charter Holder supports and monitors that the strategies from professional development are being implemented in the classrooms.
[P.6] **Faculty request for reimbursement** **Strategic plan** **Parent Council reimbursement for teacher training**	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the Charter Holder provides the resources that are necessary for high quality implementation **The documents provided demonstrate evidence of the following:** • Prop 301 money is allocated to teachers based on their involvement in training, and this provides an incentive to participate in outside training. • The Parent Council raises funds specifically to reimburse teachers for training. • In addition to Paid Time Off for illness, full time teachers are allotted days they can take during the school year to participate in PD off-site. • The Strategic plan indicates that the school relies on state funding and parent donations

[P.7]	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the Charter Holder monitors the implementation of the strategies learned in professional development sessions **The documents provided do not demonstrate evidence of the following:** • How the Charter Holder monitors the implementation of the strategies learned in professional development sessions **The documents provided do not demonstrate evidence of the described processes because:** No evidence was provided
[P.8] **Observations** **Weekly meetings**	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the Charter Holder monitors and follows-up with instructional staff to support and develop implementation of the strategies learned in professional development **The documents provided demonstrate evidence of the following:** • Charter holder meets with teachers twice a year • Professional development is discussed at faculty meetings **The documents provided do not demonstrate evidence of the following:** • How the Charter Holder follows up with instructional staff to support and develop implementation of the strategies learned in professional development. **The documents provided do not demonstrate evidence of the described processes because:** While there are meeting notes that indicate training is discussed, there is no evidence that the Charter Holder supports and monitors that the strategies from professional development are being implemented in the classrooms.
[P.9]	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the professional development plan ensures that instructional staff receives the type of development required to meet the needs of students with proficiency in the bottom 25%. **The documents provided do not demonstrate evidence of the following:** • How the Charter Holder provides professional development to ensure instructional staff is able to address the needs of students with proficiency in the bottom 25%. **The documents provided do not demonstrate evidence of the described processes because:** No evidence was provided.
[P.10]	**N/A**

[P.11]	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the professional development plan ensures that instructional staff receives the type of development required to meet the needs of Free and Reduced Lunch (FRL) students **The documents provided do not demonstrate evidence of the following:** • How the Charter Holder provides professional development to ensure instructional staff is able to address the needs of FRL-eligible students. **The documents provided do not demonstrate evidence of the described processes because:** No evidence was provided.
[P.12] **FERPA training** **Waldorf Remedial Exercises PD**	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the professional development plan ensures that instructional staff receives the type of development required to meet the needs of students with disabilities **The documents provided demonstrate evidence of the following:** • The Special Education Coordinator provides FERPA training and Waldorf Remedial Exercises professional development for those with special needs, and offers one-on-one training for teachers who need help with IEPs.

I, Steve Salmento, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on February 17, 2015. _____

I, Shelly Adrian, received a copy of this document at the end of the site visit conducted by the Arizona State Board of Charter Schools on February 17, 2015. _____