

# Procurement Laws Exception Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
Create Academy

**CTDS:**  
07-82-53-000

**Mailing Address:**  
32 West Erie  
Tempe, AZ 85282  
> [View detailed info](#)

### Representative

**Name:**  
Rebecca Halonen

**Phone Number:**  
000-000-0000

## Downloads

 [Download all files](#)

## Procurement Laws Exception

### Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

## Attachments

Board Minutes –  [Download File](#)

Complete policy for procuring goods and services –  [Download File](#)

### Additional Information\*

No documents were uploaded.

## Signatures

Charter Representative Signature  
Rebecca Halonen 02/21/2016



## **Procurement Policy**

Create Academy will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Create Academy shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Create Academy understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds and/or certain grants, federal procurement requirements still apply.

# Create Academy

## Minutes

### Board Meeting

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#### **Date and Time**

Monday November 16, 2015 at 6:00 PM

#### **Location**

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#### **Board Members Present**

Angela Pinholster, Bruna Pedrini (remote), Carla Rivera-Cruz, Casandra Hernandez, Johnny Jackson, Rebecca Halonen, Victor Sidy

#### **Board Members Absent**

Daniel Duran

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### **I. Opening Items**

#### **A.Record Attendance and Guests**

#### **B.Call the Meeting to Order**

Rebecca Halonen called a meeting of the board of directors of Create Academy to order on Monday Nov 16, 2015 @ 6:00 PM.

#### **C.Approve Minutes**

J. Jackson made a motion to approve minutes from the Board Meeting on 10-19-15.

Bruna Pedrini seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D.Call to the Public**

Create Academy's accountants from ASPIRE accounting ran Profit and Loss reports and gave the board a Finance 101 course.

### **II. Policy Approvals**

#### **A.Special Ed P&P**

Discussion ensued about the purpose and source of Special Education Policies and Procedures.

V. Sidy made a motion to approve the Special Education Policies and Procedures.

Casandra Hernandez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B.Approve Procurement Policy**

A. Pinholster made a motion to accept policy under the condition that the last sentence be changed to say "As a condition of the receipt of certain federal funds and/or certain grants, federal procurement requirements still apply.". Johnny Jackson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **III. Finance**

#### **A.Finance & Personnel Update**

Discussion ensued regarding the rationale for personnel changes, as well as the maintenance of student-teacher ratio outlined in the charter. Johnny Jackson discussed the availability of unrestricted grant funds. Discussion ensued regarding tax credit opportunities for Create Academy.

#### **B.School Tax Credit**

### **IV. Governance Committee**

#### **A.Governance Strategic Plan Feedback**

C. Rivera-Cruz made a motion to move this agenda item to December's agenda. Johnny Jackson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **V. Academic Committee**

#### **A.Update on K-1 Pre-Test Data**

C. Hernandez made a motion to move this agenda item to December's board meeting.  
Carla Rivera-Cruz seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **B.Feedback for Academic Strategic Plan**

C. Rivera-Cruz made a motion to move this agenda item to December's board meeting.  
Victor Sidy seconded the motion.  
The board **VOTED** to approve the motion.

### **VI. Fundraising**

#### **A.David Wright Fundraiser Update**

Board discussed reasoning for moving fundraiser to April 2016 instead of December 2015.

### **VII. Closing Items**

#### **A.Agenda item tracker**

#### **B.Miscellaneous topics, questions, FYIs**

Board Discussed Carla Rivera-Cruz's acquisition of 35 donated chromebooks for the school. Co-Directors updated the board on their shared success stories in the first months of the school year.

#### **C.Adjourn Meeting**

C. Hernandez made a motion to adjourn the meeting.  
Victor Sidy seconded the motion.  
The board **VOTED** to approve the motion.  
There being no further business to be transacted, and upon motion duly made,  
seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Rebecca Halonen