

# Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

[www.asbcs.az.gov](http://www.asbcs.az.gov)

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## PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

MAR 15 2010

(Charter Holder Name) Vector School District, Inc. (CTDS) 07-85-62-000

(Charter Holder Mailing Address) 550 W. Warner Road

(City, State) Chandler, AZ (Zip) 85225

(Charter Representative's Name) Ronda Owens

(Phone Number) (480) 287-5588 (Fax Number) (480) 287-5581

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

- ✦ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

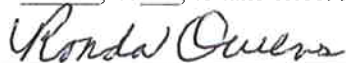
Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

**PLEASE NOTE:** Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Vector School District, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 11th day of March, 2010, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_, 20\_\_, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

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## USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Vector School District, Inc. (CTDS) 07-85-62-000

(Charter Holder Mailing Address) 550 W. Warner Road

(City, State) Chandler, AZ (Zip) 85225

(Charter Representative's Name) Ronda Owens

(Phone Number) (480) 285-5588 (Fax Number) (480) 287-5581

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

\* Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

**All exceptions to the USFRCS will include:**

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Vector School District, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 11th day of March, 2010, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_, 20\_\_, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

## **Vector School District, Inc. Procurement Policy**

Vector School District, Inc. will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Vector School District, Inc. shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Vector School District, Inc. understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

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# Vector School District, Inc.

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*Vector Prep & Arts Academy*  
550 W. Warner Road  
Chandler, AZ 85225

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**To:** Arizona State Board for Charter Schools  
**From:** Ronda Owens  
**Date:** 3/11/2010  
**Re:** Exception to the USFRCS

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Vector School District, Inc. will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

# NOTICE OF PUBLIC MEETING

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March 22, 2010  
Vector Prep and Arts Academy

Present: Ronda Owens, President  
Brian Shipman  
Absent: Quorum Established

Public:  
Kellyn Wines, Meghan Dorsett, Ted Chiarello  
Meeting opened at 12:05 PM

Open Call to the Public.

Adding new members to the school Board of Trustees a motion was made by Brian Shipman. The motion was to add Kellyn Wines and Meghan Dorsett. The Board agreed unanimously. The Board has reviewed the resumes and fingerprint cards or history checks. The new School Board of Trustees takes effect immediately.

Ms. Owens would like to turn the President position over to a new member. The motion made by Brian Shipman was for Kellyn Wines to become President. The new school Board of Trustees came to a unanimous decision.

No school Board of Trustees Member has received nor will receive any payment, benefit, or consideration to be on the Board of Trustees for Vector Prep and Arts Academy. Board members are eligible for Professional Development and payment for travel if traveling more than 50 miles for the Professional Development Conference.

Ted Chiarello explained the procedures of the AZ State Charter Board and USFRCS and the Procurement policy. The Board of Trustees passed the ruling for Vector Prep and Arts Academy unanimously through consensus. Ronda Owens will follow up with the Charter Board.

Ms. Wines asked for anymore comments.

Meeting closed at 12:50 AM.