

General Oversight

Policy on Conducting Compliance Checks of Charter Schools

Background

A.R.S. § 15-182.E.1 requires the Arizona State Board for Charter Schools to exercise general supervision over the charter schools it sponsors. Further, A.R.S. § 15-183.R states that the sponsoring entity shall have oversight and administrative responsibility for the charter schools it sponsors.

The charter contract also requires the charter holder to abide by all requirements of the charter contract, as well as state, federal and local laws applicable to the operation of a charter school.

Policy

Staff will conduct compliance checks to determine charter holders' compliance with certain contractual and statutory requirements. These compliance checks will occur as part of the amendment and notification request approval process, prior to a charter school being placed on an agenda for possible Board action, or at other times as requested by the Executive Director. Compliance checks may also be conducted on any charters operated and/or managed by the charter holder and/or its management company.

When conducting a compliance check, the Contracts and Administrative Services Manager (CASM) will review a charter holder's compliance with the following entities/program areas and in accordance with the procedures outlined in the policies listed:

- a. Special education
- b. Grants Management Unit
- c. Arizona Corporation Commission
- d. Arizona State Retirement System, as applicable
- e. Child Nutrition
- f. No Child Left Behind
- g. Highly Qualified
- h. AZLEARNS
- i. AYP
- j. Timely submission of the annual audit
- k. Corrective Action Plans completed or in-progress, as appropriate.

If the charter holder is unresponsive or fails to take the necessary steps to demonstrate compliance, the charter holder will be placed on the Board's agenda for possible disciplinary action pursuant to A.A.C. R7-5-305 and in accordance with the Board's *Accountability Policy Matrix*.

Historical Note:

Effective:

Board Approval Date: