

Instructional Days Amendment Request

Charterholder Info

Charter Holder

Name:
Colegio Petite Phoenix

CTDS:
12-87-04-000

Mailing Address:
7878 North 16th Street
Suite 150
Phoenix, AZ 85020
> [View detailed info](#)

Representative

Name:
Michele Kaye

Phone Number:

Downloads

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Contractual Days

189

To
180

Fiscal Year Effective Date
16/17

Type of Change
Permanent Change

Attachment

Board Minutes –  [Download File](#)

School Calendar –  [Download File](#)

Daily Instructional Schedule –  [Download File](#)

Narrative –  [Download File](#)

Additional Information
No documents were uploaded.

Signature

Charter Representative Signature
Michele Kaye 11/01/2016

MINUTES
Colegio Petite Phoenix

November 1, 2016

A regular meeting of the Colegio Petite Phoenix, was held at its offices located at 7878 N. 16th Street, Suite 150, Phoenix, Arizona 85020

Attendance and Quorum

The following directors were present in person: Dr. William Coats and Michele Kaye

The following guest was present: Eddie Wheeler

Dr. William Coats called the meeting to order at approximately 2:14 pm. and noted that a quorum was present. Eddie Wheeler served as Secretary of the meeting for the purpose of recording the minutes.

Approval of September 30, 2016 Minutes

- Motioned: Dr. Coats, Seconded: Michele Kaye- Passed

Call to the Public

A call was made to the public to discuss items on the agenda. No members of the public were present.

Old Business

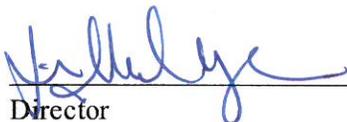
New Business

Approve reduction of instructional days from 189 to 180- Motioned: Michele Kaye, Seconded: Dr. Coats- Passed

Approve SPED Policies- Motioned: Michele Kaye, Seconded: Dr. Coats- Passed

Adjournment

There being no further business to discuss, the meeting was duly adjourned at approximately 2:16 pm.



Director

Pending Approval

Colegio Petite Elementary School Student Calendar 2016-2017

	First/ Last Day of School
	School Day
	Non-School Day
	40th/100th Count Day
	Benchmark/Galileo
	Early Release
	Open House

AUGUST 2016						
S	M	T	W	T	F	S
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SEPTEMBER 2016						
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OCTOBER 2016						
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30	31					

NOVEMBER 2015						
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DECEMBER 2015						
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JANUARY 2016						
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FEBRUARY 2016						
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MARCH 2016						
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APRIL 2016						
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MAY 2016						
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JUNE 2016						
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25	26	27	28	29	30	

Block 1-First Day	8/8/2016
Schoolwide Benchmark Testing/Galileo	Aug 24&25
Progress Report	9/2/2016
Labor Day -No School	9/5/2016
Open House	8/26/2016
Block 1-Last Day/Report Cards	10/6/2016
2	10/07-10/14
Block 2 - First Day	10/17/2016
AZ Merit	TBD
Veteran's Day-No School	11/11/2016
Progress Report	11/18/2016
Thanksgiving -No School	Nov 24 & 25
Block 2 - Last Day/Report Cards	12/21/2016
Winter Break- No School	Dec 22-Jan 4
Block 3 - First Day	1/5/2017
MLK Day- No School	1/16/2017
Progress Report	2/3/2017
Block 3 - Last Day/Report Cards	3/9/2017
Spring Break- No School	3/10-3/17
Block 4 - First Day	3/20/2017
School not in session	4/14/2017
AZMerit	TBD
Progress Report	4/21/2017
Block 4 - Last Day/Report Cards	5/26/2017

Monday-Thursday

Breakfast	8:15 AM - 8:30 AM
English Announcement	8:30 AM - 8:35 AM
Reading & Writing	8:35 AM - 9:30 AM
Transition	9:30 AM - 9:35 AM
Social Studies	9:35 AM - 10: 30 AM
School Value I	10:30 AM - 11:00 AM
Lunch/ Recess	11:00 AM - 12:00 AM
Spanish Announcement	12:00 PM - 12:05 PM
Math	12:05 PM - 1:00 PM
Transition	1:05 PM -1:05 PM
Science	1:05 PM - 2:05 PM
School Value Lessons	2:05 PM - 2: 35 PM
Tech. Mindcraft	2:35 PM - 3:00 PM
Power Hour/ Tutoring	3:00 PM - 5:00 PM

Friday(early release)

Breakfast	8:15 AM - 8:30 AM
Reading & Writing	8:32 AM - 9:30 AM
Social Studies	9:32 AM - 10:30 AM
Lunch/ Recess	10:32 AM - 11:30 AM
Math /Science	11:32 AM - 12:30 PM

AZMerit Testing windows:
FALL-Oct 24-Dec 2 , SPRING - Mar 27-May 5

Pending approval

Colegio Pettie

Teacher Calendar 2016-2017

Month	S	M	T	W	T	F	S	Notes
July						1	2	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31							
August		1	2	3	4	5	6	
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
September								
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30		
October								
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30	31						
November								
	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
	27	28	29	30				
December								
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
January								
	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31					
February								
	5	6	7	8	9	10	11	
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	19	20	21	22	23	24	25	
	26	27	28					
March								
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April								
	2	3	4	5	6	7	8	
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May								
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June								
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Block	Count
Block 1	43
Block 2	45
Block 3	44
Block 4	48
Total	180

Category	Count
AZ Dibels	52
Fall Break	48
Winter Break	44
Spring Break	54
40th/100th Count Day	198

Event	Start Date	End Date
In-Service/Faculty & Staff Mtg	7/25/16	7/26/16
In-Service at Phoenix	7/18/16	8/5/16
Professional Development	8/8/16	10/7/16
Holiday/School is closed	8/19/2016	8/19/2016
Open House/Meet & Greet	8/4/16	8/05/16
Progress Reports	08/15/16	08/26/16
1st Day of the Block	08/29/16	09/02/16
Last Day of the Block	9/2/2016	9/2/2016
State Testing (TBD)	9/5/2016	9/5/2016
Galileo Benchmark	9/23/2016	10/7/2016
Galileo Benchmark	10/17/16	12/21/16
Galileo Benchmark	10/10/16	10/14/16
Galileo Benchmark	11/11/2016	11/11/2016
Galileo Benchmark	11/18/2016	11/18/2016
Galileo Benchmark	11/24/16	11/25/16
Galileo Benchmark	12/22/2016	12/22/2016
Galileo Benchmark	11/28/16	12/02/16
Galileo Benchmark	12/05/16	12/16/16
Galileo Benchmark	12/23/16	01/04/17
Galileo Benchmark	01/05/17	03/10/17
Galileo Benchmark	1/9/2017	1/9/2017
Galileo Benchmark	1/16/2017	1/16/2017
Galileo Benchmark	2/3/2017	2/3/2017
Galileo Benchmark	02/27/16	03/10/2016
Galileo Benchmark	3/13/17	3/17/17
Galileo Benchmark	3/20/2016	5/25/17
Galileo Benchmark	4/14/2016	4/14/2016
Galileo Benchmark	4/17/2016	4/17/2016
Galileo Benchmark	4/21/2017	4/21/2017
Galileo Benchmark	05/01/16	05/05/2016
Galileo Benchmark	5/26/2017	5/26/2017

*** 3 week inservice before school - non-contractual



Information and Financial Services

SAIS - School Finance

Calendar Information

- [Applications](#)
- [Calendars](#)
- [Summary](#)
- [Detail](#)
- [Activate](#)
- [Delete](#)
- [Manual](#)
- [Absence Reporting](#)
- [Comments](#)

CTDS: **128704000**
 Name: **Colegio Petite Phoenix**
 Fiscal Year: **2016/2017**
 Track Number: **N/A** Days In Session: **180**
 Status: **Active 06/29/2016** Access: **Full**
 Calendar Type: **5-Day Week Calendar** Absence Reporting: **Not Applicable**
 Minimum Days In Session : **180**
 Default Days In Session : **Monday,Tuesday,Wednesday,Thursday,Friday**

Summary

Date	Day of Week	Occasion
8/8/2016	Monday	First Day Of Class
8/19/2016	Friday	School Not In Session
9/5/2016	Monday	Labor Day
10/4/2016	Tuesday	40th Day
10/10/2016	Monday	Fall Break
10/11/2016	Tuesday	Fall Break
10/12/2016	Wednesday	Fall Break
10/13/2016	Thursday	Fall Break
10/14/2016	Friday	Fall Break
11/11/2016	Friday	Veteran's Day
11/24/2016	Thursday	Thanksgiving Day
11/25/2016	Friday	Day After Thanksgiving
12/22/2016	Thursday	School Not In Session
12/23/2016	Friday	School Not In Session
12/26/2016	Monday	Christmas Day
12/27/2016	Tuesday	First Day Of Winter Break
12/28/2016	Wednesday	Winter Break
12/29/2016	Thursday	Winter Break
12/30/2016	Friday	Winter Break
12/31/2016	Saturday	Winter Break
1/1/2017	Sunday	Winter Break
1/2/2017	Monday	New Year's Day
1/3/2017	Tuesday	Winter Break
1/4/2017	Wednesday	Last Day of Winter Break
1/9/2017	Monday	School Not In Session
1/16/2017	Monday	Martin Luther King Day
1/24/2017	Tuesday	100th Day
2/20/2017	Monday	Presidents' Day
3/13/2017	Monday	Spring Begin
3/14/2017	Tuesday	Spring Break
3/15/2017	Wednesday	Spring Break
3/16/2017	Thursday	Spring Break
3/17/2017	Friday	Spring End
4/14/2017	Friday	School Not In Session
4/15/2017	Saturday	School Not In Session
4/16/2017	Sunday	School Not In Session
4/17/2017	Monday	School Not In Session
5/26/2017	Friday	Last Day Of Class

Pending Approval

Colegio Petite Elementary School Student Calendar 2016-2017

	First/ Last Day of School
	School Day
	Non-School Day
	40th/100th Count Day
	Benchmark/Galileo
	Early Release
	Open House

AUGUST 2016						
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SEPTEMBER 2016						
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OCTOBER 2016						
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NOVEMBER 2015						
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DECEMBER 2015						
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JANUARY 2016						
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FEBRUARY 2016						
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MARCH 2016						
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APRIL 2016						
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MAY 2016						
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JUNE 2016						
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25	26	27	28	29	30	

Block 1-First Day	8/8/2016
Schoolwide Benchmark Testing/Galileo	Aug 24&25
Progress Report	9/2/2016
Labor Day -No School	9/5/2016
Open House	8/26/2016
Block 1-Last Day/Report Cards	10/6/2016
2	10/07-10/14
Block 2 - First Day	10/17/2016
AZ Merit	TBD
Veteran's Day-No School	11/11/2016
Progress Report	11/18/2016
Thanksgiving -No School	Nov 24 & 25
Block 2 - Last Day/Report Cards	12/21/2016
Winter Break- No School	Dec 22-Jan 4
Block 3 - First Day	1/5/2017
MLK Day- No School	1/16/2017
Progress Report	2/3/2017
Block 3 - Last Day/Report Cards	3/9/2017
Spring Break- No School	3/10-3/17
Block 4 - First Day	3/20/2017
School not in session	4/14/2017
AZMerit	TBD
Progress Report	4/21/2017
Block 4 - Last Day/Report Cards	5/26/2017

Monday-Thursday

Breakfast	8:15 AM - 8:30 AM
English Announcement	8:30 AM - 8:35 AM
Reading & Writing	8:35 AM - 9:30 AM
Transition	9:30 AM - 9:35 AM
Social Studies	9:35 AM - 10: 30 AM
School Value I	10:30 AM - 11:00 AM
Lunch/ Recess	11:00 AM - 12:00 AM
Spanish Announcement	12:00 PM - 12:05 PM
Math	12:05 PM - 1:00 PM
Transition	1:05 PM -1:05 PM
Science	1:05 PM - 2:05 PM
School Value Lessons	2:05 PM - 2: 35 PM
Tech. Mindcraft	2:35 PM - 3:00 PM
Power Hour/ Tutoring	3:00 PM - 5:00 PM

Friday(early release)

Breakfast	8:15 AM - 8:30 AM
Reading & Writing	8:32 AM - 9:30 AM
Social Studies	9:32 AM - 10:30 AM
Lunch/ Recess	10:32 AM - 11:30 AM
Math /Science	11:32 AM - 12:30 PM

AZMerit Testing windows:
FALL-Oct 24-Dec 2 , SPRING - Mar 27-May 5

Pending approval

Colegio Pettie

Teacher Calendar 2016-2017

July						
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August						
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October						
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November						
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January						
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29	30	31				

February						
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27	28	29	30			

April						
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23	24	25	26	27	28	29
30						

May						
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September						
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23	24	25	26	27	28	29
30						

Mandatory	New Teacher In-Service	7/25/16-7/26/16
Mandatory	All Teacher In-Service	7/18/16-8/5/16
Block 1		8/8/16-10/7/16
Mandatory	Kick Off	8/19/2016
Mandatory	Fall Open House	8/4/16-08/05/16
	Galileo Benchmark	08/15/16-08/26/16
	AZ Dibels	08/29/16-09/02/16
	Progress Reports	9/2/2016
	Labor day - no school	9/5/2016
	Professional Development	9/23/2016
	Final Grades/In-Service	10/7/2016
Block 2		10/17/16-12/21/16
	Fall Break	10/10/16-10/14/16
	Veteran's Day - no school	11/11/2016
	Progress Reports	11/18/2016
	Thanksgiving - no school	11/24/16-11/25/16
	Final Grades/In-Service	12/22/2016
	AZ Dibels	11/28/16-12/02/16
	Galileo Benchmark	12/05/16-12/16/16
	Winter Break	12/23/16-01/04/17
Block 3		01/05/17-03/10/17
Mandatory	Leona PD	1/9/2017
	MLK Day - no school	1/16/2017
	Progress Reports	2/3/2017
	Galileo Benchmark	02/27/16-03/10/2016
	Spring Break	3/13/17-3/17/17
Block 4		3/20/2016-5/25/17
	Non-Contractual Day	4/14/2016
	Passover - no school	4/17/2016
	Progress Reports	4/21/2017
	AZ Dibels	05/01/16-05/05/2016
	Final Grades/In-Service	5/26/2017

December						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Block 2		10/17/16-12/21/16
	Fall Break	10/10/16-10/14/16
	Veteran's Day - no school	11/11/2016
	Progress Reports	11/18/2016
	Thanksgiving - no school	11/24/16-11/25/16
	Final Grades/In-Service	12/22/2016
	AZ Dibels	11/28/16-12/02/16
	Galileo Benchmark	12/05/16-12/16/16
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Mandatory	Leona PD	1/9/2017
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	Spring Break	3/13/17-3/17/17
Block 4		3/20/2016-5/25/17
	Non-Contractual Day	4/14/2016
	Passover - no school	4/17/2016
	Progress Reports	4/21/2017
	AZ Dibels	05/01/16-05/05/2016
	Final Grades/In-Service	5/26/2017

March						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Block 3		01/05/17-03/10/17
Mandatory	Leona PD	1/9/2017
	MLK Day - no school	1/16/2017
	Progress Reports	2/3/2017
	Galileo Benchmark	02/27/16-03/10/2016
	Spring Break	3/13/17-3/17/17
Block 4		3/20/2016-5/25/17
	Non-Contractual Day	4/14/2016
	Passover - no school	4/17/2016
	Progress Reports	4/21/2017
	AZ Dibels	05/01/16-05/05/2016
	Final Grades/In-Service	5/26/2017

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Block 4		3/20/2016-5/25/17
	Non-Contractual Day	4/14/2016
	Passover - no school	4/17/2016
	Progress Reports	4/21/2017
	AZ Dibels	05/01/16-05/05/2016
	Final Grades/In-Service	5/26/2017

- In-Service/Faculty & Staff Mtg
- In-Service at Phoenix
- Professional Development
- Holiday/School is closed
- Open House/Meet & Greet

- Progress Reports
- 1st Day of the Block
- Last Day of the Block
- State Testing (TBD)
- Galileo Benchmark

- AZ Dibels
- Fall Break
- Winter Break
- Spring Break
- 40th/100th Count Day

Instr. D Contract Days	
Block 1	43
Block 2	45
Block 3	44
Block 4	48
Total	180

Fall State Testing - November
Spring State Testing - April
Summer State Testing - June

*** 3 week inservice before school - non-contractual



Information and Financial Services

SAIS - School Finance

Calendar Information

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CTDS: 128704000
Name: Colegio Petite Phoenix
Fiscal Year: 2016/2017
Track Number: N/A **Days In Session:** 180
Status: Active 06/29/2016 **Access:** Full
Calendar Type: 5-Day Week Calendar **Absence Reporting:** Not Applicable
Minimum Days In Session : 180
Default Days In Session : Monday,Tuesday,Wednesday,Thursday,Friday

Summary

Date	Day of Week	Occasion
8/8/2016	Monday	First Day Of Class
8/19/2016	Friday	School Not In Session
9/5/2016	Monday	Labor Day
10/4/2016	Tuesday	40th Day
10/10/2016	Monday	Fall Break
10/11/2016	Tuesday	Fall Break
10/12/2016	Wednesday	Fall Break
10/13/2016	Thursday	Fall Break
10/14/2016	Friday	Fall Break
11/11/2016	Friday	Veteran's Day
11/24/2016	Thursday	Thanksgiving Day
11/25/2016	Friday	Day After Thanksgiving
12/22/2016	Thursday	School Not In Session
12/23/2016	Friday	School Not In Session
12/26/2016	Monday	Christmas Day
12/27/2016	Tuesday	First Day Of Winter Break
12/28/2016	Wednesday	Winter Break
12/29/2016	Thursday	Winter Break
12/30/2016	Friday	Winter Break
12/31/2016	Saturday	Winter Break
1/1/2017	Sunday	Winter Break
1/2/2017	Monday	New Year's Day
1/3/2017	Tuesday	Winter Break
1/4/2017	Wednesday	Last Day of Winter Break
1/9/2017	Monday	School Not In Session
1/16/2017	Monday	Martin Luther King Day
1/24/2017	Tuesday	100th Day
2/20/2017	Monday	Presidents' Day
3/13/2017	Monday	Spring Begin
3/14/2017	Tuesday	Spring Break
3/15/2017	Wednesday	Spring Break
3/16/2017	Thursday	Spring Break
3/17/2017	Friday	Spring End
4/14/2017	Friday	School Not In Session
4/15/2017	Saturday	School Not In Session
4/16/2017	Sunday	School Not In Session
4/17/2017	Monday	School Not In Session
5/26/2017	Friday	Last Day Of Class

Amendment Request Instructional Days

Charter Holder: Colegio Petite Phoenix
Charter site: Colegio Petite Arizona

This amendment is being submitted for a permanent change to reduce the number of instructional days from 189 to 180.

1. The charter for Colegio Petite Phoenix with the single site Colegio Petite Arizona is requesting a decrease in instructional days from 189 to 180. Initially we planned on using 189 days of instruction. As we put a firm plan together for the school year we realized that we could provide an increase in instructional time within the 180 day calendar. We provide all students with 910 minutes of instruction which exceeds the required number of hours for each grade level. Pupil achievement needs in our target population will be met through the use of number of hours of instructional time. In addition, free before and after school tutoring available to all students who need assistance. We have insured that a FT instructional aide in the kindergarten classroom supports our youngest learners. The first through third grade classes also have access to two part time aides. This school is small and teachers also receive support from a PT curriculum coach as well as a SL who is well versed in curriculum and instruction. The additional hours and instructional support will insure that pupil achievement is supported despite the decrease in instructional days.
2. The school calendar and daily instructional schedule demonstrate compliance with A.R.S. 15-901. The school will meet for the required minimum of at least 180 days and the required hours exceed each grade level requirement.
Kindergarten meets for 910 hours (required 356)
First grade meets for 910 hours (required 712)
Second grade meets for 910 hours (required 712)
Third grade meets for 910 hours (required 712)
3. There is only one site under this charter, Colegio Petite Arizona, and this the change will only affect this site
4. The change will take place this school year. There are no other amendments being submitted that need to be concurrently considered with this amendment.