

Charter Holder Status Amendment Request

Charterholder Info

Charter Holder

Name:
Central Scottsdale Preparatory
Academy

CTDS:
00-00-00-000

Mailing Address:
3102 North 56th Street
Suite 300
Phoenix, AZ 85018
> [View detailed info](#)

Representative

Name:
Daniel Scoggin

Phone Number:

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Status Type

Type of status change

Change in entity name of the Charter Holder

Description of Changes

Change From:
Central Scottsdale Preparatory Academy

Change To:
Cicero Preparatory Academy

Attachments

Board Minutes –  [Download File](#)

Copy of amendment to Articles of Incorporation filed with the Arizona Corporation Commission –  [Download File](#)

Provide information regarding any payment, benefit or consideration received or to be received by any party in the transition –  [Download File](#)

Additional Information*

No documents were uploaded.

Signature

Charter Representative Signature
Daniel Scoggin 03/26/2014



AZ CORPORATION COMMISSION
FILED

ARTICLE OF AMENDMENT
TO THE ARTICLES OF INCORPORATION
OF

FEB 04 2014

CENTRAL SCOTTSDALE PREPARATORY ACADEMY

FILE NO. 1840363-0

(File No. 1840363-0)

In accordance with Arizona Revised Statutes Section 10-11006C, CENTRAL SCOTTSDALE PREPARATORY ACADEMY, an Arizona non-profit corporation (the "Corporation"), hereby adopts the following Article of Amendment to its Articles of Incorporation (the "Amendment"):

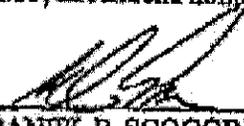
1. Paragraph 1 has been amended as follows:

"1. Name: The name of the corporation is **CICERO PREPARATORY ACADEMY.**"

The Corporation's board of directors approved the Amendment on January 13, 2014 in accordance with the Corporation's bylaws.

DATED: January 31, 2014.

CENTRAL SCOTTSDALE PREPARATORY
ACADEMY, an Arizona nonprofit corporation

By: 

DANIEL P. SCOGGIN, President

CENTRAL SCOTTSDALE PREPARATORY ACADEMY

Board of Directors

Meeting Minutes

Date: 13 January 2014

Time: 2 p.m.

Location: Telephone Conference Call

A meeting of the Great Hearts Academies-Central Scottsdale Preparatory Academy Board of Directors was held by telephone conference call. All public members were able to join and participate in the entire call by calling 1-866-298-2144 and entering conference code #8999181, pursuant to A.R.S. 38-431.02, notice having been duly given. Staff was present at the offices of Great Hearts Academies, 3102 N. 56th Street, Suite 300, Phoenix, AZ 85018 for any public wishing to attend in person.

I. Call to Order

Dr. Scoggin called the meeting to order at 2:05 p.m. The following directors/administrators were present/absent:

Directors	Office	Present	Absent	Notes
Dan Scoggin	Director	x		
Other				
Diane Bishop	Director of External Academic Affairs, GH	x		

II. Call to the Public

Dr. Scoggin made a call to the public at 2:05 p.m. There was no public present.

III. Approval of Consent Agenda

a. Approval of the Minutes from the November 13, 2013 Telephonic Board Meeting

Dr. Scoggin motioned, seconded and voted to approve the Consent Agenda as presented at 2:05 p.m.

IV. Approval to Change the Name of the Charter Holder from Central Scottsdale Preparatory Academy to Cicero Preparatory Academy

Dr. Scoggin motioned, seconded and voted to approve the name change of the charter holder from Central Scottsdale Preparatory Academy to Cicero Preparatory Academy at 2:06 p.m.

V. Approval to Change the Name of the School from Great Hearts Academies-Central Scottsdale Prep to Great Hearts Academies-Cicero Prep

Dr. Scoggin motioned, seconded and voted to approve the name change of the school from Great Hearts Academies-Central Scottsdale Prep to Great Hearts Academies-Cicero Prep at 2:06 p.m.

VI. Approval to Change the Mailing Address of the School (not the Charter Holder) from 7205 N. Pima Rd., Scottsdale, AZ 85258 to 3102 N. 56th Street, Suite 300, Phoenix, AZ 85018.

Dr. Scoggin motioned, seconded and voted to approve the change to the mailing address of the school from 7205 N. Pima Rd., Scottsdale, AZ 85258 to 3102 N. 56th Street, Suite 300, Phoenix, AZ 85018 at 2:07 p.m.

VII. Possible Executive Session

N/A.

VIII. Leave Executive Session

N/A.

IX. Possible Motions from Executive Session

N/A.

X. Announcements / Adjournment

Dr. Scoggin motioned,
seconded and voted to
approve adjournment at 2:07
p.m.



Submitted by Dan Scoggin
-Allison Harmon, Scribe-

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Central Scottsdale Preparatory
Academy

CTDS:
00-00-00-000

Mailing Address:
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Suite 300
Phoenix, AZ 85018
> [View detailed info](#)

Representative

Name:
Daniel Scoggin

Phone Number:

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Daniel Scoggin 05/19/2014

Cicero Preparatory Academy (formerly known as Central Scottsdale Preparatory Academy) Procurement Policy

Cicero Preparatory Academy will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Cicero Preparatory Academy shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Cicero Preparatory Academy understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

USFRCS Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Central Scottsdale Preparatory
Academy

CTDS:
00-00-00-000

Mailing Address:
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Suite 300
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Representative

Name:
Daniel Scoggin

Phone Number:

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Daniel Scoggin 05/19/2014

Cicero Preparatory Academy (formerly known as Central Scottsdale Preparatory Academy) Accounting Policy

Cicero Preparatory Academy will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

CENTRAL SCOTTSDALE PREPARATORY ACADEMY

Board of Directors

Approved Minutes

Date: 13 November 2013

Time: 11 a.m.

Location: Telephone Conference Call

A meeting of the Great Hearts Academies-Central Scottsdale Preparatory Academy Board of Directors was held by telephone conference call. All public members were able to join and participate in the entire call by calling 1-866-298-2144 and entering conference code #8999181, pursuant to A.R.S. 38-431.02, notice having been duly given. Staff was present at the offices of Great Hearts Academies, 3102 N. 56th Street, Suite 300, Phoenix, AZ 85018 for any public wishing to attend in person.

I. Call to Order

Dr. Scoggin called the meeting to order at 11:08 a.m. The following directors/administrators were present/absent:

Directors	Office	Present	Absent	Notes
Dan Scoggin	Director	x		
Other				
Ward Huseth	CFO, GH	x		
Diane Bishop	Director of External Academic Affairs, GH	x		

II. Call to the Public

Dr. Scoggin made a call to the public at 11:08 a.m.
There was no public present.

III. Approval of Consent Agenda

a. Approval of Articles of Amendment (Incorporation) and Academy Bylaws

Dr. Scoggin motioned, seconded and voted to

- b. Approval of Amendment to Seek USFRCS Exception
- c. Approval of Amendment to Seek Procurement Exception
- d. Approval of Special Education Policies and Procedures
- e. Approval of the GH Standard School Policies Guide

approve the Consent Agenda items a-e as presented at 11:09 a.m.

IV. Review and Possible Approval of Documents Relating to Facility Financing

Mr. Huseth noted that the documents distributed prior to the meeting include the leases to be entered into between Central Scottsdale Preparatory Academy and Great Hearts as well as the lease and loan documents entered into by Great Hearts and guaranteed by Central Scottsdale Preparatory Academy. Dr. Scoggin said he has reviewed them and found them to be accurately prepared and representative of a financial transaction of clear benefit to Central Scottsdale Preparatory Academy.

Dr. Scoggin motioned, seconded and voted to approve the documents relating to facility financing as presented at 11:10 a.m.

V. Review and Possible Approval of Lease Agreement for Charter School Facilities at the Pavilions at Talking Stick

Mr. Huseth noted that the lease between Central Scottsdale Preparatory Academy and Great Hearts was prepared and distributed prior to the meeting. The lease delineates the terms of the lease and the financial structure. Great Hearts is the landlord and Central Scottsdale Preparatory Academy is the lessee. The term of the lease is consistent with the under-arching ground lease between the landlord and Great Hearts: Until August 2042 for the initial term with the option to renew, which Great Hearts plans to extend once the ground lease is renewed. The amount of rent payment is based on 15% of the school's per pupil state revenue or a proportionate share of the debt service for the ground lease and bond financing, whichever is higher. Dr. Scoggin noted the 15% is in line with national best practices determining what charters should pay for facilities. Given the strong lease term and strong financial structure, he will approve the lease agreement.

Dr. Scoggin motioned, seconded and voted to approve the lease agreement for charter school facilities at the Pavilions at Talking Stick at 11:15 a.m.

VI. Approval to Change the Name of the School from Great Hearts Academies-Central Scottsdale Preparatory Academy to Great Hearts Academies-Cicero Preparatory Academy on or before December 15, 2013

Dr. Scoggin noted that after much discussion to determine an appropriate name for the new school, the organization as a whole settled on *Great Hearts Academies-Cicero Preparatory Academy*. Cicero was a Roman philosopher, politician and writer who ideally represents the virtues of Great Hearts.

Dr. Scoggin motioned, seconded and voted to approve the school's name change from Great Hearts Academies-Central Scottsdale Preparatory Academy to Great Hearts Academies-Cicero Preparatory Academy on or before December 15, 2013 at 11:16 a.m.

VII. Approval to Change the Corporate Name of the School from Central Scottsdale Preparatory Academy to Cicero Preparatory Academy on or before December 15, 2013

Dr. Scoggin motioned, seconded and voted to approve the corporate name change of the school from Central Scottsdale Preparatory Academy to Cicero Preparatory Academy on or before December 15, 2013 at 11:21 a.m.

VIII. Possible Executive Session

N/A.

IX. Leave Executive Session

N/A.

X. Possible Motions from Executive Session

N/A.

XI. Announcements / Adjournment

Dr. Scoggin motioned,
seconded and voted to
approve adjournment at
11:21 a.m.



Submitted by Dan Scoggin
-Allison Harmon, Scribe-