## **Arizona State Board for Charter Schools Arizona State Board of Education**

1700 W. Washington St., Room 164, Phoenix, AZ 85007 (602) 364-3080 Fax (602) 364-3089 www.asbcs.az.gov

### ARIZONA ONLINE INSTRUCTION PROGRAM OF INSTRUCTION AMENDMENT REQUEST

Carden Traditional School of Surprise	07890	09000	_
(Charter Holder Name)	(CTDS	•	
4744 W. Grovers Avenue,	Glendale, AZ	85308	
(Charter Holder Mailing Address)	(City, State)	(Zip)	
Timothy A. Smith	(602) 439-5026	(602) 889-0351	
(Charter Representative's Name)	(Phone Number)	(Fax Number)	
Failure to submit all required documentation Request being returned and the processing	on and meet all eligibility req fee being forfeited. Original	uirements will result in the documents must be provide	Amendment ed.
Changes in delivery method to include the poffering of courses that would constitute and the charter. Full details of the amendment and evaluation criteria are provided on the state.	online school under A.R.S. §1 requirements including the production	5-808 for grade levels curren	tly approved in
The following required amendment materials ar  Board minutes approving the change (r  Cover Page  Introduction  Description of the depth and breadth of  Description of the variety of educations unique needs and learning styles of targ  Description of the availability of an int pornographic elements of the internet.  Description of the availability of filtere  Description of the availability of privat parents in order to protect the confiden  Description of the selection and trainin  Description of the school's current part  Description of the policies and procedu	f curriculum choices and a list of all methodologies employed by geted pupil populations. ranet or private network to safe and research access to the Internete individual electronic mail bet tiality of pupil records and infog for online teachers. Emerships with universities, comevelopmentally disabled popular	of course offerings. the school and the means of a eguard pupils against predator et. tween pupils, teachers, admin formation. formunity colleges and private a ations.	addressing the ry and histrators and businesses.
The Arizona State Board for Charter Schools an amend the terms of the charter contract as follows:		Surprise (Charter Holder), l	herein agree to
FROM: The operation of a school within the	e confines of an approved fac	cility at a previously disclose	ed location.
TO:  The addition of a probationary program of instruction for gra  The addition of online courses levels (as approve requirement (elementary school).	de levels $\underline{K-8}$ (as approunder A.R.S. §15-808 in the ded in the charter), each of wh	ved in the charter). content areas of ich satisfies a minimum cor	, for grade
In witness whereof, Charter Holder has signed the Board for Charter Schools has signed this contration as it is signed by both parties.	nis contract amendment as of the act amendment as of this	nis day of hyst, 201 day of, 201, to take	), and the State ke effect at such
Charter Representative Signature			

Representative Signature for the Arizona State Board for Charter Schools





# Carden Traditional School Online A K-8 virtual school site of Carden Traditional School of Surprise

In Partnership with Carden Virtual Academy

Timothy A. Smith
Executive Director
4744 W. Grovers Ave.
Glendale, AZ 85308
602.439.5026
tim.smith@learningmatters.org

The mission of Carden Virtual Academy is to deliver a high quality, high tech, standards-based, personalized learning environment, providing a variety of media rich, online and print learning materials and resources. Our highly qualified, certified teachers will work with parents as educational partners to design a personalized learner plan that will offer the student the flexibility to reach individual goals outside the walls of a classroom environment. We strive to develop each child's potential with an engaging learning environment. We strive to help students develop the character, confidence and skills needed for success in the 21<sup>st</sup> Century.



4744 West Grovers Ave. Glendale, AZ. 85308 PH 602-439-5026 FAX 602-889-0351

# Carden Traditional School of Surprise Governing Board Meeting Minutes

July 14, 2010

#### I. Call to order

Timothy Smith called to order the regular meeting of Carden Traditional School of Surprise Governing Board at 10:00 AM on July 14, 2010 at Carden Traditional School of Glendale, located at 4744 W. Grovers Avenue, Glendale, AZ 85308.

#### II. Roll call

Teri Van Zandt conducted roll call. The following persons were present: Timothy Smith, Shannon Smith, William Griffin and David Spiegel, Accountant. The following Board Member attended via teleconference, Dennis Arend. Charlotte McGettigan, Secretary to Mr. Timothy Smith was unable to attend due to attending a meeting at the Arizona Department of Education, Curtis Gardner was also unable to attend due to attending out of state training.

#### III. Approval of minutes from last meeting

Teri Van Zandt read the minutes from the last meeting. The minutes were approved as read.

#### IV. Open issues

a) None discussed at this time.

#### V. New business

#### a) Adopted Budget - Carden Traditional School of Surprise

Mr. Timothy Smith, began the discussion of the Adopted Budget for Carden Traditional School of Surprise, by confirming that each member received the copies that were provided. He then asked David Spiegel to provide an overview of the budget. David then provided the board with an overview of the adopted budget, explaining that there were not any changes made from the proposed budget to the adopted budget. David then asked if there were any members from the public, there were none.

#### Adopted Budget - Carden Traditional School of Surprise (continued)

Mr. Smith then asked David about the worksheets regarding the student counts for Carden Traditional School of Surprise. David verified the student count as 495. David then went on to explain the reason for the reduced ADM, stating this is due to the half-day Kindergarten for the 2010-2011 school year. Mr. Smith then asked if there were any questions regarding the adopted budget for Carden Traditional School of Surprise, there were no questions from the board members.

Shannon Smith made a motion to approve the adopted budget for Carden Traditional School of Surprise. Dennis Arend seconded the motion. All board members voted in favor of the motion.

#### b) AOI Amendment - Carden Traditional School of Surprise

Mr. Timothy Smith discussed the Proposed AOI Amendment for Carden Traditional School of Surprise, stating that this AOI Amendment is for Arizona Online Instruction. Mr. Smith then asked the board members if there were any questions, there were not questions from the board members regarding the AOI Amendment.

Timothy Smith made a motion to approve the plans for the AOI for K- 8 for Carden Traditional School of Surprise. Dennis Arend seconded the motion. All board members voted in favor of the motion.

#### VI. Adjournment

Timothy Smith adjourned the meeting at 10: 25 AM.

Minutes submitted by: Charlotte McGettigan

Minutes approved by: Timothy Smith

Rubric	Carden Final Rubric					
	0	1	2	3		
Section 1:	F	A	M	E		
Introduction						
Needs Analysis	The introduction does not provide an explanation of the need or interest for the proposed AOI School/Program's model for the selected community/population to be served. The introduction did not include a description of the community, or the target population, or an explanation of how the selected community/target population will benefit from the AOI School/Program.	School/Program's model for the	the selected community/population to be served and includes a description of the community, or the target population, and explanation of how the	The introduction provides a detailed explanation of the need or interest for the proposed AOI School/Program's model for the selected community/population to be served and includes a detailed description of the community or the target population, and explanation of how the selected community/target population will benefit from the AOI School/Program.		
Comments:				Carden has provided a detailed description of the need and interest in an online component. Not only have they provided a detailed description of their population, they have also included research to compliment their position. Includes a range of learners from gifted students to those requiring special services.	3	
Educational Philosophy	The introduction does not provide a description of the principles or concepts fundamental to the proposed school/program's instructional strategies.	The introduction provides a limited description of the principles or concepts fundamental to the proposed school/program's instructional strategies.	The introduction provides a description of the principles or concepts fundamental to the proposed school/program's instructional strategies.	The introduction provides a detailed description of the principles or concepts fundamental to the proposed school/program's instructional strategies.		

Comments:				CVA does provide a detailed description of the of their instructional strategies. Their goal is to use technology to customize education and to work toward implementing a student centered educational model.	3
Summary of Instructional Program	· ·	The introduction provides a limited description of the design of courses, delivery methods, and inclusion of course offerings beyond core requirements.	The introduction provides a description of the design of courses, delivery methods, and inclusion of course offerings beyond core requirements.	The introduction provides a detailed description of the design of courses, delivery methods, and inclusion of course offerings beyond core requirements.	
Comments:		Limited description of the design of courses, or course offerings (core requirements or beyond)			1
Implementation	The introduction does not provide a description of how the AOI School/Program will be integrated within the current school system.	The introduction provides a limited description of how the AOI School/Program will be integrated within the current school system.	The introduction provides a description of how the AOI School/Program will be integrated within the current school system.	The introduction provides a detailed description of how the AOI School/Program will be integrated within the current school system.	
Comments:			CVA does provide a description of how the established "in-person" school and online component will compliment each other.		2

Governance and Leadership		responsibilities and experience of those that oversee the development, implementation,	The introduction provides a description of the roles, responsibilities and experience of those that oversee the development, implementation, assessment, and accountability of the program.	The introduction provides a detailed description of the roles, responsibilities and experience of those that oversee the development, implementation, assessment, and accountability of the program.	
Comments:			The introduction provides a description of how roles, responsibilities and experience of those that oversee the development, implementation, assessment, and accountability of the program.		2
Accessibility	in access for the target	The introduction provides a limited description of the accessibility of AOI courses and any limitations in access for the target population. A limited description of technology requirements the student will need to access AOI courses including bandwidth requirements were included.		The introduction provides a detailed description of the accessibility of AOI courses and any limitations in access for the target population. Specific technology requirements the student will need to access AOI courses including bandwidth requirements are detailed.	
Comments:				Students will be provided with computer if they don't have one. Detailed description of necessary system requirements in appendix.	3

Enrollment	what measures will be taken to ensure all enrolled students reside in Arizona. A description how the AOI School/Program will monitor students concurrently enrolled in AOI and another school and what the AOI	The introduction provides a limited description of what measures will be taken to ensure all enrolled students reside in Arizona. A limited description of how the AOI School/Program will monitor students concurrently enrolled in AOI and another school and what the AOI School/Program will do to ensure a shared apportionment of no more than 1.0 was included.	The introduction provides a description of what measures will be taken to ensure all enrolled students reside in Arizona and describes how the AOI School/Program will monitor students concurrently enrolled in AOI and another school and what the AOI School/Program will do to ensure a shared apportionment of no more than 1.0.	The introduction provides a detailed description of what measures will be taken to ensure all enrolled students reside in Arizona and a detailed description of how the AOI School/Program will monitor students concurrently enrolled in AOI and another school and what the AOI School/Program will do to ensure a shared apportionment of no more than 1.0.	
Comments:			Carden will ensure that all students have a SAIS ID number as this will ensure that each student does not carry a course load of over 1.0.		2
				Section 1 Total:	16
	0	1	2	3	
Section 2:	F	A	M	Е	
Curriculum Choices					

The AOI School/Program offers a comprehensive academic program that provides the minimum course of study and competency requirements for graduation from high school, based on their current cohort year requirements. Note: Reference to graduation and cohort year applies to high schools only.	School/Program will offer a comprehensive academic program that provides the minimum course of study and competency requirements for graduation from high school, based on their current cohort year requirements.	The narrative describes on a limited basis how the AOI School/Program will offer an academic program that provides the minimum course of study and competency requirements for graduation from high school, based on their current cohort year requirements.	The AOI School/Program offers a comprehensive academic program that provides the minimum course of study and competency requirements for graduation from high school, based on their current cohort year requirements.	The AOI School/Program offers a detailed comprehensive academic program that provides beyond the minimum course of study and competency requirements for graduation from high school, based on their current cohort year requirements.	
Comments:				Incorporating Learning Odyssey, and FVSC into curriculum to provide a comprehensive academic program that meets standards and is individualized for each student.	3
The AOI School/Program offers a variety of comprehensive courses to meet the minimum course of study prescribed by the State Board of Education for the identified student population.	variety of comprehensive courses to meet the minimum course of study prescribed by the State	The narrative describes the AOI School/ Program which offers a limited number of comprehensive courses to meet the minimum course of study prescribed by the State Board of Education for the identified student population.	The AOI School/Program offers a variety of comprehensive courses to meet the minimum course of study prescribed by the State Board of Education for the identified student population.	The AOI School/Program offers a wide variety of comprehensive courses to meet the minimum course of study prescribed by the State Board of Education for the identified student population.	

Comments:				This narrative does address the wide variety of course offerings to meet the Arizona Dept of Education's core requirements. This applicant has submitted very detailed attachments outlining the offerings.	3
offer concurrent, dual, Honors, or AP	The narrative does not describe how the AOI School/Program will offer concurrent, dual, Honors, or AP credit.	The narrative describes the AOI School/Program which offers a limited number of concurrent, dual, Honors, or AP credit.	The AOI School/Program offers a minimal program of study for concurrent, dual, Honors, or AP credit.	The AOI School/Program offers a variety of concurrent, dual, Honors, or AP credit.	
Comments: NA Elementary					
prepare students for post-secondary success in the world of work,	The narrative does not describe how course offerings/content prepare students for post-secondary success in the world of work, technical school or college.	The narrative vaguely references how the course offerings/content available prepares students for post-secondary success in the world of work, technical school or college.	The narrative describes how the course offerings/content available prepares students for post-secondary success in the world of work, technical school or college.		
Comments: NA Elementary					

The AOI	The narrative does not	The narrative minimally	The narrative describes how	The narrative describes in detail	
	describe how the AOI	describes how the AOI	the AOI School/Program	how the AOI School/Program	
offers curriculum	School/Program selected	School/Program selected or	selected or developed a	selected or developed a	
			curriculum aligned	curriculum aligned to	
_	aligned	to Arizona's Academic K-12	to Arizona's Academic K-12	Arizona's Academic K-12	
mic K-12	to Arizona's Academic K-	Standards. The curriculum	Standards. The curriculum	Standards. The curriculum	
Standards as	12 Standards. The	planning document failed to	planning document addresses	planning document addresses all	
	curriculum planning	address two or more of the	all of the following: Content	of the following: Content	
		following: Content Area/Grade		Area/Grade Level, Course	
	all of the following: Content		Description, Strand/Concepts	Description, Strands/Concepts	
		Strand/Concepts taught,	taught, educational	taught, educational	
	Description,	educational methodologies, and		methodologies, and evidence of	
Area/Grade Level,	Strand/Concepts taught,	evidence of mastery for each	of mastery for each course	mastery for each course taught.	
Course	educational	course taught.	taught.		
Description,	methodologies, and	loodiso taagiit.	taagiit.		
•	evidence of mastery for				
-	each course taught.				
methodologies, and	_				
evidence of					
mastery for each					
course taught.					
oodioo taagiiti					
Comments:				Carden does provide an	3
				extensive Curriculum Planning	
				Document with all of the required	
				components. A wide range of	
				courses are offered, including,	
				Global Studies, Latin, and Web	
				Design, in order for students to	
				create an individualized learning	
				experience.	
				·	
				Section 2 Total:	9
**A list of course offe	ering with descriptions must be	included as an appendix.**			
	0	1	2	3	
Section 3:	F	A	M	E	
Educational					
Methodologies					

desk, group chat	The narrative does not describe how the AOI School/Program's educational methodology include 4 or more of the following: computer assisted learning systems, virtual classrooms, virtual laboratories, electronic field trips, electronic mail, virtual tutoring, online help desk, group chat sessions and non-computer based activities performed under the direction of a certificated teacher.	The narrative describes how the AOI School/Program's educational methodology includes 4 or more of the following: computer assisted learning systems, virtual classrooms, virtual laboratories, electronic field trips, electronic mail, virtual tutoring, online help desk, group chat sessions and non-computer based activities performed under the direction of a certificated teacher.	The AOI School/Program's educational methodology includes 5 or more of the following: computer assisted learning systems, virtual classrooms, virtual laboratories, electronic field trips, electronic mail, virtual tutoring, online help desk, group chat sessions and noncomputer based activities performed under the direction of a certificated teacher.	The AOI School/Program's educational methodology includes 6 or more of the following: computer assisted learning systems, virtual classrooms, virtual laboratories, electronic field trips, electronic mail, virtual tutoring, online help desk, group chat sessions and non-computer based activities performed under the direction of a certificated teacher.	
Comments:	The respective does not	The count is a very large as it as	Vorious Isoming at deep on	Section 3 - Page 2-3: Computer assisted learning, Virtual classrooms, Virtual Labs, Electronic field trips, Email, Virtual Tutoring, Email, Virtual Tutoring, Online Help Desk, Group Chat and non-computer activities	3
Various learning styles are addressed in the delivery methods.	The narrative does not describe how various learning styles are addressed in the delivery methods.	The narrative vaguely describes various learning styles which are addressed in the delivery methods.	Various learning styles are addressed in the delivery methods.	Various learning styles are addressed in the delivery methods in specific detail.	
Comments:				Section 3 - Page 3 addresses 3 learning styles and how various delivery methods will meet their needs	3

, ,	to content delivery by	The narrative describes modifications to content delivery by course or by lesson which can be made on a limited basis.	delivery by course or by lesson	The narrative describes how modifications to content delivery by course or by lesson can be made easily and quickly.	
Comments:				Section 3- Page 3 - instructors can "instantly" modify course for student needs. Section 3 - Page 2 - Course instructors are also encouraged to incorporate or create their own additional virtual tours	3
Methods provide synchronous and asynchronous support to AOI students.	asynchronous support to	The narrative describes methods which provide either synchronous or asynchronous support to AOI students, but not both.	and asynchronous support to AOI students.	Methods provide synchronous and asynchronous support to AOI students, with detail and easy access.	
Comments:				Section 3 - Page 3-4: Instructors available via cell phone, text, email, and messaging. Chat available, instant feedback through quizzes and assignments, discussion forums, wikis and Google docs. On-site tutoring	3
Learner support systems with methods of communication are included.	The narrative does not describe how learner support systems with methods of communication are included.	The narrative describes on a limited basis, learner support systems with methods of communication.		Learner support systems with methods of communication are included and exceed expectations.	
Comments:			Section 3- Page 4: Course instructors, specialists, classmates, parents, guardians, various online resources listed. Section 3 - Pg 3 Adobe Connect (whiteboard, groups, screen sharing)		2

	The narrative does not describe how selected methodologies are included to exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices.	The narrative describes selected methodologies which are included but are limited to exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices.	Selected methodologies exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices.	Selected methodologies are explained in detail to exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices.	
Comments:				Section 3 - Page 4: National Standards (NACOL), NETS and ISTE mentioned. Appendix has complete methodology information.	3
				Section 3 Total:	17
	0	1	2	3	
Section 4: Safeguards	F	A	M	Е	
The provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access are described.	The narrative does not describe the provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access.	The narrative inadequately describes the provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access	(CDS) that ensure user security through password	The provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access are described in detail.	
Comments:				Section 4 - Page 1: unique usernames and passwords issued. Moodle and	3

quantity of external links used in the course content are described, if external links are required as part of	are required as part of the content delivery and student learning process or if use is stated, does not discuss how links are	The narrative states whether external links are required as part of the content delivery and student learning process and provides a limited description of how links are chosen, screened, and updated to ensure adequate protection.	student learning process and	The narrative states whether external links are required as part of the content delivery and student learning process and provides a detailed description of how links are chosen, screened, and updated to ensure adequate protection.	
Comments:				Section 4 - Page 2: Brain Pop, Discovery Streaming, and Typing Pal will be used. Any other links would be pre-screened (process explained). Updating process also explained.	3
A means for students to identify and report problems with external links.	students to identify and report problems with	The narrative describes a means for students to identify and report problems with external links is included but limited in scope.	A means for students to identify and report problems with external links is included.	A means for students to identify and report problems with external links is included and exceeds expectations.	
Comments:		•	Section 4 - Page 4: Students report any issues to instructor. Ordirectly to Moodle/BrainHoney if appropriate.		2
				Section 4 Total:	8
g .: 5 g c	0	1	2	3	
Section 5: Safe Research	F	A	M	Е	

The AOI School/Program identifies safe research practices for the student.	The narrative does not describe how the AOI School/Program identifies safe research practices for the student.	The narrative describes the AOI School/Program which identifies in limited detail safe research practices for the student.	The AOI School/Program identifies safe research practices for the student.	The AOI School/Program identifies in detail, appropriate, safe research practices for the student.	
Comments:				Section 5 - Page 1: Students required to complete "Internet Awareness" course - includes Internet Basics, Communication, Searching, Integrity, Courses and AUP. Appendix material on evaluation and copyright.	3
The AOI School/Program makes various avenues available to AOI students to support research requirements included in the course content and course requirements.	to AOI students to support research requirements included in the course content and course	The narrative describes the AOI School/Program which makes limited attempts at various avenues available to AOI students to support research requirements included in the course content and course requirements.	makes various avenues available to AOI students to	The AOI School/Program, in detail, makes various avenues available to AOI students to support research requirements included in the course content and course requirements.	
Comments:			Section 6 - Page 2 - will contract with filtered service (example EBSCO) for safe researching. While on campus - protected by filtering service. Off-site - AUP in place		2
	0			Section 5 Total:	5
G .: 6	0	1	2	3	
Section 6: Confidentiality	F	A	M	Е	

The AOI School/Program has an internal email	The narrative does not describe if the AOI School/Program has an internal email	The narrative describes the AOI School/Program which has a limited internal email communication system	an internal email communication system	The AOI School/Program describes in detail the internal email communication system available within the CDS that is	
is only available to the student and	communication system available within the CDS that is only available to the student and any staff, parent, guardian or other stakeholder that plays an integral part in monitoring and supporting the success of the student.	available within the CDS that is only available to the student and any staff, parent, guardian or other stakeholder that plays an integral part in monitoring and supporting the success of the student.	or other stakeholder that plays an integral part in monitoring	only available to the student and any staff, parent, guardian or other stakeholder that plays an integral part in monitoring and supporting the success of the student.	
Comments:				Section 6 - Pages 1-2: Describes in detail various communication methods available. Recommending Gmail since integration into Moodle is in progress and security features available. Moodle also has integrated messaging services.	3
Any communications between staff, student, and parents is logged and secure.	The narrative does not describe how communications between staff, student, and parents is logged and/or secure.	The narrative describes communications between staff, student, and parents is on a limited basis logged and/or secure.	Communications between staff, student, and parents is logged and/or secure.	Communications between staff, student, and parents is logged and/or secure, as described in detail.	
Comments:				Section 6- Page 2 - Communication logs maintained; integrated system maintains logs. Moodle, BrainHoney, Gmail, Adobe Connect, Google Voice, MSN "logs and records kept though these programs".	3

				Section 6 Total:	6
	0	1	2	3	
Section 7: Teacher	F	A	M	E	
Selection and					
Training					
The AOI	The narrative does not	The narrative describes the AOI	The AOI School/Program has	The AOI School/Program has	
School/Program	describe how the AOI	School/Program which has	established a basic system of	established a detailed system of	
has established a	School/Program has	established a limited system of	ongoing professional	ongoing professional development	
system of ongoing	established a system of	ongoing professional	development and monitoring	and monitoring for teachers in an	
professional	ongoing professional	development and monitoring for	for teachers in an online	online environment.	
development and	development and	teachers in an online	environment.		
monitoring for	monitoring for teachers in	environment.			
teachers in an	an online environment.				
online environment.					
Comments:				A detailed description is provided	3
				of ongoing professional	
				development opportunities and	
				monitoring for all of their teachers.	
				They combine online and in-	
				person trainings in order to ensure	
				that their teachers are very well	
				prepared to meet the needs of all	
				of their students. Carden has	
				even included a list of the courses	
				that the teachers need to take	
				before they facilitate an online	
				course.	

Teachers are required to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success.	The narrative does not describe how teachers are required to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success.	The narrative describes how teachers are required, on a limited basis, to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success.	The narrative describes how teachers are required to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success.	The narrative describes how teachers are required to fully exhibit competency in the use of the LMS in a detailed way so that the technology itself does not interfere with the instructional process and create barriers to student academic success.	
Comments:				Instructional leaders evaluate teachers using online classroom walkthroughs on a monthly basis. A log of all communication is kept and is accessible to the instructional leader. Lastly, the instructional leader uses a rubric for evaluating teachers based on the National Standards for Quality Online Teaching.	3
by No Child Left	The narrative does not describe how teachers are required to be minimally highly qualified as defined by No Child Left Behind (NCLB) for charter holders.	The narrative identifies a limited plan for ensuring each teacher of record is highly qualified in the content area required as defined by No Child Left Behind (NCLB) for charter holders.	for ensuring each teacher of record is highly qualified in the content area required as	The narrative describes a detailed plan for ensuring each teacher of record is highly qualified in the content area required as defined by No Child Left Behind (NCLB) for charter schools.	
Comments:		Statement that teachers are required to be highly qualified according to NCLB as well as AZ certified. What specifically are the steps to ensure this?			1
				Section 7 Total:	7
	0	1	2	3	

Section 8:	F	A	M	Е	
Community					
Partnerships					
Community	The narrative does not	The narrative minimally	The narrative describes how at	The narrative describes	
partnerships	describe any community	describes planned and	least one partnership with	established community	
encompass the	partnerships or planned	established community	private business, career track	partnerships with 2 or more	
goals of post	partnerships with	partnerships with universities,	organizations, or community	universities, community colleges,	
secondary	universities, community	community colleges, and	organizations have been	and vocational/technical schools	
transition by	colleges,	vocational/technical schools	established.	that encompass the goals of post	
fostering	vocational/technical	that encompass the goals of		secondary/transition.	
partnerships with	schools that encompass	post secondary transition.			
universities,	the goals of post				
community	secondary transition.				
colleges, and					
vocational/technical					
schools. Note: Not					
required for					
Kindergarten					
through 8th grade.					
Comments: NA					
Elementary					
Community	The narrative does not	The narrative describes how at	The narrative describes how at	The narrative describes how two	
partnerships have	describe how partnerships	least one partnership with	least one partnership with	or more partnerships with private	
been established	with private business,	private business, career track	private business, career track	business, career track	
with private	career track organizations,	organizations, or community	organizations, or community	organizations, or community	
business, career	or community	organizations will be	organizations have been	organizations have been	
track organizations,	organizations have been	established.	established.	established.	
and community	established.				
organizations have					
been established.					

Comments:				This narrative describes more than two partnerships with private, businesses, career track or community organizations. ASU (to develop a teacher professional development program), The Boys and Girls Clubs of America, and homeless shelters.	3
	will enhance the school	The narrative describes partnerships which will enhance the school experience for AOI students as minimally described.	Partnerships will enhance the school experience for AOI students as described.	Partnerships will enhance the school experience for AOI students as described in detail.	
Comments:	G.II			CVA intends to develop and encourage student activities, clubs, and competitions. Their goal is to encourage students to connect with the local community and help build understanding and social connections. A possible "global sister school" is a larger goal down the road.	3
				Section 8 Totals:	6
	0	1	2	3	
Section 9: Disabled Services	F	A	M	E	
The AOI School/Program will identify special education students and meet the requirements of the Individuals with Disabilities Act (IDEA).	and does not describe how they meet the	The narrative describes the AOI School/Program which identifies special education students and meet the requirements of the Individuals with Disabilities Act (IDEA) on a limited basis.	describes how it will identify special education students and meet the requirements of the Individuals with Disabilities Act	The AOI School/Program describes in detail how it will identify special education students and meet the requirements of the Individuals with Disabilities Act (IDEA).	

Comments:				Correctly outlines the steps in identifying students with special needs. (Pre-Referral stage) as well as the 45 day screening of new students.	3
The content and the content delivery system can be modified to meet the accommodation and modification requirements for identified students.	and the content delivery system can be modified to meet the accommodation	The narrative describes how the content and the content delivery system can be modified on a limited basis to meet the accommodation and modification requirements for identified students.	The narrative describes how the content and the content delivery system can be modified to meet the accommodation and modification requirements for identified students.	The narrative describes how the content and the content delivery system can be easily modified to meet the accommodation and modification requirements for identified students.	
Comments:				A variety of modifications built into the system, so students can participate in the Least Restrictive Environment.	3
Identified students will receive onsite support when appropriate.	The narrative does not describe how students are identified to receive onsite support, when appropriate, as described.	The narrative briefly describes how identified students will receive limited onsite support, when appropriate.	The narrative describes how students will receive onsite support, when appropriate, as described.	The narrative describes in detail how identified students will receive onsite support, when appropriate.	
Comments:				Onsite support provided for related services at one of the 5 learning centers with a full team of related service providers.	3
				Section 9 Totals:	9
Section 10: Policies	0 F	1 A	2 M	3 E	
and Procedures	Г	A	IVI	C.	

Policies and procedures	The narrative does not describe policies and	The narrative describes policies and procedures, which on a	describe an established	Policies and procedures for an established process for evaluating	
establish a process for evaluating whether a pupil with declining academic achievement should be allowed to continue to participate in the AOI School/Program.	procedures which establish a process for evaluating whether a pupil with declining academic achievement should be allowed to continue to participate in the AOI School/Program.	process for evaluating whether a pupil with declining academic achievement should be allowed	achievement should be	whether a pupil with declining academic achievement should be allowed to continue to participate in the AOI School/Program are described in detail.	
Comments:			Policies and procedures discuss a process of providing interventions for students with declining academic achievement is identified. Process of identifying declining achievement is also identified.		2
The AOI School/Program will ensure/monitor student progress for at least one year's growth annually.	The narrative does not describe how the AOI School/Program will ensure/monitor student progress for at least one year's growth annually.	The narrative describes vaguely how the AOI School/Program will ensure/monitor student progress for at least one year's growth annually.	The AOI School/Program, describes how it will ensure/monitor student progress for at least one year's growth annually.	The AOI School/Program, describes, in detail, how it will ensure/monitor student progress for at least one year's growth annually.	
Comments:			Carden will provide a pacing chart as a part of their progress monitoring initiative. More specific detail needed in regards to how it will ensure/monitor that one year's growth is achieved.		2

Courses offered	The narrative does not	The narrative describes how	The narrative describes an	The narrative describes a detailed	ſ
exhibit formative	describe how courses	courses offered, on a limited		assessment plan that provides	
assessment of	offered will exhibit	basis, exhibit formative	for formative assessment of	formative assessment of student	
student	formative assessment of	assessment of student	student competency.	competency.	
			Istudent competency.	competency.	
competency.	student competency.	competency.	Department in alterdant in		
Comments:			Description included in		2
			appendix. Carden will review		
			its assessments to ensure that		
			the school can adequately		
			monitor student academic		
			achievement. Students do		
			have an opportunity to		
			participate in online		
			discussions and		
			collaborations, which in turn,		
			will inform the teacher of their		
			progress. Each teacher		
			regularly conducts discussion		
			based assessments with all		
			students.		
The AOI	The narrative does not	The narrative describes how	The narrative describes how	The narrative provides a detailed	
School/Program	describe how the AOI	the AOI School/Program will on		description of how the AOI	
will ensure	School/Program will	a limited basis ensure	ensure academic integrity for	School/Program will ensure	
academic integrity	ensure academic integrity	academic integrity for exit	exit outcomes for each	academic integrity for exit	
for exit outcomes	for exit outcomes for each	outcomes for each	course/grade offering.	outcomes for each course/grade	
for each	course/grade offering.	course/grade offering.	Course/grade onemig.	offering.	
	Course/grade offering.	Course/grade offering.		onemig.	
course/grade					
offering.				Extensive and density into grity	2
Comments:				Extensive academic integrity	3
				monitoring through Turnitin.com	
				and CVA own database of	
				students' integrity incidences or	
				violations.	
				Section 10 Totals:	9
	0	1	2	3	
Demonstration 1-	F	A	M	E	
Educational					
Methodologies					

The AOI program's educational methodology includes: -computer assisted learning systems -virtual classrooms -virtual laboratories -electronic field trips -electronic mail, virtual tutoring, -online help desk, -group chat sessions -non-computer based activities	more of the following: computer assisted learning systems, virtual	The narrative describes how the AOI program's educational methodology includes 4 or more of the following: computer assisted learning systems, virtual classrooms, virtual laboratories, electronic field trips, electronic mail, virtual tutoring, online help desk, group chat sessions and noncomputer based activities performed under the direction of a certificated teacher, as seen through the demonstration.	The AOI program's educational methodology includes 5 or more of the following: computer assisted learning systems, virtual classrooms, virtual laboratories, electronic field trips, electronic mail, virtual tutoring, online help desk, group chat sessions and noncomputer based activities performed under the direction of a certificated teacher, as seen through the demonstration.	The AOI program's educational methodology includes 6 or more of the following: computer assisted learning systems, virtual classrooms, virtual laboratories, electronic field trips, electronic mail, virtual tutoring, online help desk, group chat sessions and non-computer based activities performed under the direction of a certificated teacher, as seen through the demonstration.	
Comments:				Demonstration showed or discussed computer assisted learning, virtual classrooms, electronic field trips, email, virtual tutoring, online help desk and group chat. Non-computer activities such as labs, reading novels, and worksheets also discussed.	3
The various learning styles are addressed in the delivery methods.	Various learning styles are not addressed in the delivery methods, as seem through the demonstration.	Various learning styles are vaguely addressed in the delivery methods, as seen through the demonstration.	Various learning styles are addressed in the delivery methods, as seen through the demonstration.	Various learning styles are addressed in the delivery methods in specific detail, as seen through the demonstration.	

Comments:				Demonstration showed or discussed activities for all three learning styles. Visual: text, graphics, video, BrainPop, Adobe Connect. Auditory: Video sound, mpg files, chat, phone, reading of text. Kinesthetic: online interactive activities, offline manipulatives, labs, flex schedules. Brain Pop also has closed captioning	3
Modifications to content delivery by course or by lesson can be made.	Modifications to content delivery by course or by lesson can not be made, as seen through the demonstration.	Modifications to content delivery by course or by lesson can be made on a limited basis, as seen through the demonstration.	delivery by course or by lesson	made easily and quickly, as seen through the demonstration.	
Comments:				Demonstration showed teachers can assign pre-test to build individualized learning path. Can build assignments via the assignment builder to focus on State standards. Can add/delete the content available to students. Within Moodle, teacher can customize learning environment. Brain Pop - teachers can link to specific lesson.	3
Methods provide synchronous and asynchronous support to AOI students.	Methods do not provide synchronous and asynchronous support to AOI students, as seen through the demonstration.	Methods provide either synchronous or asynchronous support to AOI students, but not both, as seen through the demonstration.	Methods provide synchronous and asynchronous support to AOI students, as seen through the demonstration.	Methods provide synchronous and asynchronous support to AOI students, with detail and easy access, as seen through the demonstration.	

Comments:				Demonstration showed and discussed a variety of synchronous and asynchronous tools available including: Google docs, wikis, discussion forums, announcements, Skype, adobe connect, white board, virtual break out rooms, polling, and shared screens.	3
Learner support systems with methods of communication are included.	Learner support systems with methods of communication are not included, as seen through the demonstration.	Learner support systems with methods of communication are included but are limited, as seen through the demonstration.		Learner support systems with methods of communication are included and exceed expectations, as seen through the demonstration.	
Comments:				Demonstration showed a variety of support systems available including: red/green light system in BrainHoney, built-in grade book, rubrics and answer keys, discussion based assessments, PACE charts, standards for welcome communications and assignment feedback. Communication methods discussed: phone, text, Gmail, LMS, chat, Adobe connect, and newsletter. At the K-5 level, a learning coach also assists students.	3
	Selected methodologies are not included to exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices, as seen through the demonstration.	Selected methodologies are included but are limited to exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices, as seen through the demonstration.	Selected methodologies exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices, as seen through the demonstration.	Selected methodologies are explained in detail to exhibit knowledge of current online delivery best practices and the ability to implement and evaluate these practices, as seen through the demonstration.	

Comments:				Demonstration discussed and reviewed specific pedagogy from FLVS with corresponding instructional event. Some specific strategies identified: connect to real-world, collaboration, interactivity, and ability for student to set pace, virtual walkthroughs, formal evaluations and surveys. Identified NaCOL, ISTE and QM standards.	3
	0	1	2	Demonstration 1 Total:	18
Demonstration 2 - Safeguards	0 F	A	2 M	3 E	
The provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access are described.	The narrative does not describe the provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access are not seen through the demonstration.	The narrative inadequately describes the provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access.	(CDS) that ensure user security through password	The provision of Learning Management Systems (LMS) and Content Delivery Systems (CDS) that ensure user security through password protected access are described in detail.	
Comments:				Demonstration discussed convention for both ID and passwords, strategy for duplicate IDs and 3 levels of access. Discussed BrainHoney security features, including data encryption and record level security. Also discussed Moodle Rooms - 24/7 armed security, pw authentication, roles based access and virus protection.	3

links used in the course content are described, if external links are required as part of	course content are not seen through the	The type and quantity of external links used in the course content are seen on a limited basis through the demonstration, if external links are required as part of the content delivery and student learning process and/or how links are chosen, screened, and updated to ensure adequate protection.	The type and quantity of external links used in the course content are seen through the demonstration, if external links are required as part of the content delivery and student learning process and how links are chosen, screened, and updated to ensure adequate protection are seen through demonstration.	The type and quantity of external links used in the course content are seen in detail through the demonstration, if external links are required as part of the content delivery and student learning process, as well as how links are chosen, screened, and updated to ensure adequate protection.	
ensure adequate protection.	demonstration.			Demonstration stressed that the	2
Comments:				Demonstration stressed that the primary goal is to host all sites within the LMS for safety and relevance. BrainHoney operates as pass-through authentication for password protected sites (example - BrainPop). Sites will be screened using External Website Criteria checklist, which includes such items as age appropriateness. The instructor, course developer and eLearning coordinator are all involved in the review process. Updates will take place primarily at the semester breaks. EBSCO or ProQuest will be used in part because they pre-screen sites.	3
A means for students to identify and report problems with	identify and report problems with external links is not seen through	A means for students to identify and report problems with external links is seen through the demonstration but is limited	A means for students to identify and report problems with external links, is seen through the demonstration.	A means for students to identify and report problems with external links is included and exceeds expectations, is seen through the	
external links.	the demonstration.	in scope.		demonstration.	

Comments:				Demonstration discussed that all instructors will check links at least once a semester. eLearning Coordinator will also monitor. Information on reporting issues will be provided during welcome communication. FV has ticket system in place to report bad links within system as well as a help desk. Moodle also has help desk.	3
				Demonstration 2 Total:	9
	0	1	2	3	
Demonstration 3 - Safe Research	F	A	M	E	
The AOI School/Program identifies safe research practices for the student.	The AOI School/Program does not identify safe research practices for the student, as seen through the demonstration.	The AOI School/Program identifies in limited detail safe research practices for the student, as seen through the demonstration.	The AOI School/Program identifies safe research practices for the student, as seen through the demonstration.	The AOI School/Program identifies in detail, appropriate, safe research practices for the student, , as seen through the demonstration.	
Comments:				Demonstration showed "Digital Citizenship" course required for all students. Course topic will include: Internet basics, browsers, communication tools, searching, cyber bullying, evaluating sources, academic integrity, AUP and citation. Parents will be provided with information on Google Family Safety center and safety will be embedded into courses.	3

requirements included in the course content and course requirements.	The AOI School/Program does not makes various avenues available to AOI students to support research requirements included in the course content and course requirements, as seen through the demonstration.	The AOI School/Program makes limited attempts at various avenues available to AOI students to support research requirements included in the course content and course requirements, as seen through the demonstration.	The AOI School/Program makes various avenues available to AOI students to support research requirements included in the course content and course requirements, as seen through the demonstration.	requirements, as seen through the demonstration.	
Comments:				Demonstration showed and discussed EBSCO and ProQuest, FV prescribed path, Noodletools, Sweet search, Google custom search and other strategies to assist students with research requirements. An academic integrity hotline and email will be established to promote research integrity.	3
				Demonstration 3 Total:	6
	0	1	2	3	
Demonstration 4 - Confidentiality	F	A	M	E	

that Gmail within the Academic system will be provided to all staff and students. BrainHoney and Moodle will act as portals for Gmail. Staff will have ability to email outside the system. Students will only have access to email with school domain.  Communications between staff, student, and parents is not logged and/or secure, as seen through the demonstration.  Communications between staff, student, and parents is not logged and/or secure, as seen through the demonstration.  Comments:  Communications between staff, student, and parents is logged and/or secure, as seen through the demonstration.  Communications between staff, student, and parents is logged and/or secure, as seen through the demonstration.  Communications between staff, student, and parents is logged and/or secure, as seen through the demonstration.  Demonstration discussed that Gmail will be logged, Adobe connect sessions will be recorded, Moodle messaging (if used) will be logged,	is only available to the student and	email communication system available within the CDS that is only available to the student and any staff, parent, guardian or other stakeholder that plays an integral part in monitoring and supporting	The AOI School/Program has a limited internal email communication system available within the CDS that is only available to the student and any staff, parent, guardian or other stakeholder that plays an integral part in monitoring and supporting the success of the student, as seen through the demonstration.	an internal email communication system available within the CDS that is only available to the student and any staff, parent, guardian or other stakeholder that plays an integral part in monitoring	The AOI School/Program describes in detail the internal email communication system available within the CDS that is only available to the student and any staff, parent, guardian or other stakeholder that plays an integral part in monitoring and supporting the success of the student, as seen through the demonstration.	
communications between staff, student, and parents is not logged and/or secure, as seen through the demonstration.  Staff, student, and parents is on a limited basis logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.  Staff, student, and parents is logged and/or secure, as seen through the demonstration.	Comments:				system will be provided to all staff and students. BrainHoney and Moodle will act as portals for Gmail. Staff will have ability to email outside the system. Students will only have	3
Comments:  Demonstration discussed that Gmail will be logged, Adobe connect sessions will be recorded, Moodle messaging (if used) will be logged,	communications between staff, student, and parents is logged	staff, student, and parents is not logged and/or secure, as seen through	student, and parents is on a limited basis logged and/or secure, as seen through the	staff, student, and parents is logged and/or secure, as seen	student, and parents is logged and/or secure, as described in detail, as seen through the	
form will be utilized and saved.					will be logged, Adobe connect sessions will be recorded, Moodle messaging (if used) will be logged, and an internal communication log form will be utilized and saved.	6

	0	1	2	3	
Demonstration 5 - Teacher Selection and Training	F	A	M	Е	
The AOI School/Program has established a system of ongoing professional development and monitoring for teachers in an online environment.	The AOI School/Program has established a system of ongoing professional development and monitoring for teachers in an online environment, as seen through the demonstration.	The narrative describes how the AOI School/Program has on a limited basis established a system of ongoing professional development and monitoring for teachers in an online environment, as seen through the demonstration.	ongoing professional development and monitoring	The AOI School/Program has established a detailed system of ongoing professional development and monitoring for teachers in an online environment, as seen through the demonstration.	
Comments:				Carden has a detailed system of ongoing professional development and monitoring of teachers in an online environment.	3
Teachers are required to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success.	Teachers are not required to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success, as seen through the demonstration.	Teachers are, on a limited basis, required to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success, as seen through the demonstration.	•	Teachers are required in detail to exhibit competency in the use of the LMS so that the technology itself does not interfere with the instructional process and create barriers to student academic success, as seen through the demonstration, as seen through the demonstration.	
Comments:				Carden explains in detail how teachers are required to exhibit competency in the LMS. This is included in teacher evaluations and seen in virtual walk through.	3

Teachers will be	Teachers are not required	The description identifies a plan	The description identifies a	The description identifies in	
minimally highly	to be minimally highly	in limited detail as to how		specific detail as to how teachers	
qualified as defined	qualified as defined by No	teachers are required to be	required to be minimally highly	are required to be minimally highly	
by NCLB for	Child Left Behind (NCLB)			qualified as defined by No Child	
charter holders and	for charter holders, as	defined by No Child Left Behind		Left Behind (NCLB) for charter	
must also be	seen through the	(NCLB) for charter holders, as	charter holders, as seen	holders, as seen through the	
appropriately	demonstration.	seen through the	through the demonstration.	demonstration.	
certified for school		demonstration.			
districts.					
Comments:				A specific plan was described in	3
				the demonstration as to how	
				teachers are required to be highly	
				qualified.	
				Demonstration 5 Total:	9
				Grant Total:	140
Evaluation Criteria		Evaluation Score			
Section 1: Introduction		16			
Section 2: Curriculum Choices		9			

Evaluation Criteria	Evaluation Score
Section 1: Introduction	16
Section 2: Curriculum Choices	9
Section 3: Educational Methodologies	17
Section 4: Safeguards	8
Section 5: Safe Research	5
Section 6: Confidentiality	6
Section 7: Teacher Selection and Training	7
Section 8: Community Partnerships	6
Section 9: Disabled Services	9
Section 10: Policies and Procedures	9
Demonstration 1- Educational Methodologies	18
Demonstration 2 - Safeguards	9
Demonstration 3 - Safe Research	6
Demonstration 4- Confidentiality	6
Demonstration 5- Teacher Selection and Training	9
Grand Total	140

Yes 95% of criteria scoring Meets or Exceeds

2 at Approaches, 49 items met/exceed out of 51 = 96%

No More than one Approaches in each section