

Arizona State Board for Charter Schools

Arizona State Board of Education

1700 W. Washington St., Room 164, Phoenix, AZ 85007

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www.asbcs.az.gov

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PROGRAM OF INSTRUCTION AMENDMENT REQUEST

(Charter Holder Name) Camp Verde Unified School District Doing Business as South Verde Technology Magnet School (CTDS) 138771000

(Charter Holder Mailing Address) 410 Camp Lincoln Road

(City, State) Camp Verde, AZ (Zip) 86322

(Charter Representative's Name) Steve King

(Phone Number) 928-567-8076 or 8008 (Fax Number) 928-567-8004

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✦ Changes in instructional methodology, and/or delivery that affects the emphasis, program of instruction or mission as described in the charter

Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Narrative describing the change, the rationale for the change, and how the change will meet the ASBCS' adequate level of academic performance for student achievement.

The Arizona State Board for Charter Schools and Camp Verde Unified School District (Charter Holder), herein agree to amend the terms of the charter contract as follows:

FROM: OdysseyWare

TO: A+ Software & other computer-based software

In witness whereof, Charter Holder has signed this contract amendment as of this 12 day of 1, 2010 and the State Board for Charter Schools has signed this contract amendment as of this 12 day of 1, 2010, to take effect at such time as it is signed by both parties.

SL King
Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

**CAMP VERDE UNIFIED SCHOOL DISTRICT NO. 28
GOVERNING BOARD OF EDUCATION**

Item #: 10.C. Item Title: Discussion and Possible Action on South Verde
Technology Magnet Change of Academic Program of Instruction

Reviewed by Superintendent: 

Submitted by: Steve King

Item Summary

(11)

From OdysseyWare to A+ and other computer-accessed curriculum
coursework

Memo from Steve King attached

Dan Brown, Amy Romero and Steve King to address the Board

Action Requested

To approve South Verde Technology Magnet Change of Academic Program Instruction

410 Camp Lincoln Road
Camp Verde, AZ 86322

928-567-8000

**Camp Verde Unified
School District #28**

Memo

To: Camp Verde Unified School District
From: Steve King, South Verde Technology Magnet School Representative
Date: January 6, 2010
Re: Change of Academic Program of Instruction

South Verde Technology Magnet School has switched from OdysseyWare online curriculum to A+ and other computer accessed curriculum/coursework. This change was due to a number of factors including:

1. A comprehensive diagnostic component
2. A prescriptive coursework based on assessment
3. More variety of course offerings
4. Ability to adapt lessons and create modified coursework based on Arizona State Standards
5. Elimination of student ability to compromise integrity of coursework
6. Ability to provide remediation based upon student assessment data

This change will meet the requirements for the adequate level of academic performance by intensifying the rigor associated with the academic program at South Verde Technology Magnet School as well as offering greater flexibility in meeting the individual educational needs of our students. Each lesson of the A+ curriculum is correlated to a performance outcome articulated in the State Standards of Arizona. These lessons are structured into courses created by the designers, by the school, and by student assessed needs.

CAMP VERDE UNIFIED SCHOOL DISTRICT NO. 28
280 Camp Lincoln Road – Multi Use Complex Library

**REGULAR MEETING MINUTES OF THE BOARD OF GOVERNORS OF THE CAMP
VERDE UNIFIED SCHOOL DISTRICT HELD**

Tuesday, January 12, 2010

6:00 p.m.

1. Executive Session

A. 15-843. Pupil disciplinary proceedings

The Board entered executive session at 6:03 p.m. The Board recessed executive session at 6:20 p.m. Two board members and Superintendent Brown exited to watch the high school basketball game before convening regular session. A third member of the Board was in attendance at the basketball game forming a quorum. No official business was conducted.

7:00 p.m.

WELCOME, CALL TO ORDER

The meeting was called to order by Board President Roth at 7: 04 p.m.

ROLL CALL

Board Members present were Board President Tim Roth, Board Member Judy Gilbert, Board Member Andrea Wrubel, Board Member Helen Freeman and Board Member Rick Anderson.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

The Pledge of Allegiance and moment of silence were led by Board President Tim Roth.

AGENDA REVIEW/ACCEPTANCE

Helen Freeman moved, seconded by Judy Gilbert to accept the agenda as presented. The motion passed unanimously.

STAFF/STUDENT/COMMUNITY RECOGNITION

High School Principal Bob Weir recognized high school agriculture teacher Kim Fulps for her work inside and outside the classroom... The high school Agriculture students assisted the National Park Service staff at the Montezuma Well. Mrs. Fulps and her students' contributed to removing invasive plants from an ongoing Native American Hopi garden and seeding native shrubs and grass for a National Parks Pasture Restoration Project. Ms. Fulps thanked the Board for their support. She received a Certificate of Appreciation from the school district.

BOARD ORGANIZATION

Elect New Board President (effective January 12, 2010)

Mrs. Gilbert moved to nominate Helen Freeman as Board President. The motion died without a second. Mr. Anderson moved, seconded by Mrs. Wrubel to nominate Tim Roth as Board President. The motion passed with four yes votes.

Set Board Meeting Time

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Mrs. Freeman moved, seconded by Mr. Anderson to keep the 2010 Board meetings scheduled for 7:00 p.m. every second Tuesday of the month. The motion passed unanimously.

Approve 2010 Board Meeting Calendar

Mr. Roth moved, seconded by Mr. Anderson to approve the 2010 Board meeting calendar. The motion passed unanimously.

ANNUAL POLICY REVIEW)

- A. Quorum
- B. Rules of Order
- C. Voting Method
- D. Minutes
- E. Public Participation
- F. Board Communications

There was some discussion as to relevance of the policies being included in this agenda. It was clarified that the policies were for review only and not an action item.

PUBLIC PARTICIPATION

None

CONSENT AGENDA

Mrs. Freeman asked to pull item 7.e. i., regarding Policy First Read, IKE Promotion and Retention of Students. There was some discussion as to whether this policy should be discussed further before coming to First Read. Policy IKE will be brought back to the February 9, 2010 Board meeting after further review by the Board and the Administration. Mr. Roth moved to approve the consent agenda, seconded by Mr. Anderson to approve the consent agenda with the exception of item 7.e.i. The motion passed by majority.

- A. **Personnel Matters** (*Potential Ratification of Personnel Matters Italicized; Amendments underlined and italicized*)
 - i. **Resignations/Retirements:**
 - ii. **Transfers:** *Cindi Barber, Title VII Coordinator replacing Amy Romero; Darcy Evans-Wilson Middle School A+ tutoring replacing Doris Johnson*
 - iii. **Involuntary Transfers:**
 - iv. **Employment Offers***
 - a. **Certified:**
 - b. **Classified:** *Angela Reynolds, Payroll/Benefits*
 - c. **Transportation:**
 - d. **Substitutes:** *Peggy Dickey, Elementary; Kristi Mulcaire, middle and high school*
 - e. **Coaches:**
 - f. **Volunteers:** *Carol Hildebrand; Elementary; Richard Meza Bojorquez, Elementary and Middle School, Bus & Playground; Deborah De Covis, High School Agriculture*
 - g. **ESI Teachers:**
 - i. v. **Terminations:**
* Employment is subject to the District receiving acceptable criminal background reports
- B. **Financial/Business**
 - i. Approval of vouchers
Payroll – 18, 19
Expense – 1025, 1028, 1030, 1031, and 1032

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- ii. Budget Report
 - ii. Student Activity Report
- C. Approval of Governing Board Minutes**
Approval of Special Board Minutes taken November 24, 2009
Approval of Regular Board Meeting taken December 8, 2009
Approval of Special Board Minutes taken December 15, 2009
- D. Enrollment Update**
- E. Other Items**
- i. **POLICIES FIRST READ:**
 - a. Policy IKE: Promotion and Retention of Students
 - ii. **Possible acceptance of Books donated to Camp Verde Library from June Trinidad**
List enclosed in Board Packet
 - iii. **Possible acceptance of Books donated to Elementary Title I program**
Information enclosed in Board Packet
 - iv. **Possible acceptance of \$2,000 from the Yavapai-Prescott Indian Tribe**
Letter enclosed in Board Packet

10. DISCUSSION AND POSSIBLE ACTION ITEMS

Discussion on the Camp Verde Unified School District Governing Board Clearance Responsibilities as mandated by the State Board for Charters

Superintendent Brown asked Finance Coordinator Amy Romero to join him stating that she was the resident expert on the Charter for the District. Mrs. Romero explained to the Board their responsibility for the Supervisory Board of the South Verde Technology Magnet School (SVTMa). The State Board for Charter Schools (SBCS) is very specific with their requirements for clearance. The Camp Verde Unified School District Governing Board will need to be fingerprinted and go through personal background checks in accordance with the SBCS requirements. Mr. Brown explained to the Board that a notary is available in the district office as well as at the middle school. He also let them know that they could be fingerprinted at the high school and middle school by the School Resource Officers.

Discussion and Possible Action on the South Verde Technology Magnet School Supervisory Board members and their clearance responsibilities as mandated by the State Board for Charters

Mr. Brown explained that the governance structure for the South Verde Technology Magnet School (SVTMa) had changed since the last meeting. The Supervisory Board would need to be approved by the Camp Verde Unified School District (CVUSD) Governing Board in order to meet SBCS requirements. The SVTMa Supervisory Board will also undergo the same fingerprint and background requirements as the CVUSD Governing Board. Mr. Roth moved, seconded by Mr. Anderson to approve Andrea Wrubel, Dennis Sterrett and Linda MacPhee as the SVTMa Supervisory Board. The motion passed unanimously.

Discussion and Possible Action on South Verde Technology Magnet Change of Academic Program of Instruction

South Verde Technology Magnet School Representative and Principal Steve King addressed the Board. He informed the Board that the Change of Academic Program of Instruction from

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OdysseyWare to A+ Software has been a success. He reported that the students have had increased academic achievement since the adoption of A+ Software. It is a required that the Board approve Charter Boards request for a Program of Instruction Amendment. Mrs. Freeman moved, seconded by Mr. Anderson to approve the change of the curriculum for South Verde Technology Magnet School from OdysseyWare to A + Software and other computer accessed curriculum. The motion passed unanimously.

Discussion and Possible Action on the Ratification of Personnel Matters

Mr. Brown explained that these changes were discussed in April; however the proper steps were not followed. He stated that the payroll updates made it through human resources and payroll but failed to be placed in the Board packets and ultimately on the agenda for Board approval. He let them know that it was his goal to ratify these changes and asked for their approval. Mr. Anderson moved, seconded by Mrs. Freeman to approve the ratification of personnel matters concerning Stacey Barker, Director of Support Services; Samantha Lamb, Lead-Custodian and James Frank Lead Maintenance. The motion passed unanimously.

Discussion and Possible Action on Middle School Principal Transition

Mr. Brown addressed the Board explaining that Mr. Snider would present to the Board at the upcoming meeting on January 26, 2010 more information on his position with the district. He explained that Mr. Snider would be reducing his hours but continuing to provide support to our new Principals as well as support to teachers regarding training and in-services. There was some discussion on the additional cost to the district regarding this transition. Mr. Brown informed the Board that the additional cost would total \$1,664.00. Mrs. Freeman moved, seconded by Mr. Anderson to approve the middle school Principal transition, Russ Snider as Middle School Principal from 24 hours a week to 12 hours a week; Danny Howe to Middle School Teacher on Assignment acting as Principal; Tim Lawrence to have an additional class of 7th grade math; Bryan Pelfrey to have an additional class of 7th grade math. The motion passed unanimously.

Discussion item: Update on Camp Verde Unified School District Audit

Director of Operations Chris Schultz explained to the Board that the letter from John C. Todd II, P.C, in the Board Packet reflects the audit contract. He stated that the contract had been approved by the State Auditor General as well as the district's legal counsel.

Mrs. Freeman asked if the audit findings from last year had been corrected. Mr. Schultz stated that he expected more audit findings this year as the audit reflects last year's data. There was further discussion on last year's audit. Mr. Shultz explained that he had not seen a deficiency list from the last audit.

Discussion item: Update on Forest land

Mrs. Romero addressed the Board. She explained that she had contacted Judy Adams, Land Staff Officer with the United States Forest Service (USFS) in December of 2009 and had the opportunity to speak with her again on Friday, January 8, 2010. She provided the Board a hand-out regarding the 20-acre parcel. The information included a history summary of the Land Acquisition Project, and an update on the monies that were encumbered for the land acquisition in 2007. She informed the Board of the necessary steps the USFS would have to take in order to complete the conveyance of the land to the District. The USFS did not complete their responsibilities during the original time frame and some modifications to the collection agreement had to be made. As the USFS completes the steps the land will be conveyed to CVUSD at \$10.00 per acre. The completion date is scheduled on or before December 31, 2010.

Discussion and possible action to approve a change in the chlorinating component of the Water Project.

Director of Support Services Stacey Barker addressed the Board. He explained that the Board had originally approved the use of chlorine gas as a purification chemical to be used in the last stages of Arsenic remediation. He came before the Board to ask them to consider using bleach as a safer and more cost effective means of water purification. Mr. Barker provided the Board with a hand-out for further clarification. Mr. Roth moved, seconded by Mr. Anderson to approve the change of the chlorine component to bleach. The motion passed unanimously.

Discussion item: Update on Paint Project

Mr. Barker addressed the Board with an update on the Paint Project. He was pleased with the progress. The middle school water intrusion has been addressed and the inside of the high school court yard has been painted. The project is on schedule.

Discussion item: Update on Energy Audit

Stacey Barker addressed the Board with an update on the Energy Audit. He explained that 60% of the audit was complete and the packet was available for the Board to look at in his office. He included in the Board packet some key pieces regarding the audit, including an Audit Overview, a Financial Summary, an Implementation Overview and a Technical Report.

Discussion item: South Verde High School potential move to current Yavapai College Campus Site owned by CVUSD

Mr. Brown explained to the Board that there had been some discussion on the possibility of moving the South Verde Campus to the current Yavapai College site. He told the Board that he and President Roth had recently met with Mr. Simbric from whom CVUSD leases the current South Verde site. CVUSD has one more year according to the current lease agreement. Mr. Brown felt that it was in the best interest of CVUSD to keep within the agreement of the lease. The topic may be revisited when the lease agreement is closer to conclusion.

11. Summary/Superintendent's Report

- A. Board Work Session January 26, 2010 at 3:00 p.m. in the Multi-Use Art Room
- B. ASBA Bolts Conference in Flagstaff January 28, 2010; Helen Freeman, Judy Gilbert and Mary Hudson attending.
- C. Special Board meeting: Verde Valley Joint Board Meeting February 18, 2010 from 5:00 p.m. to 8:00 pm at West Sedona School
- D. Superintendent to County Wide Superintendent's Meeting January 27, 2010 at Cottonwood Oak Creek
- E. Vail Unified School District/Beyond Change
Mr. Brown informed the Board that the curriculum committee would be meeting with representatives from the Vail Unified School District on Monday, January 18, 2010 which is a scheduled day off for our staff. The curriculum committee will be working through an in-service called "Beyond Textbooks". He also let the Board know that on February 15, 2010 many of our teachers would be heading to Vail Unified School District for a visit and to see firsthand how their system works. He asked the Board to check their calendars to see if they could attend.

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12. **Adjournment**

Mrs. Freeman moved, seconded by Board Member Wrubel to adjourn. The motion passed unanimously. The meeting regular meeting adjourned at 8:37. The Board entered executive session at 8:42 p.m.

13. **Signing of Documents**

8:42 p.m.

Executive Session

15-843. Pupil disciplinary proceedings

The Board entered executive session at 8:42 p.m. in the Student Services Department of the Library for student disciplinary proceedings. The Board exited executive session at 8:54 p.m.

Respectfully Submitted,

Mary Hudson
Superintendent/Board Secretary

Tim Roth
Board President

Helen Freeman
Board Member

Andrea Wrubel
Board Member

Rick Anderson
Board Member

Judy Gilbert
Board Member