Applicant Name: Camino Montessori

	Inception to August 1			
START-UP REVENUE			**Total $**	**Assumptions**
Secured Funds - Private Donations				upon charter authorization
Secured Funds - Loans **(J & K Webster)**			$50,000	Charter is authorized 01/2012--0% int maximum loan amount
Secured Funds - Other (Specify) **Camino Bank Acct**			$1,800	Est. secured available amt. as of 7/1/11
Total Start-up Revenue			**$51,800**	
EXPENDITURES	**# of Staff**	**@ Salary**	**Total $**	**Assumptions**
1. Administration, Instruction, & Support:				
Salaries				
Executive Director	1.00	$35,000	$	Defered until after 8/6/2012
Lead Montessori Tchr (Teacher-Regular Education)	1.00	$32,000	$3,200	1st year tching staff start 7/1/12. Judy Webster is 1 FT teacher year 1-2--no teacher salary 1st year.
Teacher-Special Education	-		$	*None--Contracted services*
Admin Assistant. @$11/hr	1.00	$22,880	$1,907	Start 7/1/12--go FT 8/1/12
Bookkeeper/Finance	-		$	*None--Contracted services*
Custodial/Maintenance	-			Needs met by staff until after 8/6/2012
Teaching Assts.@$11/hr	1.50	$19,360	$1,320	2 wks wages--Start mid-July 2012
Employee Benefits **(Soc Sec; Medicare; FUTA; SUTA; Unemp Ins)**			$749	**11.65 %** 1st $7000 each employee, then **7.65% (** FUTA-exempt pending 501(c)3)
Employee Insurance (if providing)			$	if we decide to offer will be effective 8/1/2012
Office Supplies **(Paper, Postage, binders, etc.)**			$500	Will actively solicit donation--parent pkts; curric/stud/tchr handbooks
Instructional Supplies **(Priority Montessori support materials for reading & math, eg, card material)**			$2,500	will continue purchasing essential materials throughout 1st year
Membership Dues, Registrations, & Travel			$	none prior to start; in services are "in house"
Purchased Services **(Contracted Services: Accounting/bookkeeping Services, Legal, Marketing, IT support)**			$2,500	to cover any legal fees that we may incure as well as setting up our accounting system, and assist in setting up our IT system
Purchased Services **(ELL & Special Education)**			$300	July staff develop: *Student Success Team* ; screenings & assessments

Curriculum & Resource Materials			$10,000	includes core Montessori math/language/cultural materials; continue completing core (K-3rd) throughout 1st-2nd year.
Library Resources/Software			$500	have starter library--will enhance Pre K-3rd rdg levels & interests throughout year-not to exceed $2000 1st year
SAIS Software				annual fee/contract IS NOT due prior to 8/1/2012
Other (Specify) **Montessori Records Xpress (MRX) student tracking; CBM program/software**			$700	annual fee/contract IS due prior to 8/1/2012
Total Administration, Instruction, & Support			**$24,175**	
EXPENDITURES			**Total $**	**Assumptions**
2. Operations & Maintenance:				
Supplies			$500	will inlcude optional student supply donation list as part of enrollment
Marketing/Advertising			$5,000	Promotional materials completed--advertising costs only. Already have contract through 10/2011--Includes logo & branding, Initial marketing materials (brochures/booklets), starter website & maintenance
Purchased Services (Contracted Services, Custodial/Maintenance)				not at this time
Building Rent/Lease/Loan (Deposits/Monthly)			$4,000	est. 2500-3000 sq ft @ $10 per sq ft--Occupancy 7/1/12--portion of deposits deferred until August
Building & Improvements			$	none needed
Land & Improvements			$	none needed
Fees/Permits			$5,000	Cert. of Occupancy; Fire inspection;
Property/Casualty Insurance			$500	July payment due
Liability Insurance			$300	July payment due
Utilities - Deposits/Monthly **(Electric District, APS, Global Water, Waste Mgt.)**			$1,300	not included in lease--establishment fees & deposits not deferred to 8/1/2012
Phone/Communications/Internet Connectivity (Deposits/Monthly)			$150	Install 7/1/2012
Student Furniture & Other Equipment **(shelves, tables, chairs, lap tables, filing systems)**			$5,000	some to be donated and/or purchased at garage sales & thrift stores
Office Furniture & Other Equipment			$	Donated--includes computer & filing
Student Technology Equipment **(classroom computer)**			$800	

Office Technology Equipment **(copier/fax/laminator)**			$1,300	
Other Leases/Loans (Security, Copiers, etc.)			$	not needed until August
Other (Specify)			$	
Total Operations & Maintenance			$23,850	
Total Expenditures			$48,025	
Total Start-up Revenues			$51,800	
Budget Balance (Revenues-Expenditures)			**$3,775**	