Tacey Clayton

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PROFESSIONAL EXPERIENCE:

Charter Starter Program, Arizona Charter Schools Association, Phoenix, December 2012-May 2013
Fellow

- Participated in bi-weekly professional development targeted toward increasing effectiveness as a school leader.
- Wrote and revised necessary components for the Arizona State Board for Charter Schools 2014-2015 Application.

Aspiring Leaders Fellowship, Arizona Charter Schools Association, Phoenix, AZ, June 2012-November 2012
Aspiring Leaders Fellow

- Participated in monthly professional development sessions on charter school leadership to learn about and apply strategies in charter school development, curriculum, instruction, and assessment, professional development, school culture and systems, and school governance.
- Wrote, analyzed, and revised Academic Program Plan, Statement of Need, and School Governance plans for a charter school to apply for and receive a Charter Starter Program federal grant.
- Identified and targeted specific leadership competencies for growth and created action steps for improving these competencies throughout the fellowship.
- Met with school leaders at six top performing charter schools in the country to discuss best practices, challenges, and successes of the charter schools.
- Observed instruction at six top performing charter schools in the country to identify best practices and trends across all highly performing schools.

Principal Internship, *Excelencia Elementary School*, Phoenix, AZ, August 2010-December 2011
Principal Intern

- Attended and participated in district Governing Board meetings, district Community Council Meetings, district Leadership Council meetings, district Instructional Coaches meetings, Teacher Evaluation Meetings, School Improvement Committee Meetings, and School Safety Committee Meetings.
- Analyzed school-wide data with principal to determine next steps for school professional development and instruction.
- Observed and coached teachers to improve practice with principal and instructional coach.
- Created Common Core-aligned units to be implemented district-wide during the 2012-13 school year.

Teach For America Summer Institute, Phoenix, AZ, summers 2011 and 2012
Literacy Specialist

- Facilitated core literacy content sessions for approximately 340 Teach For America corps members to prepare them to make significant academic gains with students.
- Observed and coached corps members, provided critical feedback to help corps members increase effectiveness in the classroom.

Glendale Landmark School, Glendale, AZ, July 2012-present
Second Grade Teacher

- Apply personally researched guided reading strategies to effectively help students develop reading fluency and comprehension.
- Analyze student literacy problems and modify instruction to meet student needs.
- Plan and execute lessons to make significant academic growth in math, science, and social studies.

Professional Development Facilitator

- Facilitated professional development for Landmark teachers on the Daily 5 framework, teacher and student data trackers, and setting big goals for students.

Excelencia Elementary School, *A+ School of Excellence 2011*, Phoenix, AZ, July 2010-May 2012
Third Grade Teacher

- Applied personally researched guided reading strategies to effectively help students develop reading fluency and comprehension.
- Planned and executed lessons to make significant academic growth in reading, math, science, and social studies.

Teach For America Summer Institute, Phoenix, AZ, summer 2010
Faculty Advisor

- Mentored four Teach For America corps members.
- Developed effective lesson planners and skilled teachers through reviewing lesson plans and providing daily feedback on instruction.

C.J. Jorgensen School, Phoenix, AZ, August 2008-July 2010
Second Grade Teacher, August 2008-May 2010

- Used DRA2 to inform and adjust instruction to make an average of 1.5 years growth with 23 second graders.
- Used data and math curriculum to inform instruction to make significant gains in math with 23 second graders.

First/Second Grade Level Team Leader, 2009-2010 academic year

- Provided direction, facilitated collaboration, and managed communication for five teachers on grade level team.
- Maintained continuity by acting as liaison between administration and grade level team.

Student Assistance Team Second Grade Coordinator, 2008-2010 academic years

- Coordinated meetings for parents and teachers.
- Advocated for students with special needs.

Teach For America Corps Member, Phoenix, AZ, May 2008-May 2010
Literacy Session Facilitator, Teach For America Southwest Summit, November 2009

- Designed and executed a workshop on incorporating ESL strategies into daily instruction, received highly favorable evaluations.

EDUCATION:

University of Phoenix, Phoenix, AZ
Master of Education/Administration and Supervision, March 2012
Cumulative GPA: 4.0/4.0

Arizona State University, Phoenix, AZ
Master of Education, Reading Specialist, May 2010
Cumulative GPA: 4.0/4.0

Bucknell University, Lewisburg, PA
Bachelor of Science in Elementary Education, May 2008
Cumulative GPA: 3.83/4.0