

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
BASIS Schools, Inc.

CTDS:
07-82-68-000

Mailing Address:
7975 North Hayden Road
Suite B121
Scottsdale, AZ 85258

[> View detailed info](#)

Representative

Name:
Carolyn McGarvey

Phone Number:
480-767-7696

Fax Number:
480-289-2089

Downloads

 [Download all files](#)

Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

Attachments

[Board Minutes](#) —  [Download File](#)

[Complete policy for procuring goods and services](#) —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Carolyn McGarvey 07/15/2015

USFRCS Exception Amendment Request

Charterholder Info

Charter Holder

Name:
BASIS Schools, Inc.

CTDS:
07-82-68-000

Mailing Address:
7975 North Hayden Road
Suite B121
Scottsdale, AZ 85258
> [View detailed info](#)

Representative

Name:
Carolyn McGarvey

Phone Number:
480-767-7696

Fax Number:
480-289-2089

Downloads

 [Download all files](#)

USFRCS Exception

All exceptions to the USFRCS will include:


Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Carolyn McGarvey 07/15/2015

DRAFT
MINUTES of the Meeting
of the

BASIS Ahwatukee Governing Body, BASIS Chandler Governing Body, BASIS Chandler Primary Governing Body, BASIS Flagstaff Governing Body, BASIS Goodyear, BASIS Mesa Governing Body, BASIS Oro Valley Governing Body BASIS Oro Valley Primary Governing Body, BASIS Peoria Governing Body, BASIS Phoenix Governing Body, BASIS Phoenix Central Governing Body, BASIS Prescott Governing Body, BASIS Scottsdale Governing Body, BASIS Scottsdale Primary Governing Body, BASIS Tucson Governing Body, and BASIS Tucson North Governing Body

July 15, 2015
9:00 AM

Location

BASIS Schools, Inc.
Conference Room
7975 N Hayden Rd. Suite B205
Scottsdale, AZ 85258

School Governing Body Members were present telephonically.
Members of the public were permitted to attend the meeting at the BASIS School, Inc. office, telephonically, or at any of the above listed schools.

Members:

Board Members Present at Location: Dan Nienhauser
Board Members Present - Telephonic: Carolyn McGarvey, Rizwan Safdar, Christine Martinmaas, and Kristen Jordison
Board Members Not Present: Anthony Pitucco and Mittida Raksanaves
Also Present: Rebecca Carey

1. Call to Order of the BASIS Schools Governing Body
 - a) Dan Nienhauser at 9:00 am

2. Call to the public
 - a) No members of the public were present at the meeting location, schools, or by telephone.

3. Adopted the Minutes of the July 8, 2015 Meeting of the BASIS Schools Governing Body.
 - a) Adoption of Minutes:
 - i. Motion to adopt- Kristen Jordison
 - ii. Second- Carolyn McGarvey
 - iii. Motion passes by unanimous approval of the BASIS Schools Governing Body

4. Discussed and approved Resolution 15-R45 to adopt the BASIS Schools, Inc. Accounting and Procurement Policies for BASIS Goodyear Primary.
 - a) Approval of Resolution 15-R45:
 - i. Motion to approve- Kristen Jordison
 - ii. Second- Christine Martinmaas
 - iii. Motion passes by unanimous approval of the BASIS Schools Governing Body
 - b) Dan Nienhauser explained that this is the same accounting and procurement policy used by all of the BASIS schools.
 - c) Rizwan Safdar joined the meeting during this agenda item at 9:03 am.

5. Discussed and approved Resolution 15-R46 to approve the amendment for exemption from the Uniform System of Financial Records for Charter Schools (USFRCS) and Procurement for BASIS Goodyear Primary.
 - a) Approval of Resolution 15-R46:
 - i. Motion to approve- Kristen Jordison
 - ii. Second- Christine Martinmaas
 - iii. Motion passes by unanimous approval of the BASIS Schools Governing Body
 - b) Dan Nienhauser explained that the BASIS schools use the above adopted policy in lieu of the USFRCS.

6. Discussed and approved Resolution 15-R47 to increase the enrollment cap to 800 for BASIS Chandler.
 - a) Approval of Resolution 15-R47:
 - i. Motion to approve- Rizwan Safdar
 - ii. Second- Carolyn McGarvey
 - iii. Motion passes by unanimous approval of the BASIS Schools Governing Body

7. Discussed and approved Resolution 15-R48 to increase the enrollment cap to 925 for BASIS Tucson.
 - a) Approval of Resolution 15-R48:
 - i. Motion to approve- Kristen Jordison
 - ii. Second- Rizwan Safdar
 - iii. Motion passes by unanimous approval of the BASIS Schools Governing Body

8. Discussed and approved Resolution 15-R49 to increase the enrollment cap to 950 for BASIS Phoenix Central.
 - a) Approval of Resolution 15-49:
 - i. Motion to approve- Kristen Jordison
 - ii. Second- Rizwan Safdar
 - iii. Motion passes by unanimous approval of the BASIS Schools Governing Body

9. Adjournment
 - a) Dan Nienhauser adjourned the meeting at 9:07 am.

Minutes taken by Rebecca Carey.

Dan Nienhauser
Chairperson



**BASIS
Schools Inc.**

7975 N. Hayden Rd. Suite B 205
Scottsdale, AZ 85258

Accounting Policy

BASIS School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

Procurement Policy

BASIS School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

BASIS School shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

BASIS School understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.