

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Arizona Language Preparatory

CTDS:
07-82-60-000

Mailing Address:
P.O. Box 14310
Phoenix, AZ 85063
> [View detailed info](#)

Representative

Name:
Janet Hecht

Phone Number:
000-000-0000

Fax Number:
00

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

Attachments

Board Minutes –  [Download File](#)

Complete policy for procuring goods and services –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Janet Hecht 08/20/2015



Arizona State Board for Charter Schools Procurement Policy

Procurement Policy

Arizona Language Preparatory charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Arizona Language Preparatory charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Arizona Language Preparatory charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

USFRCS Exception Amendment Request

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USFRCS Exception

All exceptions to the USFRCS will include:


Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Janet Hecht 08/20/2015



Arizona State Board for Charter Schools Accounting Policy

Accounting Policy

Arizona Language Preparatory charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.



Arizona Language Preparatory Board of Directors
Special Called Open Meeting
August 20, 2015
Minutes

- 1) Notice of Meeting
 - a. Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona Language Preparatory Board of Directors and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of the items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.
 - b. Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda.
 - c. Location and time of meeting: Arizona Language Preparatory, 4645 E Marilyn Rd, Phoenix AZ 85032 @5:30p
- 2) Roll Call @ 5:34p
 - a. Present: Allison Perrin, Beau Beyerle, Michael Gerity, Janet Hecht
 - b. Absent: Ann-Marie Champion
- 3) Call to the public
 - a. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.
- 4) Action items
 - a. Aftercare costs for employees
 - i. Beau motions to allow paid employees to have access to free aftercare. Janet seconds. Ayes unanimous.
 - b. Copier lease
 - i. Beau motions to approve copier lease. Janet seconds. Ayes unanimous
 - c. Reverse osmosis water machine lease
 - i. Beau motions to dedicate \$400 to servicing current tank and purchasing a cooler, and NOT leasing. Allison seconds. Ayes unanimous
 - d. Subsidy application
 - i. Beau motions to offer a 75% reduction beginning in August. Janet seconds. Ayes unanimous.
 - e. USFRCS exception
 - i. Beau motions to approve filing. Michael seconds. Ayes unanimous
 - f. Procurement Laws Exception
 - i. Beau motions to approve filing. Michael seconds. Ayes unanimous
 - g. Additional curriculum budget
 - i. No action taken
 - h. Approve audit firm
 - i. Beau motions to create a committee to handle determining which audit firm to work with. Janet seconds. Ayes unanimous.
 1. Audit Committee consists of Michael Gerity, Sara Hecht, Linda Dennis
- 5) Discussion
 - a. Annual audit update
 - i. Linda updated on the two firms. See item 4h.
 - b. Budget update
 - i. Linda updated board
 - c. Curriculum update: Better Chinese – does offer simplified
 - i. Sara updated board
 - d. Homework club
 - i. Discussed the September start. Homework needs to match
- 6) Announcement of future meeting date

- a. The Board of Directors meeting will be September 17th, 2105 at 5:30p
- 7) Adjournment
- a. 7:04p