B.3.2 Contracted Services

ALP Corporate Board will have oversight responsibility for legal, accounting and Special Education contracted services. The School Board will be made aware of contracted services through discussing school policy, the budget process, monthly financial reports, and annual audits. Costs reflected in the startup and three year budgets were estimated from current service rates or, in the case of special education, an agreed rate for estimated future service.

ALP will contract for its annual audit as required by law and the charter sponsor. Resulting audit documents and any required responses to findings will be shared with the Corporate Board and the School Board.

ALP will contract with a licensed and experienced provider for special education services. We have been in contact with CBHSP Arizona, Inc., a well-known local provider of special education services. The School Director will establish a team to participate in designing and implementing an inclusion model for special education services.

Based on our needs assessment, Arizona Language Preparatory, ("ALP") will use contracted services for specific special education services, everyone providing contracted services will comply with requirements for having a valid Fingerprint Clearance Card and possess the relevant qualifications and expertise as described below. The costs for these services have been developed based on conservative assumptions from research of similar charter schools, the current market, and the unique needs and position of ECP. These assumptions are described below.

Legal Services

ALP legal services will be initially provided by a parent volunteer, Mr. Michael Gerity, who is licensed and practice laws in the State of Arizona. Mr. Gerity has been admitted to practice Law in Arizona State and Federal courts; he has extensive experiences in areas of practice such as commercial litigation, intellectual property, business law, real estate law, motor vehicle accidents, personal injury and trademarks. Please refer to his personal bio on http://www.ig-law.com/Attorneys/Michael-E-Gerity.shtml for details. In year 1, 2, and 3, we will also contract with an attorney who specializes in non-profit educational law, on call for questions that pertain to any and all legal issues. We will utilize these services as needed when/if situations arise where statutes are not clear and we need to make a sound legal decision and/or defend decisions we have made. We will begin a savings account at year 1 at $3000 (estimated at $250/hour rate for 12 hours, attorney hourly rate was provided by law firms in greater Phoenix area), $4000 at year 2 (estimated at $250/hour rate for 16 hours), and $5000 at year 3 (estimated at $250/hour rate for 20 hours).

Accounting Services

ALP will contract with Schneider & Haney CPAs, PC which is our current accounting services firm for tax preparation and audit purposed. Schneider & Haney CPAs is a local public accounting firm specializing in accounting and tax services for small-to-medium sized businesses, non-profit organizations and individuals. Schneider & Haney performs tax

preparation and consultation, accounting and bookkeeping services, financial analysis and assistance to management, and assistance in new business startup. Please refer to the company website for specialization and professional qualification, the website is http://www.sascpa.net. Please refer to the 3 years budget for accounting services budget.

Special Education

ALP will utilize contracted services for psychological evaluations, speech therapy, occupational therapy, and physical therapy. Special Education staff will provide the majority of special education services. The three-year operating budget begins with a contracted Special Education services of $8,000 for the first year, $10,000 for the second year and $12,000 for the third year. From discussion with the vendor, estimated 8-10% of the student counts will require Special Education services. The average rate for the Special Education services is quoted $80/hr.

The qualification and expertise needed for our contracted service providers for psychological evaluations, speech therapy, occupational therapy, and physical therapy are below. Budgeted costs for these contracted services come from estimates from CBHSP Arizona ("Cenpatico").

The service provider for psychological services, including evaluations, will meet the following qualifications and have the following expertise:

- Possess degree in school psychology at Master's level or above (Ed.S., M.Ed., CAS, Master's +CA)
- Preferably possess national certification for school psychology
- Possess state certification
- Demonstrate strong competence in completing comprehensive evaluations
- Demonstrate strong competence in both academic and behavioral response to intervention strategies.
- Provide a positive recommendation from another school or district

The service provider for speech therapy will meet the following qualifications and have the following expertise:

- Possess Master's Degree in speech pathology
- Be qualified as a Speech Language Pathologist (as opposed to speech language technician)
- Possess a clinical certificate of competency
- Have experience with school-based speech therapy (experience not exclusively clinical)
- Demonstrate proficiency in servicing both language needs and articulation needs
- Provide a positive recommendation from another school or district

The service provider for occupational therapy will meet the following qualifications and have the following expertise:

- Be registered and licensed

- Have experience with school-based occupational therapy (experience not exclusively clinical)
- Have familiarity with strategies for sensory integration in addition to knowledge of how to develop fine motor skills
- Provide a positive recommendation from another school or district

The service provider for physical therapy will meet the following qualifications and have the following expertise:

- Have completed a graduate program in the field of physical therapy (preferably a DPT, and minimally an MPT)
- Preferably be a CSCS for additional nutrition support with exercises
- Preferably be qualified to use ASTYM for students requiring soft tissue treatment
- Be informative to student and family as to purpose of treatments and how to continue it independently of the physical therapist
- Have experience with school-based physical therapy (experience not exclusively clinical)
- Provide a positive recommendation from another school or district

As services are needed, the Governing Board will consider and approve each of these contracted services based on their qualifications, expertise, and costs that are within the amount budgeted for these services.

Based on the projected population and on the percentage of students in schools in our targeted territory who have already received a full psychological evaluation, been identified as having special needs, and who have an IEP, the school expects to have about 5-6 students with special needs in Year 1, about 8-9 in Year 2, and about 11-12 in Year 3. Budgeted amounts for these services include:

Fee-for-Service Rates and Services	
Special Education Administration Consulting, Professional Development, and Compliance Services	**$80.00 per Hour**
Psycho-Educational Assessment, Evaluation and Reporting	**$90.00 to $100.00 per Hour**
Counseling and Behavioral Services	**$80.00 per Hour**
Speech Therapy Services	**$75.00 per Hour**
Occupational Therapy Services	**$85.00 per Hour**
Direct Instruction/Case Management	**$50.00 per Hour**