

## Arizona State Board for Charter Schools

1700 W. Washington Street, Room 164  
Phoenix, AZ 85007



Phone: (602) 364-3080  
Fax: (602) 364-3089

December 7, 2011

Arizona Agribusiness & Equine Center, Inc.  
Dr. Linda Proctor Downing, Charter Representative  
P.O. Box 84108  
Phoenix, AZ 85071

RE: Notification of first time noncompliance with fingerprinting requirements under A.R.S. § 15-185.I

HAND DELIVERED TO CORPORATE OFFICE

Dear Dr. Linda Proctor Downing:

On November 29, 2011, staff of the Arizona State Board for Charter Schools ("Board") conducted a site visit to Arizona Agribusiness & Equine Center – Prescott Valley. During this visit, staff reviewed the school's compliance with fingerprinting requirements as prescribed in A.R.S. § 15-183.C.5 and A.R.S. § 15-512.

The school could not provide valid fingerprint clearance cards in accordance with A.R.S. § 15-183.C.5 for the following:  
Jared Reynolds

The school could not provide evidence of compliance with A.R.S. § 15-183.C.5 or § 15-512, as applicable, for the following personnel:

A.R.S. § 15-185.I grants the Board the authority to impose a civil penalty of \$1,000.00 per occurrence if a charter school fails to comply with the fingerprinting requirements prescribed in A.R.S. § 15-183.C.5 or A.R.S. § 15-512, as applicable.

This letter serves as written notice for civil penalty purposes under A.R.S. § 15-185.I of your school's first time failure to comply with statutory fingerprinting requirements. Pursuant to A.R.S. § 15-185.I, your school has 48 hours from the receipt of this notification to provide proof to the Board's office that an application for the appropriate fingerprint check as required by either A.R.S. § 15-183.C.5 or A.R.S. § 15-512 has been received by the Arizona Department of Public Safety for each individual listed on this letter's first page and currently employed at your school. At its meeting on January 23, 2012 the Board will determine whether the school has failed to comply with statutory fingerprinting requirements, whether the school's noncompliance

with statutory fingerprinting requirements is a first time occurrence, whether the school has demonstrated compliance with the requirements of A.R.S. § 15-185.I within 48 hours of written notification, and whether a civil penalty of \$1,000.00 per occurrence will be imposed. Based on the violations noted above, the civil penalty could be as much as \$1000.00.

Provided with this letter are copies of A.R.S. § 15-185.I and the Board's Policy Statement on Civil Penalties for Fingerprinting Violations.

If you have any questions, please contact me at (602) 364-3080.

Sincerely,



Johanna Medina  
Director of School Quality

The signatures and information below satisfy the requirements of the Board in A.R.S. § 15-185.I, to provide written notification identifying the date of the deadline by which your school must provide proof of compliance with statutory fingerprinting requirements.

Johanna Medina  
ASBCS Staff Signature

12-7-2011  
Date

8:30 (a.m.) / p.m.  
Time

OCuevas  
School Representative Signature

12-7-2011  
Date

8:30 (a.m.) / p.m.  
Time

**BASED ON THE DATE AND TIME STATED ABOVE, YOUR 48-HOUR DEADLINE TO PROVIDE PROOF OF COMPLIANCE WITH STATUTORY FINGERPRINTING REQUIREMENTS AS STATED IN A.R.S. § 15-185.I AND TO AVOID CIVIL PENALTIES IS DECEMBER 9 BY 8:30 (A.M.) / P.M.**

RECEIPT

CITY OF COTTONWOOD

Police Department

199 S. 6th Street  
Cottonwood, Arizona 86326  
(928) 634-4246

DATE 12/7/11 \$ 5.00

RECEIVED OF \_\_\_\_\_

Jared J. Reynolds

FOR \_\_\_\_\_

Finger Prints

ACCOUNT # \_\_\_\_\_

DEC 07 2011

Thank You Please keep this copy for reference.

No. **PD-16513**

Rec'd by

Diano (1220)

THE PRINTING PLACE (928) 634-7079  
THE PRINTING PLACE LLC (928) 634-7079

Ref. No. G 104501157

## Johanna Medina

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**From:** Johanna Medina  
**Sent:** Friday, December 02, 2011 2:03 PM  
**To:** 'cwilliams@aaechighschools.com'  
**Cc:** 'kmcclellan@aaechighschools.com'  
**Subject:** 1st year site visit follow-up

Mr. Williams,

On November 29, 2011 I conducted a 1<sup>st</sup> year site visit for Arizona Agribusiness & Equine Center – Prescott Valley. Today, I called the school office number and spoke with Karen McClellan. This email is to confirm what questions I asked and what responses were given.

I was explaining to Karen that at the first year site visit, I was verifying that all instructional personnel on the Prescott Valley campus have a current FCC. When I asked for the FCC for Jared Reynolds and Fred Kester, I was notified that they are employed by Yavapai College and I was given a contact number for Tania Sheldahl. On December 1, 2011 I phoned her and she was unable to assist me with my request and gave me two more contact numbers. I asked Karen to locate the current FCC for the teachers mentioned above. She asked for my email address and mentioned she may be able to get the FCC for Mr. Kester because he was on campus today. I would need to wait until Monday for the FCC of Mr. Reynolds.

A second question I had was regarding the governing body. She clarified for me that Suzanee Rassi is not Suzanne Drakes. Both of these names appear as members of the governing body for the charter. I also asked if she knew Vicki DeDario-Grady, and she did not.

I appreciate Ms. McClellan's assistance with the information needed. Please call me if you have any questions.

Sincerely,

Johanna Medina  
Director of School Quality  
Arizona State Board for Charter Schools  
1700 W. Washington Street, Room 164  
Phoenix, AZ 85007  
Phone: (602) 364-3084  
Fax: (602) 364-3089  
<http://asbcs.az.gov>

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