

# Procurement Laws Exception Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
Archway Classical Academy  
Trivium East

**CTDS:**  
07-82-66-000

**Mailing Address:**  
3102 North 56th Street  
Suite 300  
Phoenix, AZ 85018  
> [View detailed info](#)

### Representative

**Name:**  
Daniel Scoggin

**Phone Number:**  
602-438-7045

**Fax Number:**  
602-438-7242

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## Procurement Laws Exception

### Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

**This exception will not be granted to State Board of Education sponsored charter schools.**

## Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

### Additional Information\*

No documents were uploaded.

## Signatures

Charter Representative Signature  
Daniel Scoggin 02/25/2015

# USFRCS Exception Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
Archway Classical Academy  
Trivium East

**CTDS:**  
07-82-66-000

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### Representative

**Name:**  
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## USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles


The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

**This exception will not be granted to State Board of Education sponsored charter schools**

## Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

### Additional Information\*

No documents were uploaded.

## Signatures

Charter Representative Signature  
Daniel Scoggin 02/25/2015

**Archway Classical Academy-Trivium East  
Board of Directors Minutes**

Date: 20 February 2015

Time: 4:30 p.m.

Location: Great Hearts Academies, Quayle Campus

A meeting of the Great Hearts Academies-Archway Trivium East Board of Directors was held at Great Hearts Academies, Quayle Campus, 3102 N. 56th Street, Suite 300, Phoenix AZ 85018, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

Dr. Scoggin called the meeting to order at 4:52 p.m. The following directors/administrators were present/absent:

<b>Directors</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
Dan Scoggin	Director	x		By phone
<b>Other</b>				
Diane Bishop	Director of Academy Governance, GH	x		By phone

**II. Call to the Public**

Dr. Scoggin made a call to the public at 4:52 p.m. There was no public present.		
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**III. Approval of the Consent Agenda**

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**IV. Review and Approval of Amendment to Seek USFRCS Exception**

		Dr. Scoggin motioned, seconded and voted to approve the Amendment to Seek USFRCS Exception at 4:53 p.m.
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**V. Review and Approval of Amendment to Seek Procurement Exception**

	Dr. Scoggin motioned, seconded and voted to approve the Amendment to Seek Procurement Exception at 4:53 p.m.
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**VI. Adjournment**

	Dr. Scoggin adjourned the meeting at 4:53 p.m.
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Submitted by Dan Scoggin, Director  
-Allison Harmon, Scribe-

## **Archway Classical Academy Trivium East Procurement Policy**

Archway Classical Academy Trivium East will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Archway Classical Academy Trivium East shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Archway Classical Academy Trivium East understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

## **Archway Classical Academy Trivium East Accounting Policy**

Archway Classical Academy Trivium East will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.