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JUL 13 2010

**Arizona State Board for Charter Schools**

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

[www.asbcs.az.gov](http://www.asbcs.az.gov)

**USFRCS EXCEPTION AMENDMENT REQUEST**

(Charter Holder Name) Anthem Preparatory Academy (CTDS) 078525000

(Charter Holder Mailing Address) 444 N. 44th St. Suite 100

(City, State) Phoenix, AZ (Zip) 85008

(Charter Representative's Name) Daniel Scoggin

(Phone Number) 602.438.7045 (Fax Number) 602.438.7242

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

+ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

**All exceptions to the USFRCS will include:**

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Anthem Preparatory Academy Charter Holder), herein agree to amend the terms of the charter contract as follows: Exemption to USFRCS.

In witness whereof, Charter Holder has signed this contract amendment as of this 2 day of July, 2010, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_\_, 2010, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

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**PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST**

(Charter Holder Name) Anthem Preparatory Academy (CTDS) 078525000

(Charter Holder Mailing Address) 444. N. 44th St. Suite 100

(City, State) Phoenix, AZ (Zip) 85008

(Charter Representative's Name) Dan Scoggin

(Phone Number) 602.438.7045 (Fax Number) 602.438.7242

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

- ✦ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

**PLEASE NOTE:** Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Anthem Preparatory Academy (Charter Holder), herein agree to amend the terms of the charter contract as follows: **Exception to the Procurement Laws**

In witness whereof, Charter Holder has signed this contract amendment as of this 2 day of July, 2010, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_\_, 200\_\_, to take effect at such time as it is signed by both parties.

  
\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

**Great Hearts Academies—Anthem Prep Accounting Policy**

Great Hearts Academies—Anthem Prep (aka Great Hearts Academies—Anthem Prep) will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

**Great Hearts Academies—Anthem Prep Procurement Policy**

Great Hearts Academies—Anthem Prep (aka Great Hearts Academies—Anthem Prep) will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Great Hearts Academies—Anthem Prep shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Great Hearts Academies—Anthem Prep understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

**Anthem Preparatory Academy  
Board of Directors  
Unapproved Minutes**

Date: 2 July 2010

Time: 9:00 a.m.

Location: Telephone Conference Call

A meeting of the Great Hearts Academies-Anthem Prep Board of Directors was held by telephone with members of the public invited to join and participate in the entire call by calling 1-866-2144 and entering conference code 8999181 or by attending in the conference room of Great Hearts Academies, 444 N. 44th Street, Suite 100, Phoenix, Arizona 85008, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

Mr. Van Brunt called the meeting to order at 9:05 a.m.  
The following directors/administrators were present / absent:

<b>Directors:</b>	<b>Office:</b>	<b>Present:</b>	<b>Absent:</b>	<b>Notes:</b>
Jeff Van Brunt	President	X		
Dan Scoggin	Vice President	X		
Peter Bezanson	Secretary/Treasurer	X		
Mark Liebman	Director		X	
<b>Administration:</b>				
Bryan Smith	Headmaster, APA		X	
Debra Santos	CFO, GHA	X		
Kiann Mapes	Chief Officer of Professional Operations, GHA	X		

**II. Call to the Public**

Mr. Van Brunt made a call to the public at 9:05 a.m.  
No public was present.

**III. Review and Possible Approval of the 2010-2011  
Proposed Budget**

Ms. Santos provided income, expenses and net  
operating income numbers.

Dr. Bezanson made a motion that  
the board approves the proposed  
budget as presented. Dr. Scoggin  
seconded, all in favor, none  
opposed, the motion carried at 9:06  
a.m.

**IV. Review and Possible Approval of Amendments to  
Seek Exception to USFRCS and Procurement Laws**

Dr. Bezanson made a motion that  
the board approves the amendments  
to seek exception to USFRCS and  
Procurement Laws. Dr. Scoggin  
seconded, all in favor, none  
opposed, the motion carried at 9:06  
a.m.

**V. Announcements/Adjournment**

Next meeting is by telephone on July 15, 2010 at 9:00  
a.m. to approve the adopted budget.

Dr. Bezanson made a motion that  
the board adjourns. Dr. Scoggin  
seconded, all in favor, none  
opposed, the motion carried at 9:07  
a.m.

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Submitted by Peter Bezanson, Secretary  
--Allison Harmon, Scribe--