STATE OF ARIZONA
DEPARTMENT OF EDUCATION

JOHN HUPPENTHAL
SUPERINTENDENT
OF PUBLIC INSTRUCTION

January 28, 2013

Kerry Clark
10240 N. 86th Street
Scottsdale, AZ 85258

Dear Mr. Clark:

Congratulations! The **Arizona Charter Schools Incentive Program** (AZ CSP) office recommended the Alhambra Preparatory Academy to the **Arizona State Board of Education** for AZ CSP funding at its January 28, 2013 2012 meeting and application has been approved.

In order for you to make your first draw of funds as quickly as possible and confirm the scope of the grant and review allowable expenditures, training will be held on Thursday, January 30, 2013, 1:00 pm – 3:00 pm at ADE, 1535 W. Jefferson, Phoenix, AZ, 85007, Room 417. **This training is mandatory.** Please register by contacting Sheri.Partridge@azed.gov. No more than two people per entity may attend: the school leader and the person who will file Grants Management reports. In addition to the Grants Management training, Dr. Francis will go over the terms and conditions of the grant and the specific action on the school's part that could trigger a suspension of funds. Following the training, Dr. Francis will schedule an individual appointment to review your Project Year 1 Budget. The budget meeting with Dr. Francis will determine your Project Year 1 Award amount.

Access to the AZ CSP funds to support the Planning and Implementation spending plan for your school described in your application will be available the Grants Management Enterprise process. Assuming the Alhambra Preparatory Academy abides by all AZ CSP guidelines and state and federal regulations and is on target to meet its goals, it will be eligible to submit a spending plan for 2014-2016.

This grant is for the Planning and Implementation of the Alhambra Preparatory Academy only. It may not be shared with any other entity. Acceptance of the AZ CSP grant award requires that the charter representative and its board president annually sign the General Statement of Assurances. The Alhambra Preparatory Academy *shall* reside and serve the community described in its AZ CSP grant application; it shall provide the AZ CSP office full access to the school site and records to monitor progress of stipulated school goals and it shall file a Completion Report describing the school's grant financial activities and progress toward its goals. The Completion Report shall be required for renewal of funds in April 2014. The content and format for that report shall be forthcoming.

If you have further questions, you may contact the AZ CSP Project Specialist, Sheri Partridge, Sheri.Partridge@azed.gov 602.364.1909.

Respectfully,

Mark Francis
Deputy Associate Superintendent
Charter School Program