

Charter Holder Status Amendment Request

Charterholder Info

Charter Holder

Name:
Alhambra Preparatory
Academy

CTDS:
00-00-00-000

Mailing Address:
10240 North 86th Street
Scottsdale, AZ 85258
> [View detailed info](#)

Representative

Name:
Kerry Clark

Phone Number:

Downloads

 [Download all files](#)

Status Type

Type of status change

Change in entity name of the Charter Holder


Description of Changes


Change From:
Alhambra Preparatory Academy

Change To:
Madison Highland Prep.

Attachments

Board Minutes –  [Download File](#)

Copy of amendment to Articles of Incorporation filed with the Arizona Corporation Commission –  [Download File](#)

Provide information regarding any payment, benefit or consideration received or to be received by any party in the transition –  [Download File](#)

Additional Information*

No documents were uploaded.

Signature

Charter Representative Signature
Kerry Clark 03/24/2014

**MINUTES OF PUBLIC MEETING OF
THE BOARD OF DIRECTORS OF
ALHAMBRA PREPARTORY ACADEMY**

This public meeting is authorized by and consistent with A.R.S. § 38-431.01, § 38-431.02, and § 38-431.03. Notices of the meeting as required by § 38-431.02 have been appropriately posted. This public meeting of the Alhambra Preparatory Academy Board of Directors (“Board”) was convened at 8:05am on Thursday February 27, 2014 at 1431 East Campbell Ave. Suite 100, Phoenix, Arizona 85014. Present at the meeting were the following members of the Board: Dr. Kerry Clark. No Directors were absent. The following matters were discussed, considered, and decided at the meeting:

WHERE: Madison Highland Prep
1431 East Campbell Ave. Suite 100, Phoenix, AZ 85014.
WHEN: Thursday, February 27, 2014

The meeting was called to order by Dr. Kerry Clark at 8:05am.

Attendance of the Board (A quorum was established)
Dr. Kerry Clark

Approval of the agenda
Motion to accept Dr. Kerry Clark
Motion carried unanimously

Approval of the minutes
The meeting noticed by this Notice is the first meeting required to be open to the public.

School Governance
Vote to appoint Wendy Oakes to the governing board.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Discussion and motion for approval and adoption of the Amended and Restated Articles of Incorporation to change the charter holders name from Alhambra Preparatory Academy to Madison Highland Prep as drafted by counsel.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Discussion and motion for approval and adoption of the Amended and Restated Bylaws for Madison Highland Prep as drafted by counsel.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Discussion and motion for ratification of promissory note provided in Exhibit A. (Dr. Kerry Clark abstained from the discussion and vote to avoid due to a conflict of interest.)

Motion to accept Dr. Wendy Oakes
Motion carried unanimously

Call for Public Comments

There were no comments from the public.

Summary of Current Events

Dr. Kerry Clark reported on student enrollment and staff recruitment efforts to date.

Future Meeting Dates and Items for Future Agendas

Dr. Kerry Clark commented on future dates for meetings and items to be placed on future agendas.

The meeting was closed at 8:26am.

Adjourn

**ARIZONA CORPORATION COMMISSION
CORPORATIONS DIVISION COVER SHEET**

USE A SEPARATE COVER SHEET FOR EACH DOCUMENT

ARE YOU FILING: New Entity Change to existing entity Re-submission/Correction

PLEASE COMPLETE ALL APPROPRIATE SECTIONS

Type in Corp/LLC Name: Alhambra Preparatory Academy

| FILING TYPE | REGULAR SERVICE FEE | EXPEDITED SERVICE FEE |
|---|---|--|
| <input type="checkbox"/> Articles of Domestication | <input type="checkbox"/> \$100.00 | <input type="checkbox"/> \$135.00 |
| <input type="checkbox"/> Articles of Incorporation (Profit) | <input type="checkbox"/> \$ 60.00 | <input type="checkbox"/> \$ 95.00 |
| <input type="checkbox"/> Articles of Incorporation (Non Profit) | <input type="checkbox"/> \$ 40.00 | <input type="checkbox"/> \$ 75.00 |
| <input type="checkbox"/> Articles of Organization (Limited Liability Company) | <input type="checkbox"/> \$ 60.00 | <input type="checkbox"/> \$ 85.00 |
| <input type="checkbox"/> Application For Authority (Business) | <input type="checkbox"/> \$175.00 | <input type="checkbox"/> \$210.00 |
| <input type="checkbox"/> Application to Conduct Affairs (Non Profit) | <input type="checkbox"/> \$175.00 | <input type="checkbox"/> \$210.00 |
| <input type="checkbox"/> Application for New Authority | <input type="checkbox"/> \$175.00 | <input type="checkbox"/> \$210.00 |
| <input type="checkbox"/> Application for Registration | <input type="checkbox"/> \$150.00 | <input type="checkbox"/> \$185.00 |
| <input type="checkbox"/> Articles of Amendment | <input type="checkbox"/> \$ 25.00 | <input type="checkbox"/> \$ 60.00 |
| <input checked="" type="checkbox"/> Articles of Amendment & Restatement | <input type="checkbox"/> \$ 25.00 | <input checked="" type="checkbox"/> \$ 60.00 |
| <input type="checkbox"/> Articles of Correction | <input type="checkbox"/> \$ 25.00 | <input type="checkbox"/> \$ 60.00 |
| <input type="checkbox"/> Articles of Merger/Share Exchange | <input type="checkbox"/> \$100.00 | <input type="checkbox"/> \$135.00 |
| <input type="checkbox"/> Articles of Merger (Limited Liability Company) | <input type="checkbox"/> \$ 50.00 | <input type="checkbox"/> \$ 85.00 |
| <input type="checkbox"/> Affidavit of Publication | <input type="checkbox"/> \$ 0.00 | <input type="checkbox"/> \$ 35.00 |
| <input type="checkbox"/> CORPORATIONS -Certified Copies* <small>*If copies are for different entities the Expedite fee applies to each entity</small> | <input type="checkbox"/> \$5.00 Each () (Enter Quantity) | <input type="checkbox"/> \$40.00 () (Enter Quantity) |
| <input type="checkbox"/> LLCs - Certified Copies* <small>*If copies are for different entities the Expedite fee applies to each entity</small> | <input type="checkbox"/> \$10.00 Each () (Enter Quantity) | <input type="checkbox"/> \$45.00 () (Enter Quantity) |
| <input type="checkbox"/> Good Standing Certificate* <small>*If Good Standing Certificates are for different entities the Expedite fee applies to each entity</small> | <input type="checkbox"/> \$10.00 Each () (Enter Quantity) | <input type="checkbox"/> \$45.00 () (Enter Quantity) |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Regular Fee | <input type="checkbox"/> Expedite Fee |

RECEIVED
MAR 04 2014

ARIZONA CORP COMMISSION
CORPORATIONS DIVISION

SELECT PAYMENT TYPE:

DO NOT WRITE YOUR CREDIT CARD NUMBER ON THIS FORM!

Check Check # _____ Check Amount \$ _____
 M.O.D. Account MOD Acc # 1952 Mod Amount \$ 60.00
 Cash Cash Amount \$ _____
 Credit Card -- for in-person filings only CC Amount \$ _____
 No fee required

SELECT ONE RETURN DELIVERY OPTION: Mail Pick Up Fax # (602) 296-0415

REQUIRED: Please list the person or company who will be picking up the completed documents.
DOCUMENTS WILL BE MAILED IF THEY ARE NOT PICKED UP IN A TIMELY MANNER (APPROXIMATELY TWO WEEKS).

Person or Company Name: Ellis M. Carter / Carter Law Group Phone Number: 602-456-0071
 Address: 849 N. 3rd Avenue
 City: Phoenix State: AZ Zip: 85003

PICK-UP BY: _____ **FOR ARIZONA CORPORATION COMMISSION USE ONLY**
DATE: _____

View current process times at: www.azcc.gov/Divisions/Corporations

COMMISSIONERS
BOB STUMP - Chairman
GARY PIERCE
BRENDA BURNS
BOB BURNS
SUSAN BITTER SMITH



ARIZONA CORPORATION COMMISSION

JODI JERICH
Executive Director

PATRICIA L. BARFIELD
Director
Corporations Division

March 13, 2014

ELLIS M CARTER
849 N 3RD AVE
PHOENIX, AZ 85003

RE: MADISON HIGHLAND PREP.
File Number: 18044017

We are pleased to notify you that your Amendment to Articles of Incorporation for the above-referenced corporation HAS BEEN APPROVED.

You must publish a copy of the Amendment. The publication must be in a newspaper of general circulation in the county of the known place of business in Arizona for three consecutive publications. A list of acceptable newspapers is posted on the Commission website, www.azcc.gov/Divisions/Corporations.

Publication must be completed WITHIN 60 DAYS after March 13, 2014, which is the date the document was approved for filing by the Commission. The corporation may be subject to administrative dissolution if it fails to publish. You will receive an Affidavit of Publication from the newspaper, and you may file it with the Commission.

TO SUBSCRIBE TO THE ANNUAL REPORT EMAIL REMINDER SERVICE, GO ONLINE TO WWW.AZCC.GOV/DIVISIONS/CORPORATIONS, THEN CLICK ON THE LINK TO SEARCH FOR YOUR ENTITY. ON YOUR ENTITY'S PAGE, CLICK ON THE BUTTON FOR "SUBSCRIBE TO ANNUAL REPORT EMAIL REMINDER." IF YOU CHOOSE NOT TO SUBSCRIBE, YOU WILL NOT RECEIVE ANY REMINDER AT ALL FROM THE COMMISSION.

We strongly recommend that you periodically monitor your corporation's record with the Commission, which can be viewed at www.azcc.gov/divisions/corporations. If you have questions or need further information, please contact us at (602) 542-3026 in Phoenix, or Toll Free (Arizona residents only) at 1-800-345-5819.

CF:11
REV. 01/2009

AZ CORPORATION COMMISSION
FILED



MAR 04 2014

FILE NO. 18044017

DO NOT WRITE ABOVE THIS LINE; RESERVED FOR ACC USE ONLY.

**CERTIFICATE CONCERNING
RESTATED ARTICLES OF INCORPORATION
NONPROFIT CORPORATION**

Read the Instructions C013

1. **ENTITY NAME** - give the exact name of the corporation as currently shown in A.C.C. records:
ALHAMBRA PREPARATORY ACADEMY

2. **A.C.C. FILE NUMBER:** 1804401-7

Find the A.C.C. file number on the upper corner of filed documents OR on our website at: <http://www.azcc.gov/Divisions/Corporations>

3. **DATE OF ADOPTION** - date on which the restated Articles were adopted: _____

4. **APPROVAL OF RESTATED ARTICLES** - check 4.1 or 4.2 (not both) and follow instructions:

4.1 The restated Articles were approved by the **board of directors without member or third person action**, and the approval of members or any other persons was not required - go to number 6.

4.2 The restated Articles contain one or more **amendments that required approval by members and/or other persons** - continue with number 5.

5. **APPROVAL OF AMENDMENTS** - if 4.2 is checked, check all that apply concerning member or other person approval of the restated Articles with amendments:

Approved by members.

Approved by other person(s) as required by the Articles of Incorporation.

6. **The Restated Articles or Amended and Restated Articles must be attached to this Certificate.**

SIGNATURE: By checking the box marked "I accept" below, I acknowledge *under penalty of perjury* that this document together with any attachments is submitted in compliance with Arizona law.

I ACCEPT

Kerry Clark

02/27/2014

Signature

Printed Name

DATE (mm/dd/yyyy)

REQUIRED - check only one:

| | | |
|--|--|---|
| <input type="checkbox"/> I am the Chairman of the Board of Directors of the corporation filing this document. | <input checked="" type="checkbox"/> I am a duly-authorized Officer of the corporation filing this document. | <input type="checkbox"/> I am a duly authorized bankruptcy trustee, receiver, or other court-appointed fiduciary for the corporation filing this document. |
|--|--|---|

Filing Fee: \$25.00 (regular processing)
Expedited processing - add \$35.00 to filing fee.
All fees are nonrefundable - see Instructions.

Mail: Arizona Corporation Commission - Corporate Filings Section
1300 W. Washington St., Phoenix, Arizona 85007
Fax: 602-542-4100

Please be advised that A.C.C. forms reflect only the minimum provisions required by statute. You should seek **private legal counsel** for those matters that may pertain to the individual needs of your business.
All documents filed with the Arizona Corporation Commission are public record and are open for public inspection.
If you have questions after reading the Instructions, please call 602-542-3025 or (within Arizona only) 800-343-5819.

ARTICLES OF AMENDMENT AND RESTATEMENT
OF
ARTICLES OF INCORPORATION
OF
ALHAMBRA PREPARATORY ACADEMY

Pursuant to the provisions of Sections 10-11002, 10-11006, and 10-11007 of the Arizona Revised Statutes, the undersigned corporation adopts the following amendments and restatement of its Articles of Incorporation:

FIRST: The name of the Corporation is Alhambra Preparatory Academy.

SECOND: The document attached hereto as Exhibit "A" sets forth a restatement of the Articles of Incorporation, which contain amendments to the Articles of Incorporation including a change to the corporation's name from Alhambra Preparatory Academy to Madison Highland Prep.

THIRD: The document attached hereto as Exhibit "A" was duly adopted by an act of the board of directors of the Corporation on the 27 day of February, 2014.

DATED: February 27, 2014.



By: Kerry P. Clark
Its: Executive Director

EXHIBIT A

ARTICLES OF AMENDMENT AND RESTATEMENT OF ARTICLES OF INCORPORATION OF MADISON HIGHLAND PREP

These Amended and Restated Articles of Incorporation supersede and take the place of the heretofore existing Articles of Incorporation and any amendments or restatements thereof of Madison Highland Prep, all pursuant to the Arizona Nonprofit Corporation Act, Sections 10-3101 through 10-11702 of the Arizona Revised Statutes ("ANCA").

ARTICLE I NAME

The name of the corporation is "Madison Highland Prep." The corporation is hereafter referred to as the "Corporation."

ARTICLE II PURPOSE AND CHARACTER OF AFFAIRS

The Corporation is organized and shall be operated exclusively for charitable, educational, scientific, and literary purposes within the meaning of I.R.C. § 501(c)(3). These purposes shall include, but not be limited to, operating a charter school. The Corporation may carry out its purposes directly or by making gifts, grants, or other payments to other qualifying organizations. In these Articles, the term "I.R.C." means the Internal Revenue Code of 1986 and references to provisions thereof are to such provisions as they are from time to time amended and to corresponding provisions of any future United States Internal Revenue Law.

ARTICLE III ACTIVITIES AND RESTRICTIONS

Section 1. No dividends, liquidating dividends, or distributions shall be declared or paid by the Corporation to any private individual or officer or director of the Corporation.

Section 2. No substantial part of the activities of the Corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation, unless by appropriate election a greater part is permitted without jeopardizing the Corporation's exemption under I.R.C. § 501(c)(3). The Corporation shall neither participate in, nor intervene in, any political campaign on behalf of (or in opposition to) any candidate for public office, including the publishing or distribution of any statements.

Section 3. No part of the net earnings or net income of the Corporation shall inure to the benefit of any private individual or officer or director of the Corporation; provided, however, that such a person may receive reasonable compensation for personal services rendered, or

reimbursement for reasonable expenses incurred, which are necessary to carrying out the exempt purposes of the Corporation.

Section 4. Notwithstanding any other provision of these Articles of Incorporation, the Corporation shall not carry on any other activities not permitted to be carried on by a Corporation exempt from federal income tax under I.R.C. § 501(c)(3) or by a Corporation contributions to which are deductible under I.R.C. Section 170(c)(2).

Section 5. Whenever the Corporation is a private foundation as defined in I.R.C. § 509(a), the income of the Corporation shall be distributed at such time and in such manner as not to subject it to tax under I.R.C. § 4942 and the Corporation shall not engage in any act of self-dealing, or retain any excess business holdings, or make any taxable expenditures as defined in I.R.C. § 4941(d), 4943(c) and 4945(d), respectively, or make any investments in such manner as to subject it to tax under I.R.C. § 4944; or make any indemnification which would give rise to a penalty excise tax under I.R.C. Chapter 42.

**ARTICLE IV
MEMBERS**

The Corporation shall have no members.

**ARTICLE V
BOARD OF DIRECTORS**

The affairs of the Corporation shall be managed by its Board of Directors, which shall consist of such number of persons as shall be fixed by the Bylaws from time to time, but shall not be less than the number of directors required by the ANCA. The terms of office, qualifications, and method of election of the directors shall be as specified in the Bylaws.

**ARTICLE VI
AMENDMENT**

These Articles of Incorporation may be amended by the directors of the Corporation by a majority vote (51%) of the number of directors at a meeting at which a quorum is present, provided no amendment shall substantially change the original purposes of the Corporation.

**ARTICLE VII
DISSOLUTION**

In the event of the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, distribute all of the assets of the Corporation exclusively to one or more organizations then described in I.R.C. § 170(c)(2), 501(c)(3), 2055(a)(2) and 2522(a)(2) having purposes substantially similar to those of the Corporation (except that no private foundation as defined by I.R.C. Section 509(a) shall be a recipient) or to one or more units or agencies of federal, state or local government to be used exclusively for public purposes, as the Board of Directors shall determine. Any of such assets not so distributed shall be distributed to one or more of such organizations as determined by the Superior Court of the county in which the principal office of the Corporation is then located.

**ARTICLE VIII
PRINCIPAL OFFICE; REGISTERED OFFICE; REGISTERED AGENT**

The mailing and street address of the principal office is 1431 East Campbell Ave. Suite 100, Phoenix, AZ 85014. The mailing and street address of the registered office is 849 North 3rd Ave, Phocnix, AZ 85003 and the registered agent at such address is CLG Services, LLC.

**ARTICLE IX
DIRECTOR LIABILITY**

To the fullest extent permitted by the ANCA as the same exist or may be hereafter amended, no director of the Corporation shall be liable to the Corporation for monetary damages for any action taken or any failure to take any action as a director. No repeal, amendment, or modification of this article, whether direct or indirect, shall eliminate or reduce its effect with respect to any act or failure to take any action as a director. No repeal, amendment, or modification of this article, whether direct or indirect, shall eliminate or reduce its effect with respect to any act or failure to act of a director of the Corporation occurring prior to such repeal, amendment, or modification.

**ARTICLE X
INDEMNIFICATION**

The Corporation shall, to the fullest extent permitted or required by Sections 10-3850 to 10-3858, inclusive, of the ANCA, including any amendments thereto (but in the case of any such amendment, only to the extent such amendment permits or requires the Corporation to provide broader indemnification rights than prior to such amendment), indemnify its current and former Directors, Officers, and agents against any and all Liabilities, and advance any and all reasonable Expenses, incurred thereby in any Proceeding to which any Director or Officer is a Party because such Director or Officer is a Director or Officer of the Corporation; provided, however, that the Corporation's obligation of indemnification shall be conditioned upon its receipt of prompt written notice of the threat or filing of an action, suit or proceeding as to which rights of indemnification are sought. The Corporation may indemnify its employees and authorized agents, acting within the scope of their duties as such, to the same extent as Directors or Officers hereunder. The rights to indemnification granted hereunder shall not be deemed exclusive of any other rights to indemnification against Liabilities or the advancement of Expenses which such Director or Officer may be entitled under any written agreement, board resolution, vote of the Members, the ANCA or otherwise. All capitalized terms used in this section and not otherwise defined herein shall have the meaning set forth in Section 10-3850 of the ANCA.

CERTIFICATION

The undersigned officer of Alhambra Preparatory Academy hereby certifies that the foregoing Amended and Restated Articles of Incorporation do not contain amendments to the Articles of Incorporation requiring member approval, and that said Amended and Restated Articles of Incorporation were adopted by the Board of Directors in accordance with Section 10-11002 and 10-11003 of the ANCA.

DATED: February 27, 2014.



Kerry P. Clark, Executive Director

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Alhambra Preparatory
Academy

CTDS:
00-00-00-000

Mailing Address:
10240 North 86th Street
Scottsdale, AZ 85258
> [View detailed info](#)

Representative

Name:
Kerry Clark

Phone Number:

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes –  [Download File](#)

Complete policy for procuring goods and services –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Kerry Clark 05/01/2014

MADISON HIGHLAND PREP

PROCUREMENT POLICY

Madison Highland Prep (the "School") will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

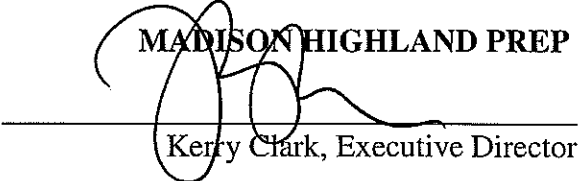
The School shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

The School understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

CERTIFICATE OF ADOPTION

The foregoing Compensation Policy was duly adopted by the Board effective as of the 26 day of March, 2014.

MADISON HIGHLAND PREP


Kerry Clark, Executive Director

USFRCS Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Alhambra Preparatory
Academy

CTDS:
00-00-00-000

Mailing Address:
10240 North 86th Street
Scottsdale, AZ 85258
> [View detailed info](#)

Representative

Name:
Kerry Clark

Phone Number:

Downloads

 [Download all files](#)

USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles


The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Kerry Clark 05/23/2014

Madison Highland Prep Accounting Policy

Accounting Policy

Madison Highland Prep charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

**MINUTES OF PUBLIC MEETING OF
THE BOARD OF DIRECTORS OF
MADISON HIGHLAND PREP**

This public meeting is authorized by and consistent with A.R.S. § 38-431.01, § 38-431.02, and § 38-431.03. Notices of the meeting as required by § 38-431.02 have been appropriately posted. This public meeting of the Alhambra Preparatory Academy Board of Directors (“Board”) was convened at 8:35a.m. on Thursday March 26th, 2014 at 1431 East Campbell Ave. Suite 100, Phoenix, Arizona 85014. Present at the meeting were the following members of the Board: Dr. Kerry Clark, and Dr. Wendy Oakes. No Directors were absent. The following matters were discussed, considered, and decided at the meeting:

- WHERE:** Madison Highland Prep
1431 East Campbell Ave. Suite 100, Phoenix, AZ 85014.
WHEN: Thursday, Wednesday, March 26th, 2014

The meeting was called to order by Dr. Kerry Clark at 8:35a.m.

Attendance of the Board (A quorum was established)

- Dr. Kerry Clark
- Dr. Wendy Oakes

Approval of the agenda

- Motion to accept Dr. Kerry Clark
- Motion carried unanimously

Approval of the minutes of the February 27, 2014 meeting

- Motion to accept Dr. Kerry Clark
- Motion carried unanimously

Call to the Public

There were no comments from the Public.

School Governance

Vote to appoint Don Flanagan to the governing board.

- Motion to accept Dr. Kerry Clark
- Motion carried unanimously

Approval and adoption of the Final Accounting Policies and Procedures Manual.

- Motion to accept Dr. Kerry Clark

Motion carried unanimously

Approval and adoption of the Procurement Policy for the Madison Highland Prep Governing Board.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Approval and adoption of the Conflict of Interest Policy for the Madison Highland Prep Governing Board.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Approval and adoption of the IRS Form 990 Review Policy for the Madison Highland Prep Governing Board.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Approval and adoption of the Record Retention Policy for the Madison Highland Prep Governing Board.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Approval and adoption of the Signature Authority Policy for the Madison Highland Prep Governing Board.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Approval and adoption of the Travel and Expense Reimbursement Policy for the Madison Highland Prep Governing Board.

Motion to Table the Item for future meeting Don Flanagan
Motion carried unanimously

Approval and adoption of the Whistleblower Policy for the Madison Highland Prep Governing Board.

Motion to accept Dr. Kerry Clark
Motion carried unanimously

Approval and adoption of the Gift Acceptance Policies and Guidelines for the Madison Highland Prep Governing Board.

Motion to accept Dr. Kerry Clark

Motion carried unanimously

Summary of Current Events

Dr. Kerry Clark reported on student enrollment and staff recruitment efforts to date.

Future Meeting Dates and Items for Future Agendas

Dr. Kerry Clark commented on future dates for meetings and items to be placed on future agendas.

The meeting was closed at 9:26 a.m.

Adjourn