



Arizona State Board for Charter Schools Accessing the Annual Audits through ASBCS Online

A.R.S. §15-914 requires charter schools to have an annual financial and compliance audit conducted by an independent certified public accountant. Typically, the annual audit is conducted of the charter holder, which is the entity that has entered into a charter contract with the Arizona State Board for Charter Schools (“Charter Board”) or the State Board of Education (“State Board”) to operate one or more charter schools.

Through ASBCS Online, the Charter Board has provided the public with online access to audits of Charter Board and State Board sponsored charter schools for fiscal years 2009 and later. This document walks the reader through how to access the annual audits through ASBCS Online.

1. Go to <http://online.asbcs.az.gov/>. In the gray bar above “Welcome to ASBCS Online”, select “Charter Holders” from the list that will appear after you move your mouse to the “Search” option.



Welcome to ASBCS Online

Welcome to the ASBCS Accountability Database!

From here you can:

- [Login](#)
- [Register](#)

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2. Enter in all or part of the charter holder’s name and select “Search”. If you know it, you may also search for the charter holder by its Entity ID or CTDS number.

Charter Holders :: Search

Find	Charter Holder Name	<input type="text"/>
	Entity ID	<input type="text"/>
	CTDS	<input type="text"/>

3. Click on the applicable charter holder name from the search results.

Charter Holders :: Search Results

[Start a new search](#)

Charter Holders matching your search criteria

Show entries Filter Results:

Charter Holder Name	CTDS	Entity ID	Schools
Demo Charter		000000000	Demo School Demo School II AOI School #1 AOI School #2 AOI School #3

Showing 1 to 1 of 1 entries

Note: You may sort by multiple columns by holding the "Shift" key while you click the column names.

4. On this screen, select the "Documentation" tab.

Charter Holder: Demo Charter CTDS: 00-00-00-000 | Entity ID:

[Back to search results](#)

General | Mission Statement | Representatives | Board Members | Schools | **Documentation** | Complaints | Amendments | Financial Performance

General Information

Management Type: Not Specified.

Mailing Address

111 N. Main Street
Phoenix, AZ 85007
Phone: 602-364-3080
Fax: 602-364-3089

Physical Address

111 N. Main Street
Phoenix, AZ 85007
Phone: 602-364-3080
Fax: 602-364-3089

5. Click on the "Document Management System" link.

Charter Holder: Demo Charter CTDS: 00-00-00-000 | Entity ID:

[Back to search results](#)

General | Mission Statement | Representatives | Board Members | Schools | **Documentation** | Complaints | Amendments | Financial Performance

Documentation

- [Document Management System](#)
- [Public Communications Log](#)

6. Click on the "Charter Holder" link found next to the file folder icon on the left side of the screen.

DMS - Browse Charter Holder Demo Charter

[Return to Charter Page](#)

 Charter Holder (6/16 active)



There is no file selected.
Please select a file.

There is no topic selected.
Please select a topic in the tree to the left.

7. Select "Audit Documents" from the "Topics" listed in the middle of the screen.

DMS - Browse Charter Holder Demo Charter

[Return to Charter Page](#)

 Charter Holder (6/16 active)

There is no file selected.
Please select a file.

Charter Holder

Topics:

-  [Staging Area](#)
-  [Audit Documents](#)
-  [Compliance Documents](#)
-  [Charter Application](#)
-  [Performance Management Plan](#)
-  [Contract and Amendments](#)
-  [Interval Reviews](#)
-  [Correspondence and Notifications](#)
-  [Consent Agreement](#)



8. On this screen, select the fiscal year of the audit that you would like to review.

DMS - Browse Charter Holder Demo Charter

[Return to Charter Page](#)

 Charter Holder (6/16 active)

There is no file selected.
Please select a file.

Audit Documents

Topics:

 [FY 2009](#)

 [FY 2010](#)

 [FY 2011](#)



9. Click on the document you would like to view.

DMS - Browse Charter Holder Demo Charter

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 Charter Holder (6/16 active)

There is no file selected.
Please select a file.

FY 2011

Files:

 [Audit](#)
(2011-10-07)

 [Engagement Letter](#)
(2011-10-07)



10. On the right side of this screen underneath the gray "Audit" bar, select "Download Document".

DMS - Browse Charter Holder Demo Charter

[Return to Charter Page](#)

 Charter Holder (6/6 active)

Audit

Document Date: October 7, 2011

Viewable By: Everyone

Status: Active

Document Type: Audit Reports

Uploaded Date: October 7, 2011

Uploaded By: Andrea Leder

 [Download Document](#)

FY 2011

Files:

 [Audit](#)
(2011-10-07)

 [Engagement Letter](#)
(2011-10-07)