

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Academy of Mathematics and
Science, Inc.

CTDS:
07-82-70-000

Mailing Address:
1557 West Prince Road
Tucson, AZ 85705
> [View detailed info](#)

Representative

Name:
Tatyana Chayka

Phone Number:

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

Attachments

[Board Minutes](#) —  [Download File](#)

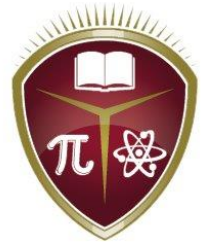
[Complete policy for procuring goods and services](#) —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Tatyana Chayka 04/06/2016



Procurement Policy

Academy of Math & Science Camelback will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Academy of Math & Science Camelback shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Academy of Math & Science Camelback understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

USFRCS Exception Amendment Request

Charterholder Info

Charter Holder

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Science, Inc.

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07-82-70-000

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Tucson, AZ 85705
> [View detailed info](#)

Representative

Name:
Tatyana Chayka

Phone Number:

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USFRCS Exception

All exceptions to the USFRCS will include:


Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

Attachments

Board Minutes —  [Download File](#)

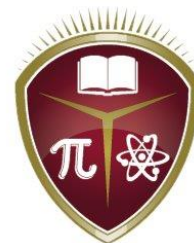
Complete policy for accounting —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Tatyana Chayka 04/06/2016



Accounting Policy

Academy of Math & Science Camelback will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.



AMSC Governing Board, Tuesday April 5, 2016

The noticed of this meeting was posted in compliance with ARS section 38-431.02 on April 4, 2016.

Location

Academy of Math and Science Flower
Library
3335 W Flower St
Phoenix, AZ 85017

Board Members Present (telephonically):

Kim Chayka
Lee Evans
Holly Marcus
Steve Garbade
Robert Avalos

Board Members Absent:

Catherine Borinstein
Maria Vasilieva
Tatyana Chayka

Public Present:

Steven Hykes (staff)

Minutes taken by: Erin McClendon

Call to order of the Academy of Math and Science Camelback Governing Board

Meeting was called to order at 10:10am by Steve Garbade.

Agenda 2 Consideration to approve the Accounting Policy for AMSC

A summary was sent to the board ahead of time to review. This policy is the same as the ones being used at the other campuses. Mr. Chayka mentioned that occasionally changes are made to the policy, but as of this year none have been made. This policy was used during the last financial audit as well. Mr. Hykes clarified that one of the documents provided gives the schools exemption from USFRCS (Uniform System of Financial Records for Arizona Charter Schools). The schools still follow the categories but are not beholden to them.

Steve Garbade made a motion to approve the Accounting Policy for AMSC.

Lee Evans seconded.

Motion passed unanimously.

Agenda 2 Consideration to approve the Procurement Policy for AMSC

This is the same policy as the other schools as well. Mr. Hykes asked if there were any questions. Board members were familiar of the policy from adopting in AMSS and had no questions.

**Steve Garbade made a motion to approve the Procurement Policy for AMSC.
Kim Chayka seconded.
Motion passed unanimously.**

Updates

Mr. Chayka provided all updates. The schools are currently finalizing budgets for next year and offers for teachers. Additionally, they are interviewing/offering to new teachers. Once contracts are back there will be more to discuss at the next meetings. AzMERIT testing was just finished last week at all the AMS schools. They chose to do paper/pen tests again this year. Some schools who chose to utilize the electronic method had some issues. Both Phoenix and Tucson schools still have benchmark left at the end of the year.

Mr. Garbade asked if there would still be a meeting 4/12/16, but Mr. Chayka said it will probably be cancelled since it's so close to this meeting and updates are still pending. 5/10/16 is the next most likely meeting date.

Mr. Chayka also mentioned a new IT Director was hired: Daniel Crooks. At the time they originally heard about him working with the Phoenix schools in the chess club, the schools had no openings. Once a position opened up, they made him an offer. Mr. Crooks is located in Phoenix and is working on several certifications. In Tucson, there is tech teacher (Enlin Xu) stepping in to help out with local hardware issues. The schools also still have a contract with Integrilogic for further network issues. Lee Samdahl is confident Mr. Crook will be able to fulfill the duties as the IT Director. Mr. Garbade would like to meet with Mr. Crook and discuss the contract with Integrilogic and other projects in a few weeks. Per Mr. Chayka, next year the enrollment for Phoenix plans to grow from 1600 to 2200 students and the technology will need to keep pace with that. They are also looking at property to open the new school in Phoenix in August 2017.

Meeting Adjourned

Meeting was adjourned at 10:25am by Steve Garbade.