

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

RECEIVED JAN 13 2010

PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Academy Del Sol, Inc. (CTDS) 108734000

(Charter Holder Mailing Address) 8379 W. AVECENNA ST.

(City, State) Tucson, AZ (Zip) 85757

(Charter Representative's Name) Sara Riegert

(Phone Number) 520-390-0500 (Fax Number) 520-325-2811

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ⚡ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

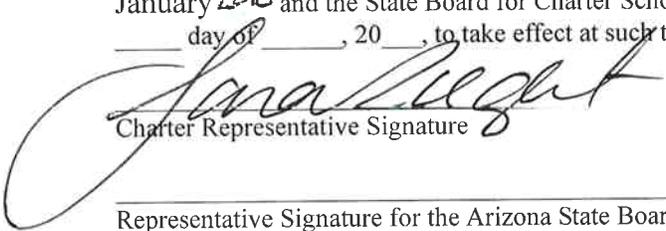
Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Academy Del Sol, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows: Academy Del Sol, Inc. will use the enclosed procurement policy.

In witness whereof, Charter Holder has signed this contract amendment as of this 12th day of January 2010 and the State Board for Charter Schools has signed this contract amendment as of this _____ day of _____, 20____, to take effect at such time as it is signed by both parties.


Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

Academy Del Sol
June 22, 2009
6740 S. Santa Clara Ave.
Tucson, Arizona 85756
Building #1

MINUTES

Members Present-

Sara Riegert, President/Chairperson
Jason Riegert, Secretary/Treasurer
Joe Riegert, Member
Jackie Riegert, Member

Members Absent

None

Meeting began at 10:38 a.m.

Agenda Item A: Call to Order (Sara Riegert)

Agenda Item B: Roll Call

Jason Riegert called the roll and confirmed a quorum.

Agenda Item C: Pledge of Allegiance

Agenda Item D: Reading of Academy Del Sol mission statement

Academy Del Sol's mission is to provide all students, regardless of socioeconomic status, race, or ethnicity; with a superior quality education that will instill students with the "essentials" of academic knowledge that will have infinite importance to people everywhere. This education is not only limited to nurturing a student's intellect in teaching them *how* to think, but it also nurtures their body and spirit while allowing students to "learn by doing."

Agenda Item E: Proposed Budget for fiscal year 2010

The proposed 2010 school budget was presented by Claudina Douglas from ADI Business Solutions. Mrs. Douglas explained that the state board had not finalized the budget, which could cause ADS to revise its budget at a later time. Mrs. Douglas went through every line of the school budget.

Sara Riegert asked for clarification on administration salaries of \$65,000 and what is included in that amount. Claudina Douglas clarified that this amount includes \$21,000 for the administrative assistant/front office position and \$44,000 for the Principal.

Jackie Riegert then asked a follow up question of if this is the same area where additional staff members would receive money. Claudina Douglas explained that the budget is broken down by categories and job roles in the school. Sara Riegert provided additional examples of how teachers could serve in additional capacities (instructional coach) and have additional monies from other Title funds etc.

Joe Riegert brought up the fact that the income versus expenses had only left only \$216. Claudina Douglas explained that we wanted to underestimate our student

counts so that the school would not be deducted from over estimating the student counts. This could leave the school with months of \$0 payment later in the school year.

Joe Riegert asked about the cost of student lunches. What is the amount per student? Jason Riegert answered that the per day student cost is \$3.33. Claudina Douglas also explained the National School Lunch Program would reimburse and buffer some of the school cost. She mentioned that over half of the schools that she services spend more money then they are reimbursed from NSLP.

Joe Riegert asked for where the line number was for the building rent. Claudina Douglas then referred him to the correct location on the budget line #7 under Operation and Maintenance and Plant Services.

Joe Riegert asked if there was any reason we would need to revise this budget with increase or decrease of the student population. Claudina Douglas explained that we are only required to alter our budget if we have less students then we have budgeted for already. If we increase enrollment it is not necessary.

Agenda Item F: Consent Agenda

Seeking Exception to the USFRCS and Procurement.

Claudina Douglas explained the benefits an exemption to the USFRCS and Procurement. She explained that the school board would be responsible for setting some of these thresholds for capital expenses. She discussed bidding and how the exception would affect procurement of goods. Claudina Douglas also explained that there will be a process of taking the exception applications before the Arizona State Board for Charter Schools.

MOTION

Joe Riegert made a motion to adopt the proposed budget as written. Jackie Riegert seconded the motion.

Motion passed unanimously

MOTION

Joe Riegert made a motion to approve the exemption from USFRCS and for Procurement. Jackie Riegert seconded the motion.

Motion passed unanimously

Item G: Announcements

Sara Riegert announced the future meeting dates of the Governing Board will take place on the first Tuesday of every month. It was announced that Academy Del Sol must decide upon a school site by the 30th of June so that Claudina can post it on the 30th. Then the board will meet on July 7th to adopt the proposed budget. The next Board meeting will be held on Tuesday, July 7th at 6:30pm. The meeting will be held at 6740 S. Santa Clara Ave. Tucson, AZ 85706.

Agenda Item H: Board Comments

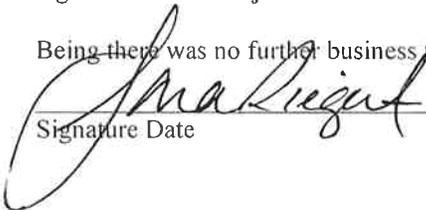
N/A

Agenda Item P: Minutes

N/A – No prior board meeting minutes to approve.

Agenda Item J: Adjournment

Being there was no further business the chairperson adjourned the meeting at 11:43 a.m.

 7/7/09
Signature Date

January 12, 2009

Arizona State Board for Charter Schools
Arizona State Board of Education
1700 W. Washington St., Rm. 164
Phoenix, AZ 85007

RE: Procurement Laws Exception Amendment Request

Dear Board Members of the ASBCS:

Academy Del Sol is pleased to present this procurement Laws exception amendment request for your review. The following is the copy of Academy Del Sol's Policy for procuring goods and services.

Academy Del Sol Procurement Policy

Academy Del Sol, Inc. will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Academy Del Sol, Inc. shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Academy Del Sol, Inc. understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

Thank you for your consideration of our amendment request.

Sincerely,

Sara Riegert
Charter Holder/Director
Academy Del Sol



Academy Del Sol
4525 E. Broadway Blvd.
Tucson, AZ 85711

PHONE (520) 325-2800
FAX (520) 325-2811
E-MAIL www.academydelsol@gmail.com
WEB SITE www.academydelsol.com

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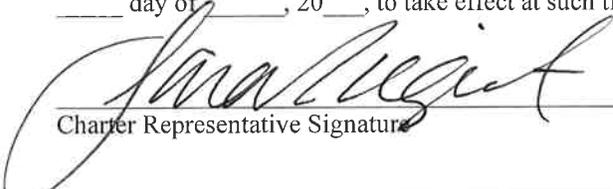
- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Academy Del Sol, Inc. Charter Holder), herein agree to amend the terms of the charter contract as follows:

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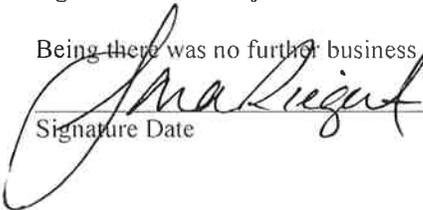
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Signature Date

January 12, 2009

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RE: USFRCS Exception Amendment Request

Dear Board Members of the ASBCS:

Academy Del Sol is pleased to present this USFRCS exception amendment request for your review. We are seeking to use the following accounting policy.

Academy Del Sol Accounting Policy

Academy Del Sol, Inc. charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

We appreciate your time in reviewing our school's proposed accounting policy. Thank you for your consideration of our amendment request.

Sincerely,

Sara Riegert
Charter Holder/Director
Academy Del Sol



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