**Academic Systems Plan Template**

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Duration of the Plan:** Begins July 1 and continues for two years

|  |  |  |
| --- | --- | --- |
|  | **Baseline**(current performance of target population) | **Predicted Target**(expected performance in Year 1) |
| **Math** |  |  |
| **Reading** |  |  |

**Narrative for setting baseline figures**

Describe the basis for setting baseline figures for math and reading that align with the proposed target population.

**AREA I: Elements of a Comprehensive Curriculum System**

*Complete the plan for each of the five sections. Provide* **sufficiently detailed** *and* **implementable action steps** *that address each of the following elements of a comprehensive curriculum system:*

1. *adoption of curriculum aligned to Arizona State Standards;*
2. *implementation of curriculum;*
3. *evaluation of curriculum; and*
4. *revision of curriculum.*

***Adoption of curriculum***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Implementation of curriculum***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Evaluation of curriculum***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Revision of curriculum***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

**AREA II: Elements of a Comprehensive Assessment System**

*Complete the plan for each of the four sections. Provide* **sufficiently detailed** *and* **implementable action steps** *that address each of the following elements of a comprehensive assessment system to assess student performance:*

1. *developing the assessment system;*
2. *analyzing assessment data at regular intervals; and*
3. *year to year comparison.*

***Developing the balanced assessment system***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Analyzing assessment data a regular intervals***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Year to Year Comparison***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

**AREA III: Monitoring Instruction**

*Complete the plan for each of the five sections. Provide* **sufficiently detailed** *and* **implementable action steps** *that address each of the following elements of a comprehensive system for monitoring instruction:*

1. *monitoring instruction;*
2. *evaluating instructional practices;*
3. *providing feedback; and*
4. *conducting summative evaluations.*

***Monitoring of Instruction***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Evaluating Instructional Practices***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Providing Feedback***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Conducting Summative Evaluations***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

**AREA IV: Professional Development**

*Complete the plan for each of the four sections. Provide* **sufficiently detailed** *and* **implementable action steps** *that address each of the following elements of a comprehensive professional development system:*

1. *developing the professional development plan;*
2. *supporting high quality implementation; and*
3. *monitoring implementation and follow-up.*

***Developing the professional development plan***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Supporting High Quality Implementation***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

***Monitoring Implementation and Follow-up***

*For each Action Step you add, ensure all fields have been completed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |
| **Action Step** | **Person(s) Responsible** | **Frequency and/or Timing** | **Evidence of Implementation** |
|  |  |  |  |
| **Process for Implementing Action Step**  |
|  |