



School Year 2024-25 Guidance on Charter Compliance Requirements

- Arizona Revised Statute § [15-182\(E\)\(1\)](#) requires the Arizona State Board for Charter Schools (“ASBCS” or the “Board”) to exercise general supervision over the charter schools it sponsors. Pursuant to Arizona law, charter holders are required to comply with all provisions of its charter, other contractual agreements with the Board, and federal, state, and local law. A.R.S. § [15-183](#); A.A.C. [R7-5-501\(A\)\(1\)](#). This Guidance on Charter Compliance Requirements (“Compliance Guidance”) serves as a compliance check for all charter holders authorized by the Board.
- The Board approved the use of the Compliance Guidance to assist in communicating to charter holders the compliance expectations and requirements to which each charter holder must adhere. The document contains a list of the contractual and legal requirements applicable to charter holders and the operation of charter schools. *The list of compliance statements is not all-inclusive and does not constitute legal advice. The charter holder is responsible for reviewing and having knowledge of all applicable provisions, laws and requirements to which it will be held and should consult its own legal counsel for further information and advice.*
- The Compliance Guidance shall be updated at least annually, after the adjournment of each legislative session, to include new requirements. Board staff may amend the document at any time to further communicate compliance expectations and requirements. Upon its update or amendment, a revised Compliance Guidance shall be distributed to each charter holder sponsored by the Board.
- In an effort to provide a more comprehensive listing of statutory provisions pertaining to charter schools, the 2024-2025 Compliance Guidance includes **additional statutory references that are not new requirements** but were not included in the Compliance Statement of Assurance in previous years. Please note that these additional provisions were not added as new requirements that will be monitored by Board staff, rather, they are added with the intent of ensuring charters are as informed as possible about the requirements in statute.

2024 Legislative Session Requirements

Note: The legislation below takes effect September 14, 2024:

- A charter school governing body may annually request a standing order for glucagon and may stock one or more doses of glucagon at school sites for emergency administration to a student for the purposes of diabetes management. [H.B. 2174](#), 56th Legislature, Second Regular Session (2024), amending A.R.S. § 15-344.01.
- A charter school may give enrollment preference to the children of an active duty U.S. Armed Forces member or one who was killed in the line of duty. [H.B. 2311](#), 56th Legislature, Second Regular Session (2024), amending A.R.S. § 15-184(D).
- A charter school governing body must adopt policies regarding academic transfer credits, educational records transfers, graduation plan reviews, and other policies set forth in H.B. 2645 for foster children who transfer schools due to best interest educational placement determinations. [H.B. 2645](#), 56th Legislature, Second Regular Session (2024), adding A.R.S. § 15-701.04.
- A charter school must teach its students about the Holocaust and other genocides for at least three class periods, or the equivalent, on at least two separate occasions during any of the seventh through twelfth grades, in accordance with the course of study and competency requirements adopted by the State Board of Education pursuant to sections [15-701](#) and [15-701.01](#). [H.B. 2779](#), 56th Legislature, Second Regular Session (2024), amending A.R.S. § 15-701.02.
- The State Board of Education is no longer required to adopt a kindergarten entry evaluation (KEA) tool and charter school governing bodies are no longer required to select a KEA tool to administer to kindergarten students. [H.B. 2906](#), 56th Legislature, Second Regular Session (2024), amending A.R.S. §§ 15-701 and 15-704.

Other notable legislation enacted in FY2024:

- The State Board of Education is granted expanded authority to prohibit or restrict a noncertificated person from being employed in a charter school if the person was disciplined in another jurisdiction, as outlined in S.B. 1560. [S.B. 1560](#), 56th Legislature, Second Regular Session (2024), amending A.R.S. §§ 15-505 and 15-534.04.¹
- The State Board for Charter Schools is continued for eight years, until July 1, 2032. [H.B. 2172](#), 56th Legislature, Second Regular Session (2024), repealing A.R.S. § 41-3024.15 and adding A.R.S. § 41-3032.01.
- The Purple Star School Program is created within the Arizona Department of Education to identify schools that provide transition support to military students and families. [H.B. 2246](#), 56th Legislature, Second Regular Session (2024), adding A.R.S. § 15-249.01.

¹ Charter holders are required to make good faith efforts to contact previous employers for information and recommendations relevant to a prospective employee's fitness for employment, check the [educator information system](#) maintained by ADE and should include checking the [Educator Discipline information system](#) maintained by SBE. A.R.S. § 15-183(C)(5).

- A person applying for employment at a charter school must provide disclosure of specified criminal offenses as outlined in S.B. 1558. [S.B. 1558](#), 56th Legislature, Second Regular Session (2024), adding A.R.S. § 15-509.

Required Documentation and Reporting

- All provisions and requirements of the charter contract are accurate and up-to-date, including, but not limited to, the program of instruction, charter holder and school name(s), charter holder and school location(s)/address(es), grades being served at specific school sites, names of the members of both the school governing body and the corporate board.
- The charter holder has a valid, unexpired Certificate of Occupancy demonstrating E (Educational) Occupancy and a current, passing Fire Marshal Report (issued within the last three years or less - depending on the local jurisdiction) for all buildings, addresses, and campuses utilized by students, including those recently added. [A.R.S. § 15-189.01\(C\)](#).
- The members of the corporate board on file with the ASBCS online system are aligned with the Arizona Corporation Commission's (ACC) website, pursuant to the charter contract. A.A.C. [R7-5-303](#) and [R7-5-501](#).
- If the members of the corporate board and school governing body are one and the same, this is reflected and aligned on the ASBCS online system.
- This provision includes non-voting members and/or CEOs and CFOs. The Charter Principals that make up the "Corporate Board" on the ASBCS online system must be in exact alignment with ACC.
- All charter school governing body meetings, whether held prior to or after the execution of this Compliance Statement, have complied and will comply with Open Meeting Law. A.R.S. §§ [38-431 through 38-431.09](#).
- If the corporate board and school governing body are one and the same, the corporate board meetings have complied and will comply with Open Meeting Law.
- If a majority of the members of the school governing body are also members of the corporate board and engage(d) in a discussion about matters that could foreseeably come to a vote before the school board, the corporate board meeting has complied and will comply with the Open Meeting Law.
- ***See [Board Meeting Minutes Checklist](#) for a helpful resource to utilize in order to proactively check for compliance with governing body minutes.***
- The charter holder shall submit to the Board the annual Education Service Provider (ESP) form by September 1st of each year regardless of whether the charter holder has entered into an agreement with an ESP. A.A.C. [R7-5-501\(D\)](#).
- The charter holder shall complete and submit all of the following required financial filings and notices:
 - Annual independent audit ([A.R.S. §15-914](#); A.A.C. [R7-5-504](#))
 - Annual Financial Report ([A.R.S. §15-183\[E\]\[6\]](#))
 - The following filings and notices must be submitted to the ASBCS within 10 days of receipt or occurrence A.A.C. [R7-5-501\(C\)](#):

- Notice(s) from a lender or landlord regarding default
- Notice(s) of filing a petition for bankruptcy;
- Notice(s) from the Internal Revenue Service, Arizona State Retirement System, Arizona Department of Revenue, or Arizona Department of Economic Security regarding a tax lien, levy or garnishment;
- Correspondence from any and all insurance providers related to cancellation of health or liability insurance due to nonpayment;
- Notice(s) of termination of lines of credit whether initiated by a financial institution or the charter holder, when replacement credit line is not in effect; and
- Withdrawals from debt service reserve funds.

Required Reporting to the Arizona Department of Education (“ADE”)

- Each charter school governing body will publicly accept all audits and compliance questionnaires by roll call vote and send a copy of the audit report to the county school superintendent and the ADE. [A.R.S. §§ 15-914\(D\), 15-914\(H\).](#)
- A charter school will not count a student who is absent for nine or fewer consecutive days, including the last day of the school year, as a withdrawal and shall not subtract such student from its total enrollment for purposes of calculating average daily membership for school funding. [A.R.S. § 15-901\(A\)\(1\).](#)
- A charter school governing body that, pursuant to the criteria set forth in A.R.S. § 15-701(A)(2)(b), promotes third grade pupils who demonstrate a deficiency in reading skills shall annually report to ADE, on or before October 1, the total number of pupils subject to retention due to deficient reading levels (in accordance with A.R.S. § 15-701(A)(2)(a)), the total number of pupils promoted to grade three pursuant to A.R.S. §15-701(A)(2)(b), the total number of pupils retained in grade three and the interventions administered pursuant to A.R.S. § 15-701(A)(2)(c). [A.R.S. § 15-701 \(A\)\(2\)\(d\).](#)
- Pursuant to [A.R.S. § 15-756.10](#), each charter school shall annually report to ADE the following information, identified by grade level and school, in the manner prescribed by the ADE:
 - Total number of pupils who are classified as English language learners as verified by the student accountability information system;
 - Number of pupils who are classified as English language learners for the first time as verified by the student accountability information system;
 - Number of English language learners who achieved English proficiency in the past academic year and who have been reclassified as English proficient as verified by the student accountability information system;
 - Number of pupils who are enrolled in each type of language acquisition program offered by the charter school as verified by the student accountability information system;
 - If requested by the ADE, the test data used to determine English proficiency.
- Each charter school governing board shall annually report to the ADE, in the manner prescribed by the ADE, the number of suspensions and expulsions that involve possession, use or sale of an illegal substance, as defined in A.R.S. title 13, chapter 34, and the type of illegal substance involved. [A.R.S. § 15-186.](#)
- Each charter school and charter holder shall submit the required necessary data requested by the ADE to complete the achievement profile. [A.R.S. § 15-241.](#)

- Each charter school shall annually submit to ADE a list of certificated and non-certificated persons who are employed at the charter school. A.R.S. § [15-505\(E\)](#).

Employee Requirements

- All employees, have a valid fingerprint clearance card or fingerprint-based background check, as applicable, and all instructional staff (including contracted staff, aides, and substitutes) have a valid Identity Verified Prints (IVP) fingerprint clearance card. A.R.S. §§ [15-106](#), [15-183\(C\)\(5\)](#), [15-512](#). Volunteers and guest speakers, who do not possess a valid FCC, are accompanied by a person with a valid FCC. [A.R.S. §15-183 \(C\)\(5\)](#).
- A contractor, subcontractor or vendor or any employee of a contractor, subcontractor or vendor who provides services on a regular basis shall have a valid fingerprint clearance card. The charter governing body may adopt a policy exempting such individuals from this requirement; such exemption shall apply only to those whose normal job duties are not likely to result in independent access to or unsupervised contact with students. A.R.S. § [15-512\(H\)](#).
- All charter representatives, charter school governing body members, and officers, directors, members and partners of the charter holder shall obtain and maintain a valid Fingerprint Clearance Card. [A.R.S. § 15-183\(C\)\(5\)](#). *Please note, it is Board Staff's understanding that the FBI must review the statute, as revised to include the aforementioned individuals, and that the Department of Public Safety ("DPS") may not accept or process any applications pursuant to this statutory revision until the FBI has completed its review. Therefore, this statutory requirement is being communicated at this time to provide notice that compliance will be required upon DPS making the application available.*
- Each charter school shall ensure that no instructional employee, whether certificated or non-certificated, has been prohibited from employment at a school district or charter school by the Arizona State Board of Education (SBE) or whose certificate has been suspended, surrendered or revoked, unless the SBE has subsequently reinstated the employee's certificate. A.R.S. § [15-183\(C\)\(5\)](#).
 - [State Board of Education Discipline Search](#)
 - [Online Arizona Certification Information System \(OACIS\)](#)
- The governing board of each charter school shall provide all employees with a total compensation statement which is broken down by category of benefit or payment and includes the additional information outlined in A.R.S. § [15-189](#).
- Each charter school shall classify each candidate who is enrolled in the charter school's classroom-based preparation program as a paid employee. A.R.S. § [15-553\(E\)](#).

Required Policies and/or Procedures

- Each charter school governing body shall adopt, in a public meeting, policies for visits, tours and observations of all classrooms by parents of enrolled students or by parents who wish to enroll their student; such policies shall be easily accessible from the home page on each charter school's website. A.R.S. § [15-184\(J\)](#).
- Each school governing body shall prescribe and enforce reasonable policies and procedures to notify a parent or guardian of harassing, threatening or intimidating conduct against their student. A.R.S. § [15-186.01](#).

- Each charter school governing body shall prescribe and enforce policies and procedures for school personnel to report and document any suspected crime or conduct set forth in A.R.S. § 15-153; such policies shall provide for notification to the parent or guardian of each student involved, shall adhere to the requirements set forth in A.R.S. § 15-153 and shall be posted on each charter school's website. A.R.S. § [15-153](#).
- The governing body of each charter school shall adopt a policy governing the excuse of students from school attendance and excuse from attendance for religious purposes; such policies must be in accordance with [A.R.S. § 15-806](#).
- A charter school's school governing body shall develop policies and procedures for providing special education to all children with disabilities; such policies shall be in accordance with [A.R.S. § 15-763](#).
- Each charter school's governing body has adopted and implemented a teacher and principal evaluation system that complies with A.R.S. § [15-189.06](#).
- The charter school governing board shall transmit a copy of its proposed budget or a summary of the proposed budget and notice of the public hearing to ADE at least 10 days before the hearing and meeting and shall post a copy on charter school 's website. [A.R.S. § 15-185\(M\)](#).

Required Online & School Postings

- The charter school shall, at all times, conspicuously and permanently post on its website a link to its ASBCS academic performance dashboard and the charter holder's ASBCS financial and operational performance dashboards. A.A.C. [R7-5-501\(E\)](#).
- The most recent average teacher salary information for each charter school is prominently posted on the home page of each school's website, separate from the budget. The posting includes the current year average salary, previous year average salary, dollar increase in the average salary for the current year and percentage change in the average salary for the current year. A.R.S. § [15-189.05](#).
- Each charter school's website includes all postings required to be in compliance with Open Meeting Law. A.R.S. § [38-431.02](#).
- Pursuant to the charter contract, all postings and uses of the charter holder's mission statement are, word-for-word, aligned with its mission as stated on the ASBCS online system. A.A.C. [R7-5-303](#) and [R7-5-501](#).
- Each charter school shall post, on a publicly accessible portion of its website, a link to the statutory handbook of parental rights established by the ADE. A.R.S. §§ [15-249.16\(C\)](#), [15-249.16\(D\)](#).
- Each charter school is subject to public records requests, and each school's website shall include the following information regarding public records: the name, telephone number and email address of an employee or department that is authorized and able to provide the information requested or is able to forward the request to the appropriate person or department. Upon receiving a public records request, the employee or department so authorized shall confirm receipt of the request within 5 business days. A.R.S. [§ 39-171](#).

- A charter school may not display an achievement, classification or ranking that is no longer current unless the year of issuance is prominently displayed. A.R.S. § [15-114\(A\)](#).
- Each charter school shall post, in a clearly visible location in a public area of the school, a sign that contains the telephone number (in boldface) of the Department of Child Safety's (DCS) centralized intake hotline concerning suspected abuse and neglect of children, instructions to call 911 for emergencies, and directions for accessing the DCS informational website on reporting child abuse, neglect and exploitation. A.R.S. § [15-160.01](#).
- A charter school may satisfy any statutory requirement to post, prominently display, make accessible or otherwise include specified information on its website by making a link to the information available on the charter school's home page. A charter school may consolidate all information that it is statutorily required to post, prominently display, make accessible or otherwise on its website on a single webpage and post a link to the webpage on the charter school's home page. A.R.S. § [15-120.04](#).
- ***See [School Website Checklist](#) for a helpful resource to utilize in order to proactively check for compliance.***

Enrollment

- The charter holder shall ensure that the ADE Arizona Residency Documentation is included as part of the charter school's enrollment packet and is maintained by the charter school. A.R.S. § [15-802\(B\)](#)
- The enrollment packet includes the Military Student Identifier question (MSI) but does not require a parent or guardian to answer the MSI as a condition of enrollment or attendance. [Every Student Succeeds Act. Pub. L. No. 114-95 § 114 Stat. 1177 \(2015-16\) Section 111\(h\)\(1\)\(C\)\(ii\)](#).
- Parents and legal guardians are not required to provide documentation, other than residency documentation and basic information (such as name and date of birth) in order to complete their enrollment. A.R.S. § [15-184\(A\)](#).
- Parents and legal guardians are given written notice that, within 30 days of enrollment, they are required to provide proof of the enrolling student's identity and age; such written notice must include a list of all documents, set forth in A.R.S. 15-828(A), that may be submitted and accepted as proof of identity and age including, but not limited to, a certified birth certificate. A.R.S. § [15-828\(A\)](#).
- Each charter school shall enroll all eligible pupils that submit a timely application and shall not deny a student admission unless the number of applications exceeds the capacity or the student has a prior or pending expulsion from another school. A.R.S. §§ [15-184\(A\)](#), [15-184\(I\)](#). If the number of applications exceeds the capacity, the charter school shall select pupils pursuant to an equitable selection process such as a lottery. [A.R.S. 15-184\(E\)](#).
- A charter school shall not limit admission based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, or athletic ability. A.R.S. § [15-184\(F\)](#).
- Each charter school is the entity responsible for requesting all student records from the enrolling student's previous school and must do so within ten school days after enrollment. The parents or legal guardians are not required to submit the student's prior record as a condition of enrollment, registration or attendance. A.R.S. § [15-828\(G\)](#).

- Parents or legal guardians are required to submit documentary proof of immunization, or evidence of a statutory exemption, prior to attendance but shall not be required to submit such documentation or exemption prior to, or as a condition of, enrollment. A.R.S. §§ [15-872](#), [15-873](#).
- Parents or guardians have been notified of the requirements and allowable options for providing documentary proof of immunization including, but not limited to, an immunization record. A.R.S. § [15-872\(C\)](#).
- Each charter school shall accept credits earned from other school districts or charter schools and shall notify the student how the credits were applied (i.e. core or elective credit). Each charter school shall allow, if requested within 10 days of receiving notification, the student to take an examination for courses for which core credit was denied. If the student receives a passing score, core credit shall be granted. A.R.S. § [15-189.03](#).
- If fees are assessed by a charter school, a provision to waive fees because of economic hardship to the student is required and nonpayment of fees may not prevent enrollment. A.R.S. § [15-116](#).
- See [Enrollment Resources](#) for more information on enrollment requirements and practices.

Parent Permission and/or Involvement

- Each charter school shall obtain written parental or guardian consent prior to conducting a mental health screening on a student, whether defined as a survey, analysis or evaluation; such written consent shall comply with A.R.S. § [15-104](#).
- A charter school shall obtain written permission from the student's parent or guardian prior to collecting biometric information about the student. [A.R.S. § 15-109](#). The charter school shall give at least 30 days written notice prior to collecting biometric information; such notice shall comply with [A.R.S. § 15-109](#).
- Each charter school shall provide annual written notice to the parents or guardians of students in kindergarten through third grade that a pupil who does not demonstrate sufficient reading skills will not be promoted from third grade. [A.R.S. § 15-701\(B\)](#).
- Each charter school shall identify each student in kindergarten through third grade who is at risk of reading below grade level and shall provide the parents/guardians with specific written notification of the deficiency within three weeks after identification. A.R.S. § [15-701 \(B\)](#).
- Each charter school shall provide notification, no later than the first half of the second quarter of the school year, to parents of students in grades six through eight who have not demonstrated proficiency in grade-level mathematics on the statewide assessment including a description of the pupil's deficiencies and the services being provided by the charter school. [A.R.S. § 15-708](#).
- Each charter school shall obtain written informed parental consent prior to administering a survey that solicits personal information as outlined in A.R.S. § 15-117. The charter school shall provide the parent with a copy of the survey, along with a written informed consent form, at least seven days prior to administration and shall comply with all other provisions of. A.R.S. [§ 15-117](#).
- If a student is absent from school without an excuse or without notice to the school, the charter

school will make a reasonable effort to notify the parent or guardian of the absence in accordance with A.R.S. § [15-807](#).

- A charter school shall permit parents access to all written and electronic records and all electronic accounts of the parent's child in accordance with A.R.S. § [15-143](#).

Lower Grade Level Requirements

- A charter holder that offers a full-day kindergarten program through grade 5 shall provide all students in those classrooms a minimum of two recess periods per day; this requirement does not apply to a charter school in which grade 5 is the lowest grade of instruction or to Arizona online instruction. A.R.S. § [15-118](#). Students participating in a half-day kindergarten program must be provided at least one recess period during the school day. *Id.*
- If the charter holder serves grades K-3, the Move on When Reading requirements are met in all classrooms serving those grades (450 minutes per week) and the charter holder is complying with all required Literacy Plan and Data submission requirements related to Move on When Reading . [A.R.S. §§ 15-211, 15-701, 15-704; A.A.C. R7-2-318](#); Information from ADE can be found here: <https://www.azed.gov/mowr>.
- Each charter school will offer evidence-based intervention and remedial strategies, developed by the SBE, for pupils who are not promoted from the third grade in accordance with A.R.S. § [15-701](#).
- A charter school who serves students in kindergarten through third grade will conduct a curriculum evaluation and adopt an evidence-based reading curriculum that includes the essential components of reading instruction, provides ongoing teacher training based on evidence-based reading research, and devotes reasonable amounts of time to explicit evidence-based instruction and independent reading in grades one through three. [A.R.S. § 15-704\(D\)\(E\)](#).
- The charter school governing board shall determine the percentage of third grade pupils at each charter school who do not demonstrate proficiency in reading as prescribed by the SBE. If more than twenty percent do not demonstrate proficiency in reading, the charter school governing body shall conduct an evidence-based review of its reading program, including curriculum and professional development. A.R.S. § [15-704\(G\)](#).
- All charter schools will require students in grade four through six to daily recite, at the beginning of the first class, the specified passage from the declaration of independence set forth in A.R.S. § [15-203\(A\)\(26\)](#); a student's whose parent or guardian objects to the recitation of this passage shall be exempted from. *Id.*
- Each charter school that provides a kindergarten program and/or grades one through three shall have at least one kindergarten through third grade teacher, literacy coach or literacy specialist in each school that has received training related to dyslexia in compliance with the requirements prescribed in A.R.S. § [15-219](#). A.R.S. § [15-211\(C\)](#).

School Level Requirements

- The charter holder shall ensure the number of days in the school calendar is greater than or equal to the number of days in the charter contract and complies with the minimum instructional hours or days as set forth in A.R.S. §§ [15-341.01](#) and [15-901](#).

- All charter schools will comply with all federal and state laws relating to the education of children with disabilities. A.R.S. § [15-183 \(E\)\(7\)](#).
- Parents shall be notified about their student’s progress towards meeting annual goals, as provided in the student’s Individualized Education Plan. A.R.S. § [15-767](#).
- Prior to conducting an evaluation or placing a student who is suspected of having a disability in a special education program, the charter school shall obtain parental consent for an initial evaluation and complete the evaluation within sixty days after receiving parental consent. For a student with a disability who is placed in a special education program, the charter school shall complete a reevaluation at least every three years, but not more than once a year, unless the parent and school agree to an alternative timeframe or that a reevaluation is unnecessary. [A.R.S. § 15-766\(B\)](#).
- A charter school shall not remove a student previously classified as a student with a disability from that classification unless a reevaluation determines the student no longer meets the definition of a child with a disability. A.R.S. § [15-761.01](#).
- If a charter school opts to offer a preschool program for children with disabilities, the program will operate in accordance with A.R.S. § [15-771](#).
- All charter schools shall comply with the requirements for the use of restraint and seclusion techniques of a student set forth in A.R.S. § [15-105](#).
- All charter schools will adhere to the rights of students as prescribed in A.R.S. § [15-110](#) relating to religious viewpoint and expression.
- Each charter school will comply with the student suspension and expulsion criteria outlined A.R.S. § [15-840](#) et seq., including A.R.S. § [15-843\(L\)](#) amending the limitation on the suspension or expulsion of students in kindergarten through fourth grade if the student brought a firearm to school or the suspension does not exceed two days and the student’s aggregate suspensions for the school year do not exceed 10 days.
- Each charter school will adhere to the educational placement determination, enrollment, educational records transfer and transportation requirements for students in foster care as set forth in A.R.S. § [8-530.04](#).
- A charter school will not provide instruction that promotes overthrowing of the U.S. Government or resentment towards a race or class of people, is designed for a particular ethnic group, or advocates ethnic solidarity instead of treatment of students as individuals. A.R.S. § [15-112](#).
- All charter schools will allow a parent of a student to review learning materials and activities in advance, withdraw the student from the activity or class, and request an alternative assignment unless the school follows the statutory requirements to waive the right to object. A.R.S. § [15-113](#).
- All charter schools shall obtain written, signed parental or guardian consent prior to using material inappropriate for the student’s age or providing sex education instruction. The parent or guardian must be informed of the right to review the materials and activities used in the sex education instruction at the time consent is requested. A.R.S. § [15-113](#).

- Each charter school shall collect and maintain information about each teacher’s educational and teaching background and experience in a particular academic content subject area. The charter school shall either post the information on the charter school’s website or make the information available for inspection upon request by a parent or guardian of an enrolled student. A.R.S. § [15-183\(F\)](#).
- All charter schools will adhere to the college credit by examination program requirement outlined in law, as applicable, including distributing at least fifty percent of bonus monies to the associated classroom teacher and other teachers of relevant subjects that contributed to the student passing the examination. A.R.S. § [15-249.06](#).
- A charter school that participates in the Arizona Industry credential incentive program will adhere to the program requirements, including the allowable categories for funds to be spent as set forth in A.R.S. § [15-249.15](#).
- Each charter school that operates a Dropout Recovery Program shall adhere to the requirements set forth in A.R.S. § [15-901.06](#).
- Each charter school will document, on a student’s transcript, a grade of Pass or Fail for the civics portion of the naturalization test required for high school graduation. A.R.S. § [15-701.01 \(A\)\(3\)](#).
- Each charter school will dedicate the majority of the school day to civics education on Sandra Day O’Connor Civics Celebration Day (September 25; if September 25th falls on a Saturday, Sunday or other day when school is not in session, the preceding or following school day). A.R.S. § [1-319](#), A.R.S. § [15-710.01](#).
- A charter holder that serves grades 6 through 12 shall ensure that all school guidance counselors, teachers, principals and other school personnel who work with pupils in those grades have been provided training in suicide awareness and prevention. Each person who is required to obtain this training shall complete it at least once every three years. Such training shall comply with the requirements set forth in statute. A.R.S. § [15-120](#).
- A charter holder that serves grades 7 through 12 shall ensure that all students in the aforementioned grades are instructed about the Holocaust and other genocides at least twice before graduation. A.R.S. § [15-701.02](#).
- If the charter holder chooses to implement a flexible instructional time model, the charter holder will follow all requirements outlined by the ADE and A.R.S. § [15-901.08](#).
- Each charter school will set aside between one and two minutes at the beginning of each school day for a moment of silence, conducted in accordance with A.R.S. § [15-506\(A\)\(6\)](#), for students in kindergarten programs and grades 1 through 12.
- Each charter school will dedicate a portion of the school day to age-appropriate education on the terrorist attacks of September 11, 2001 on September 11th if September 11th falls on a Saturday, Sunday or other day when school is not in session, the preceding or following school day). A.R.S. § [1-319](#), A.R.S. §§ [1-321](#) and [15-710.02](#).
- If a charter school has a full-time librarian or equivalent position, the charter school governing body shall adopt procedures that provide parents access to the school’s library collection of available

books and materials and allow parents to receive a list of books and materials borrowed from the library by their children. The charter school governing body and the charter school site shall make available for public inspection on the school's website, for a period of at least 60 days after purchase, a list of all purchased books and materials. A.R.S. § [15-189.07](#).

- A charter holder that offers a high school program shall include in its social studies courses a comparative discussion of political ideologies that conflict with the principles of freedom and democracy that are essential to the United States' founding principles. A.R.S. §§ [15-203\(A\)\(13\)](#), [15-701.01\(A\)\(2\)](#); Arizona State Board for Charter Schools Charter Contract, § 13(A).
- If providing sex education instruction, charter schools shall adhere to all requirements set forth in A.R.S. § 15-711, including those addressing the development, approval or offering of sex education curriculum, the prohibition to provide such instruction before grade five, the requirement to obtain prior parental written permission for a child to participate in sex education instruction and notice to the parents of their right and the location to review the curriculum, online and in person, at least two weeks before instruction is offered. A.R.S. § [15-711](#).
- Charter schools shall not endorse or provide financial or instructional support that does not present childbirth and adoption as preferred options to elective abortion. A.R.S. § [15-115](#).
- All charter schools shall follow the requirements outlined in A.R.S. § [15-120.03](#) regarding referral or use of sexually explicit materials for students.
- A charter school that sponsors interscholastic or intramural athletic teams will adhere to the provisions outlined in [A.R.S. § 15-120.02](#).
- All charter schools will ensure that protective eyewear is worn by students, staff and visitors while participating in or observing vocational, technical, industrial arts, art or laboratory activities that involve exposure to the materials or the activities outlined in A.R.S. § [15-151](#).
- All charter schools that serve high school students shall provide those students with training in cardiopulmonary resuscitation in accordance with [A.R.S. § 15-718.01](#) unless the student is excused pursuant to A.R.S. § 15-718.01(D).
- If issuing identification cards to students in grades 9 through 12, the charter school governing board shall include, on each new identification card, at least one of the suicide prevention resources specified in A.R.S. § [15-160](#).
- All charter schools will adhere to the SBE's prescribed minimum course of study for common schools and high schools. A.R.S. §§ [15-203 \(A\)\(12\)](#), [15-203\(A\)\(13\)](#); A.A.C. [R7-2-301](#), [R7-2-302](#); Arizona State Board for Charter Schools Charter Contract, § 13(A).
- If offering a high school college and career readiness program for at-risk students, the charter shall adhere to the program requirements set forth in [A.R.S. § 15-707](#).
- All charter schools shall provide, for at least one year of the common school grades and one year of high school grades, instruction in the essentials, sources and history of the United States and Arizona Constitutions, American institutions and ideals and Arizona history, including the history of Native Americans in Arizona. A.R.S. § [15-710](#).

- A charter school will affirm that classroom instruction does not present any form of blame or judgment on the basis of race, ethnicity, or sex and complies with the requirements set forth in A.R.S. § [15-717.02](#).
- If a personal finance course is prescribed or personal finance instruction is incorporated into existing curricula that is in addition to or higher than the course of study and competency requirements set by the SBE, the charter school shall ensure the course curricula meets the instructional requirements set forth in A.R.S. § [15-720.02](#).
- Each charter school shall administer the statewide assessments adopted and prescribed by the SBE and required by state law. [A.R.S. §§ 15-183\(E\)\(4\), 15-741; A.A.C. R7-2-310](#).
- All charter schools shall administer the annual assessments, as prescribed by ADE, to determine English language proficiency. [A.R.S. 15-756\(A\) and \(B\)](#).
- Each charter school will establish a local-level English language learner fund to receive monies distributed from the Arizona English language learner fund administered by ADE and use such monies to supplement existing programs for English language learners. A.R.S. § [15-756.04](#).
- Each charter school operating an online instruction program will adhere to the requirements outlined in A.R.S. § [15-808](#).
- Each charter school will comply with the requirements for the student support and safety fund as set forth in A.R.S. §[15-1281](#) and establish a separate local level fund to receive monies and provide the required reporting set forth in A.R.S. § [15-1284](#).
- The charter school governing body shall adhere to the requirements set forth in A.R.S. § [15-142](#) relating to state militia, post-secondary and occupational representatives' access to student directory information, school property and transcripts including the requirement to obtain the student's prior written consent to release transcripts.
- Each charter school shall ensure that school site personnel, as designated in A.R.S. § 15-203(A)(39) and (40), complete annual training in the administration of auto-injectable epinephrine and inhalers, recognition and procedures for anaphylactic shock and respiratory distress, notification of parents, and reporting to the Arizona Department of Health Services in accordance with A.R.S. §§ [15-203 \(A\) \(39\), 15-203\(A\)\(40\)](#).
- All charter schools will accept and review a student's seizure management and treatment plan and ensure that the appropriate school personnel complete the training in accordance with A.R.S. § [15-160.02](#).
- All charter schools will follow the rules adopted by the SBE regarding braille literacy in accordance with [A.R.S. § 15-214](#) and [A.A.C. R7-2-407](#).