

# Arizona State Board for Charter Schools

## New Charter Application

### Authorized Representative and/or Charter Principal Information Form



Applicant Information	
Name of Applicant Entity	
Proposed School Name	

#### Documentation for Authorized Representative and/or Charter Principal:

This form is required for each individual that will serve as an Authorized Representative or Charter Principal, as indicated in the Application for a New Charter Instructions. In the Authorized Representatives and Charter Principals folder, upload this form and a PDF copy of each of the following documents for the individual:

- Current Fingerprint Clearance Card (“FCC”) issued by DPS;
- An Affidavit, Disclosure, and Consent for Background and Credit Check form, which must be completed, signed, and notarized;
- A Background Information Sheet;
- A Current Resume; and
- Verification of Coursework/Degree (copies of diplomas do not meet this requirement).

If a Charter Representative and/or Principal is a current Charter Representative or Principal of an operating charter in the Board’s portfolio and current information is already on file with the ASBCS, email Board staff at [charterschoolboard@asbcs.az.gov](mailto:charterschoolboard@asbcs.az.gov). Staff will provide an email response confirming that current information is on file and is currently in compliance. Upload the email listing the documents currently on file with this form in the appropriate individual’s folder.

Individual Information	
First and Last Name	
Last 4 Digits of SSN	
Email Address	
Mailing Address	
Day Time Phone	

Check the appropriate box(es) below	
<input type="checkbox"/>	This individual will serve as a Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	This individual will serve as an Authorized Representative