



Charter School Website Self-Check

Use this checklist to ensure that the school website is in compliance with the following requirements from Arizona State Statute and Arizona Administrative Code. Website Posting Requirements are streamlined as of FY24, as charter schools may now satisfy the requirement to post, display, make accessible, or otherwise include statutorily required information on their website by making a link that directs to that material on the homepage of the district or school's website. All information that is statutorily required to be posted or displayed may also be consolidated into one webpage, and the requirement to post or display that information may be satisfied by linking to that webpage from the home page of the district or the school's website. [A.R.S. § 15-120.04](#) (effective October 30, 2023)

- Disclosure statement** indicating where the public body will post individual meeting notices is posted. [A.R.S. § 38-431.02\(A\)\(1\)\(a\)](#)
- Board Meeting Notices**, which must include an agenda or information on how the public may obtain a copy of such agenda, are posted to the website at least 24 hours before each meeting. [A.R.S. §§ 38- 431.02 \(A\) and 38- 431.02\(G\)](#)
- Point of Contact for Public Records Requests** is posted and includes the name, email address, and phone number of the point of contact. [A.R.S § 39-171](#)
- School's board-adopted visitor, tour, and observations policy** is easily accessible from each School's Home Page. [A.R.S § 15-184 \(J\)](#)
- Link to the most recent version of the **Statutory Handbook of Parental Rights** (published by ADE and updated frequently) is prominently posted on the school's website. [A.R.S. § 15-249.16 \(B\)](#)
- ASBCS Performance Dashboard Links** are properly posted. [A.A.C. R7-5-501\(E\)](#)
- Average Teacher Salary Information** for the current year, previous year, and the percentage and dollar amount difference is posted in a prominent place on the School's Home Page. [A.R.S. § 15-189.05](#)
- Proposed Budget** or a summary of the proposed budget and a notice of the proposed hearing to consider the budget is posted. [A.R.S. § 15-185 \(M\)](#)
- School's Achievement Profile** (if posted-not required) is accurate and current. If a previous year's information is used, the applicable year is clearly identified. [A.R.S. § 15-114](#)

- ❑ **Teacher Education and Experience** shall either be collected and posted on the school's website or made available for inspection at the request of the parents or guardians of enrolled students. [A.R.S. § 15-183\(F\)](#) (effective October 30, 2023)

The following information is not required to be posted, but Board staff often identifies contractual issues with the following information. Therefore, it is encouraged that charter holders confirm that the following information is consistent with information on file in the contract, as amended:

- ❑ **School Name(s)** consistent with ASBCS Online records
- ❑ **School Address(s)** consistent with ASBCS Online records
- ❑ **Mission** consistent with ASBCS Online
- ❑ Sections pertaining to the **Program or Curriculum** are consistent with the Program of Instruction on file in the contract
- ❑ **Board Member names** are consistent with ASBCS Online
- ❑ **Handbook(s)** or other documents related to enrollment and/or attendance are accurate, up-to-date and reflective of the charter holder's current practices and policies