

**Arizona State Board for Charter Schools**  
**November 21, 2022**  
**Virtual Board Meeting**  
[https://www.youtube.com/channel/UckPbhlJyH-7N\\_Pw1hpl3nSA](https://www.youtube.com/channel/UckPbhlJyH-7N_Pw1hpl3nSA)  
**Virtual Meeting**  
**SUMMARY**

<p><b><u>Members Present-</u></b>  <b>Mary Ellen Lee</b> – President, and Public Member (Virtual)  <b>Hans-Dieter Klose</b> – Vice President, and Public Member who is a Resident of an Indian Reservation (Virtual)  <b>Stephanie Bahr</b> – Teacher Member (Virtual)  <b>Carol Crockett</b> – Public Member Resides in a Neighborhood that Qualifies for National School Lunch Program (Virtual)  <b>Christina Foster</b> – Public Member (Virtual)  <b>Jessica Montierth</b> – Charter Operator Member (Virtual)  <b>Carlos Ruiz</b> – Public Member (Virtual)  <b>Timothy Stratton</b> – Business Member (Virtual)  <b>James Swanson</b> – Business Member (Virtual)</p> <p>Meeting began at 9:00 a.m.</p>	<p><b><u>Members Absent-</u></b>  <b>Kathy Hoffman</b> - Superintendent of Public Instruction  <b>Eli Chmouni</b> – Public Member</p>
<p><b>Agenda Item A. Pledge of Allegiance</b>  <a href="#">(Youtube at 16:40)</a></p>	<p>Aarron Loya called the roll and confirmed a quorum.</p>
<p><b>Agenda Item B. Moment of Silence</b></p>	<p>Recorded comments are available.</p>
<p><b>Agenda Item C. Roll Call</b> <a href="#">(Youtube at 17:57)</a></p>	<p style="text-align: center;"><b>Motion</b></p> <p>Mary Ellen Lee made the following motion: I move to remove Item J.1: Compliance Matters from the Agenda. Timothy Stratton seconded the motion.</p> <p style="text-align: center;"><b>Motion Passed</b>  <b>(Aye: Klose, Bahr, Crockett, Foster, Montierth, Ruiz, Stratton, Swanson, Lee)</b></p>
<p><b>Agenda Item D. Superintendent's Report</b></p>	<p>No Superintendent’s Report was made.</p>
<p><b>Agenda Item E. Executive Director’s Report</b>  <a href="#">(Youtube at 20:27)</a></p> <ol style="list-style-type: none"> <li>1. <a href="#">Status of Board actions and legal matters</a></li> <li>2. Update on approved amendments and termination agreements</li> </ol>	<p>Recorded comments are available.</p>
<p><b>Agenda Item F. Call to the Public</b></p>	<p>No public comments were made.</p>

<p><b>Agenda Item G. Consent Agenda (<a href="#">Youtube at 22:17</a>)</b></p> <ol style="list-style-type: none"> <li>1. Approval of <a href="#">Meeting Minutes from the Charter Board’s meeting on October 10, 2022.</a></li> <li>2. <a href="#">ITM Distance Learning Overage in FY2022 — Portable Practical Educational Preparation, Inc. (PPEP, Inc.)</a></li> </ol>	<p>Recorded comments are available.</p> <p style="text-align: center;"><b>Agenda Item G.</b></p> <p>Hans-Dieter Klose made the following motion: I move to approve the consent agenda as presented. Jessica Montierth seconded the motion.</p> <p style="text-align: center;"><b>Motion Passed</b> <b>(Aye: Klose, Bahr, Crockett, Foster, Montierth, Ruiz, Stratton, Swanson, Lee)</b></p>
<p><b>Agenda Item H. Charter Amendment – Consideration to approve a Charter Holder Status Amendment Request to change the ownership of Madison Highland Prep (Entity ID 1001521)</b> <b>(<a href="#">Youtube at 23:11</a>)</b></p> <ol style="list-style-type: none"> <li>a) <a href="#">Executive Summary</a></li> <li>b) <a href="#">Amendment Request and Support Materials</a></li> <li>c) <a href="#">Financial and Operational Performance</a></li> <li>d) <a href="#">ADE School Report Card Data</a></li> </ol>	<p>Recorded comments are available.</p> <p style="text-align: center;"><b>Agenda Item H.</b></p> <p>Hans-Dieter Klose made the following motion: I move, based on the information contained in the Board materials and presented today, to approve the request to change the ownership of the charter contract held by Madison Highland Prep-Entity ID 1001521 for the operation of Highland Prep-West charter school to Madison Highland Prep Phoenix. Timothy Stratton seconded the motion.</p> <p style="text-align: center;"><b>Motion Passed</b> <b>(Aye: Klose, Bahr, Crockett, Foster, Montierth, Ruiz, Stratton, Swanson, Lee)</b></p>
<p><b>Agenda Item I. Letter Grade Consent Agreement (<a href="#">Youtube at 28:40</a>)</b></p> <p>Discussion and possible action on proposed revisions to the <a href="#">Letter Grade consent agreement</a> used in the procedural steps for restoring or revoking charters that operate charter schools that have been assigned an FY 2022 letter grade of “F” by the Arizona Department of Education.</p>	<p>Recorded comments are available.</p> <p style="text-align: center;"><b>Agenda Item K.</b></p> <p>Hans-Dieter Klose made the following motion: I move that the Board adopt the revision to the FY22 Letter Grade Consent Agreement, hereinafter referred to as “the Agreement”, as presented to the Board today and found in the materials for today’s Board meeting. If at a later date, the Board offers a charter holder the opportunity to enter into The Agreement, I further move to authorize the Board’s President to execute the Agreement on behalf of the Board without the Agreement being brought before the entire Board for approval. I direct staff to report to the Board, during regular Board meetings, those Agreements that have been approved by the Board President since the last Board meeting. Jessica Montierth seconded the motion.</p> <p style="text-align: center;"><b>Motion Passed</b> <b>(Aye: Klose, Bahr, Crockett, Foster, Montierth, Ruiz, Stratton, Swanson, Lee)</b></p>

<p><b>Agenda Item J. Compliance Matter- Discussion and Possible Action.</b></p> <p>1. The Board will receive information to determine whether evidence exists that the charter holders listed below are in breach of one or more provisions of their charter contract and/or federal, state, or local laws regarding their failure to timely submit the fiscal year 2022 annual financial audit.</p> <p>If the Board determines that a breach may have occurred, the Board may take action as it deems appropriate or necessary under state law, which may include withholding up to 10% of the monthly apportionment of state aid and requiring a corrective action plan, issuing a notice of intent to revoke the charter or entering into a consent agreement to bring the charter holder into compliance. A.R.S. § 15-185(H), A.A.C. R7-5-601(D).</p> <p>a) The list of charter holders, as well as the materials, will be added after November 15, 2022.</p>	<p>Item removed from agenda. No consideration was made.</p>
<p><b>Agenda Item K. Summary of Current Events, Future Meeting Dates and Items for Future Agendas</b>  <a href="#">(Youtube at 33:50)</a></p>	<p>Recorded comments available</p>
<p><b>Agenda Item L. Adjournment</b></p>	
<p>The meeting adjourned at approximately 9:22 a.m.</p>	